

ENIFR





## **European Training Thesaurus**

A great deal of additional information on the European Union is available on the Internet. It can be accessed through the Europa server (http://europa.eu).

Cataloguing data can be found at the end of this publication.

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The European Centre for the Development of Vocational Training (Cedefop) is the European Union's reference Centre for vocational education and training. We provide information on and analyses of vocational education and training systems, policies, research and practice. Cedefop was established in 1975 by Council Regulation (EEC) No 337/75.

> Europe 123 GR-57001 Thessaloniki (Pylea)

> > Postal Address: PO Box 22427 GR-55102 Thessaloniki

Tel. (30) 23 10 49 01 11 Fax (30) 23 10 49 00 20 E-mail: info@cedefop.europa.eu Homepage: www.cedefop.europa.eu

Aviana Bulgarelli, Director Christian Lettmayr, Deputy Director Juan Menéndez-Valdés, Chair of the Governing Board

# Table of contents

Introduction to the European Training Thesaurus
Presentation of the European training thesaurus11
List of fields
Hierarchical presentation of the fields
Main alphabetical presentation with semantic relations
Alphabetical permutated KWIC index (Keyword In Context)

## Introduction to the *European Training Thesaurus*

A thesaurus is the most effective documentary tool in existence, allowing high-quality indexing (description of content and characteristics) and high-performance information searching (giving increased precision and simplifying recall). That is why it is appreciated by information specialists – librarians, documentalists, archivists, web manager, etc. – as an indexing instrument with far superior performance to keyword lists, classifications, taxonomies, normative values or relatively controlled vocabularies.

A thesaurus is so to speak the federative tool of information services of every kind and description. This 'federative' aspect is even more vital in learning and vocational training and education, in which information is intrinsically disparate. A CEN (European Committee for Standardization) report (<sup>1</sup>) on the importance of controlled vocabularies and thesauri for a learning society has clearly specified a typology of vocabularies and made several recommendations. One of the report's principal findings is the unquestioned advantage of systematic use of a multilingual thesaurus (where available) to guarantee consistency of an information system, by:

- interoperability of information services;
- semantic mapping of sometimes disparate components of the information system.

<sup>(</sup>¹) European Committee for Standardization – CEN. Learning technologies workshop: controlled vocabularies for learning object metadata: typology, impact analysis, guidelines and a we- based vocabularies registry. Brussels: CEN, 2004 (CEN Workshop Agreement, 15871).

Organisations that own a multilingual thesaurus thus possess a strategic advantage, although the burden of development and maintenance is by no means negligible:

A complex thesaurus, highly structured, with a systematic display, specific terminology and compound terms will be expensive to construct and to operate at the input stage, and will require effort to maintain. [...] Most current forms of multilingual information access are inadequate for the role of enabling diverse user groups to access equally diverse pieces of information [...]. A new form of multilingual thesaurus is required [... especially...] online thesauri which are semantically structured, encyclopaedic and multilingual. [...] Manual construction of such thesauri is labour intensive and hence costly [...] (<sup>2</sup>).

Cedefop enjoys the privilege of belonging to the 'respected club' of organisations that have developed a multilingual thesaurus.

### Outline history of the thesaurus

Cedefop began work on the first Anglo-Japanese edition of the thesaurus in the 1980s and it was published in 1984 (<sup>3</sup>). A second edition followed in 1988 and included terms in seven languages: English, French, German, Greek, Italian, Spanish and Portuguese (<sup>4</sup>). A working group made up of members of the documentary information network (<sup>5</sup>) and supported by the terminology management system Uniterm was subsequently established. Its work culminated in the first complete revision of the thesaurus, which was published in 1992 in the same seven languages as in 1988 (<sup>6</sup>). Interest aroused by the new edition was evidenced by the print version being one of Cedefop's best-selling publications and the thesaurus being regarded as a significant reference work.

The next update – the third edition – did not appear until 2001, mainly because of Cedefop's move from Berlin to Thessaloniki in 1995. Once ensconced in its permanent seat, a new team took up the torch of the thesaurus again.

### The new edition: main objectives of the update

Producing the third edition involved not only updating intrinsic developments in vocational education and training but also pursuing the ambitious aim of transforming Cedefop's multilingual thesaurus of vocational training into a fully fledged *European training thesaurus*. The updated thesaurus had to cover all ancillary subfields of vocational training and be capable of indexing different types of information: publications, internal reports, legislative texts, agreements, research projects, information on skills, and so on.

<sup>(2)</sup> Jorna, K.; Davies, S. Multilingual thesauri for the modern world – no ideal solution? Journal of documentation, 57 (2), March 2001, pp. 284-295.

<sup>(\*)</sup> European Centre for the Development of Vocational Training; Overseas Vocational Training Association. Cedefop thesaurus of vocational training. [S.I.]: OVTA, 1984.

<sup>(4)</sup> European Centre for the Development of Vocational Training; International Labour Office. Thésaurus de la formation professionnelle. 2nd edition. Luxembourg: EUR-OP, 1988.

<sup>(5)</sup> The network has since developed into the European network of reference and expertise in vocational education and training (ReferNet).

<sup>(6)</sup> European Centre for the Development of Vocational Training. Multilingual thesaurus of vocational training. Luxembourg: EUR-OP, 1992.

The challenge was to reflect not only the technological, societal and political changes that have influenced vocational education and training systems in the past 15 years, but also their context.

The approach used comprised three main stages:

- Development of the new concept by Cedefop's library, with Anne Waniart at the helm (and later on, with Ewa Dessaignes and Bettina Brenner as coordinators) and Philippe Tissot for terminology. For the thesaurus to evolve into the *European training thesaurus*, it was not just a matter of updating and adding new concepts. First, the micro-thesauri had to be organised in groups for each of the fields covered by the thesaurus – namely, the basic vocabulary of vocational education and training, the work and employment environment, the socioeconomic environment and complementary lists. Second, for preparing the standardisation approach for the thesauri, four levels of concept definition, from the most general to the most specific, were distinguished:
  - general concepts common to all thesauri, such as geographical terms;
  - common concepts of learning, training and education;
  - specific concepts associated with a field of application, such as vocational education and training;
  - localisation, terms concerning adaptation to the cultural, legal, linguistic and technical specificities of a country or region;
- Systematic and thematic searching for concepts, their definition and use was entrusted to an external contractor, Bureau Van Dijck, of Paris, following an invitation to tender; this resulted in compiling a complete version, which was used and tested by Cedefop and ReferNet indexers since 2001;
- 3. Ongoing validation and integration of the changes suggested during the test phase by a working group representing both Cedefop's documentalists and members of ReferNet.

Other, complementary activities were initiated at the same time – namely, adapting the thesaurus in seven languages and successive translation into other official languages of the European Union. The following language versions have so far been completed: Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Italian, Maltese, Portuguese and Spanish; other versions are currently being translated.

Lastly, the increasing need for the *European training thesaurus* to be better publicised and rendered more accessible was addressed by this new print edition in English and French. This publication will also serve as an ambassador for the other languages available soon on our website.

We hope this documentary tool will be useful for the increasing number of people working in vocational education and training, lifelong learning and skills development, and that it will contribute to semantic consistency in their information departments.

Marc Willem Head of information and documentation service

## Presentation of the European training thesaurus

The *European training thesaurus* contains more than 2500 terms (descriptors and non-descriptors) related to vocational education and training (VET). It is an essential working tool of Cedefop's information and documentation service, currently used to index and retrieve information from Cedefop's databases: bibliographical database VET-Bib, ETV news database, European research overview database, European training village website.

The *European training thesaurus* has a double function: it is a link both between Cedefop's users and its documentary resources, and a link between these different resources.

The *European training thesaurus* covers education and training vocabulary and focuses on VET systems and programmes, policy, economical and social aspects and training-related EU actions.

The European training thesaurus is designed with an 18-field structure:

- 1. Training
- 2. Education
- 3. Learning
- 4. Sciences and technology
- 5. Information and communication
- 6. Labour
- 7. Enterprise
- 8. Occupations
- 9. Economic activities
- 10. Economy
- 11. Administration
- 12. Society
- 13. Population
- 14. Countries and regions
- 15. European Union
- 16. International organisations
- 17. Document type
- 18. Auxiliary terms

A detailed description of the above fields can be found in the next chapter.

## Semantic relationships and symbols used

The *European training thesaurus* was developed according to ISO 2788 and ISO 5964 standards <sup>(1)</sup>. It comprises the following semantic relationships:

• belonging to a field.	(FD)
	· - /
• hierarchical	BN)
• synonymous	JSE)
• associative	(RT)
language equivalence.	(FR)
• scope note	SN)

#### (a) Belonging to a field

Each descriptor belongs to a field (training, education, etc.). The relationship between a descriptor and its field is symbolised by:

FD (field) to indicate the relevant field

Example: higher education

FD Education (2)

#### Education is the field of higher education.

#### (b) Hierarchical relationship

In conformity with the previous issue of the thesaurus, the new edition retains the single hierarchy relationship between generic and specific terms.

The symbols used for the hierarchical relationships are:

**BT** to indicate the broader term.

Example: academic degree

BT certificate

certificate is the broader term for academic degree.

NT to indicate narrower terms.

#### Example: audiovisual aid

NT educational television

educational television is the narrower term for audiovisual aid.

#### (c) Synonymous relationship

This equivalence relationship exists between synonymous or almost synonymous terms. Thus, some terms considered to be too narrow have been designated as non-descriptors of broader terms, preferably kept as descriptors.

The symbols used for synonymous relationships are:

UF (use for) to indicate non-descriptor terms.

<sup>(1)</sup> ISO 2788:1986: Documentation: guidelines for the establishment and development of monolingual thesauri. ISO 5964:1985: Documentation: guidelines for the establishment and development of monolingual thesauri.

Example: **aptitude** UF *ability* 

ability is a non-descriptor of **aptitude**.

**USE** to indicate descriptor terms.

Example: accreditation of prior learning USE validation of learning outcomes

validation of learning outcomes is the descriptor corresponding to accreditation of prior learning.

#### (d) Associative relationship

An associative relationship links two descriptors pertaining to two distinct categories, but whose meanings, though different, can be related to the same idea. This relationship between two descriptors is an additional indexing aid to direct the analyst towards other descriptors of pertinent added value.

The symbol used for an associative relationship is:

RT (related term) to indicate associative terms.

Example: grant

RT economics of education

grant (field 10) and economics of education (field 1) are related.

#### (e) Language equivalence relationship

The language equivalence relationship between two terms provides the translation of a descriptor into another language.

The symbol used for a language equivalence relationship is:

FR (French term) to indicate the French equivalent of the English descriptor.

#### Example: correspondence course

FR cours par correspondance

#### (f) Scope note

A scope note clarifies the intended use of a descriptor: either by defining this descriptor itself or by explaining the descriptor's meaning in case of semantic ambiguity.

The symbol used for scope notes is:

SN (scope note) to introduce a scope note.

#### Example: assessment of learning outcomes

SN The process of appraising knowledge, know-how, skills and/or competences of an individual against predefined criteria (learning expectations, measurement of learning outcomes). Assessment is typically followed by validation and certification (*Source:* Cedefop, 2003 and 2006.)

## Structure and layout of the new edition

Throughout the different sections of the thesaurus, descriptors and non-descriptors are introduced in accordance with the standard ISO 2788. The descriptor terms always appear in lower case; the 'entry position' descriptors also appear in bold. The non-descriptor terms always appear in italics and lower case, whatever their position in the thesaurus.

Example: intensive training (descriptor term) accelerated course (non-descriptor term)

The European training thesaurus is divided into three sections:

#### 1. A hierarchical presentation of the fields,

which consists, for each field, of a hierarchical list of descriptors, symbolising their singlehierarchy arborescence.

#### Example:

level of education (broader term)

NT1 post compulsory education (narrower term at level 1)

- NT1 post secondary education (narrower term at level 1)
  - NT2 higher education (narrower term at level 2)
    - NT3 non-university higher education (narrower term at level 3) NT4 polytechnic education (narrower term at level 4)
    - NT3 university studies (narrower term at level 3)
      - NT4 postgraduate study (narrower term at level 4)
      - NT4 undergraduate study (narrower term at level 4)

#### 2. A main alphabetical presentation,

which provides an alphabetical list of all descriptors and non-descriptors. Each term set of semantic relationships is presented.

#### Example:

#### higher education institute

- FD Education (2)
- FR établissement d'enseignement supérieur
- SN Institution at the tertiary level of education excluding universities and academies.
- UF polytechnic
- BT educational institution
- NT college of education
- RT non-university higher education

higher education school enterprise relationship

USE university enterprise relationship

3. An alphabetical, permutated KWIC index

(keyword in context) of all descriptors and non-descriptors.

## How to use the different sections of the European training thesaurus

To use the *European training thesaurus* efficiently, and identify the descriptors effectively, the indexer is invited to use the methodology described below. After selecting the relevant concepts, the following procedure should be adopted for each concept retained:

#### (a) Use the alphabetical index

The indexer should look for the concept in the permuted alphabetical index (KWIC) that is most appropriate to identify multi-term (precoordinated) descriptors.

#### (b) Consult the hierarchical presentation

Here the hierarchical organisation of descriptors is displayed around the selected descriptor. Consulting the hierarchical list allows analysts to refine their first selection by choosing the descriptor whose level of specificity seems most pertinent.

#### (c) Consult the main alphabetical presentation

It is essential to refer to the alphabetical list as it enables the indexer not only to go through a descriptor's semantic relationships, but also to be aware of possible explicative scope notes and relevant associated terms.

## Form, spelling and hyphenation of descriptors

The grammatical form of descriptors is usually in singular form, except in cases where the plural form is more appropriate.

#### Example: mathematics

As for the descriptor and non-descriptor terms in the English version of the *European training thesaurus*, English spelling is preferred (using 's') over American spelling (using 'z').

#### Example: learning organisation

## Statistical data of the new edition

Descriptors	1569
Non-descriptors	949
Top terms	148
Scope notes	203
Fields	18
New descriptors	465
Deleted descriptors	415
Level of greatest specificity	5

## List of new descriptors

A level absenteeism accreditation of training accreditation of education and training providers Adapt administrative structure Afghanistan agencies and other bodies agriculture worker Algeria Angola applied sciences Argentina Armenia assessment of learning outcomes atlas Attica Autonomous Territories of Palestine awarding body Azerbaijan Bahamas Bahrain **Baltic States** Bangladesh basic skill **Belarus** Benin Bhutan Bolivia Bornholm Bosnia Herzegovina Botswana Brazil **British West Indies** Brunei Burgenland Burkina Faso Burundi business worker Cambodia Cameroon Cape Verde capital Carinthia catalogue **Central African Republic** Central Asia certification of learning outcomes Chad

Channel island chat chemist Chile citizenship college of education Colombia comparability of certifications commentary competence compilation computer based learning computer engineering computing personnel Congo Congo Democratic Republic Connacht content of education continuing training Costa Rica Court of Justice Croatia Cuba cultural integration cultural sector employee data management didactics discussion list distance learning Djibouti documentary dossier East Anglia East Midlands East Timor Eastern Europe economic statistics Ecuador education system education worker educational deficit educational dropout educational sociology educationalist efficiency Egypt El Salvador eLearning electronic commerce elite employability employment protection engineering worker entrepreneurship

environment worker Equal Equatorial Guinea Erasmus Eritrea Estonia ethics Ethiopia Europass **European Administrative** School European Agency for Safety Health at Work European Central Bank European construction **European Court of Auditors European Monitoring Centre** for Drugs and Drug Addiction European Ombudsman **European Personnel** Selection Office European Training Foundation European Union European year Eurostat evaluation method examiner experimental education experimental research Faroes Far East financing flexibility flexicurity foreign language learning foreign language skill foreign policy formal learning former GDR former USSR former Yugoslavia fundamental research Gabon Gambia general education Georgia Germany Ghana Gibraltar gifted person globalisation

grant **Greater Antilles** green paper Greenland Grundtvig Guatemala quidance officer guide Guinea Guinea Bissau Gulf States Haiti health worker higher education graduate historical research history of training Honduras Hong Kong hotel industry human capital humanities worker identification of learning outcomes illegal work in company training individualism Indonesia informal learning informal sector information processing information science information society information storage interactive learning intercompany training international exchange international policy Internet interview Iran Iraq Isle of Man Israel Ivory Coast Jamaica job classification iob rotation Jordan journal issue journalism worker Kazakhstan Kenya key competences

know how knowledge knowledge management knowledge society Kosovo Kuwait Kyrgyzstan labour market reform Laos Latin America Latvia law worker leadership learning by doing learning by using learning environment learning material learning organisation learning theory Lebanon Leinster Leonardo da Vinci Lesotho Lesser Antilles level of education liberal profession Liberia Libya lifelong learning Lifelong learning programme Lingua Lithuania loan local finance Lower Austria Macao Macedonia Madagascar Maghreb mailing list maintenance repair Malawi Malaysia Maldives Mali managerial skill manual worker manufacturing industry manufacturing worker Mashreq mass media mathematical model Mauritania

Mauritius measurement Melanesia mentoring Mexico Micronesia Minerva Mongolia monograph part Montenegro Morocco motivation Mozambique multi skill training multiple choice test multiple employment Munster Myanmar Namibia Navarre Nepal **Netherlands Antilles** new technologies Nicaragua Niger Nigeria non-formal learning North Jutland North Korea North West England Northern Aegean Northern England Northern Europe occupational disease Office for Official Publications of the European Communities Oman online learning organisational change outplacement overtime pamphlet Panama paper industry Paraguay personnel regrading Peru Philippines philosophy poaching Polynesia postgraduate study

private tutor proceedings progression Puerto Rico pure sciences Qatar qualification qualitative analysis quality management questioning racial equality recognition of learning outcomes recvcling industry reengineering Region of Murcia regional and local authority regional cooperation regional policy registration replacement Republic of Moldova research technique Reunion right to training Rioja Russia Rwanda Salzburg Saudi Arabia schooling rate science worker sciences of education security services worker segregation self directed learning self esteem self evaluation Senegal seniority Serbia series services worker Sierra Leone Singapore Slovak Republic Slovenia small and medium enterprise social dialogue social discrimination social economy social exclusion social identity

social promotion social rights social sciences worker social skill socially disabled person Socrates Somalia South East England South Jutland South Korea South Sweden South West England Southern Aegean Southern Africa Southern Europe special needs education specialised secondary school Sri Lanka staff development standard student organisation Styria subcontracting Sudan Suriname sustainable development Swaziland Syria Taiwan Tajikistan Tanzania teacher exchange teacher role technical assistance technological sciences Tempus test Thailand Togo trade union role training marketing training passport training purchase training resource **Translation Centre for Bodies** of the European Union transparency of qualifications transport services worker Tunisia Turkmenistan Tyrol Uganda Ukraine

Ulster Unesco United Arab Emirates Upper Austria upskilling Uruguay Uzbekistan validation of learning outcomes valorisation of learning Venezuela Vienna Vietnam vocational gualification Vojvodina Vorarlberg wealth website West Midlands Western Europe Western Greece Western Sahara white paper work attitude work based training work programme working age population work experience working paper Yemen Yorkshire and Humberside young person Youth programme Zambia Zimbabwe

## List of deleted descriptors

abstract actor Addiction administrative personnel administrator advertising Aegean island aerospace industry African languages age limit agricultural college agricultural training agricultural worker air traffic controller air transport aircraft pilot Albanian language ambulance personnel animator APSDEP Arab countries Arabic archive archivist armament industry army Asian languages astronomer attainment appraisal authoring system automated translation baker beverage worker bill biography blind person block teaching boatman book book industry bookkeeping Bornholm botany building material **Bulgarian language** bureaucracy business language course butcher cabinet maker canning industry caretaker caring personnel carpenter

case law CD-ROM Celtic languages cement industry ceramics industry certification chemical worker church CIADFOR CINTERFOR cleaner commercial college commercial training community compact disc compulsory subject computer based training computer operator computer personnel computer programmer computer scientist computerized numerical control confectioner consumer education continuous assessment control instruments mechanic cook Copenhagen core skill cost-benefit analysis countries and regions court cultural rights cutter Czech language dairy industry dance dancer Danish language data typist day release deaf person dietician diplomatic personnel diskette distance study domestic worker drawing dual jobholding dumb person Dutch language early school leaver

economics of training economist FDF educational assessment educational disadvantage educational level educational loan educational system election electrical fitter electromechanical industry electronic mail employers' organization English language enrolment entertainment environment personnel ERDF ESF EUDISED EURATOM **European Monitoring Centre** for Drugs and Drug European school examination body executive ex-offender experiential learning experimental teaching export factory falling birthrate FAO Federal Republic of Germany FEOGA fertilizer industry film five new Laender flight attendant floor and wall tiler folk arts footwear industry foreign country foreign language teaching forestry training freight handler functional illiteracy fur industry gas industry geographer geologist German Democratic Republic German language

glazier graduate Great Britain Greater Copenhagen Greek language Guadeloupe quidance teacher handbook historian hotel and catering personnel hotel manager hotel school housewife human-machine interaction Hungarian language ILO programme import industrial worker information material information source inland water transport in-plant training instrumentation industry insulator interface internal migration international organization international school international university interpretation interpreter Italian language journalist judge knitter labour exchange officer land transport lawver learning pace leave of absence legal personnel legal service librarian linguistic group literary and artistic personnel local employment initiative machine operator machine tool industry machine-readable material maintenance and repair male status management board market research

marking Martinique mason bricklayer maternity leave Mayotte meat industry mechanical fitter mechanization medical personnel memorandum mental stress meteorology Mezzogiorno microform middle class middle management midwife military service milling industry mining Ministry of agriculture Ministry of industry and commerce Ministry of vocational training mobile training modern languages moonlighting mortality mother tongue instruction multiple choice test Murcia museum musician nationality natural resource New Caledonia non-manual worker non-printed material Nordic Council North Jutland nuclear industry occupational classification occupational qualification official journal official publication optical industry optician oral expression packing paid leave painter and decorator painting parental leave

pedagogics permanent employment personal services worker petrochemical industry petroleum industry pharmacist photographer photography physiotherapist plasterer plumber Polish language political ideology polvvalent training population growth porter Portuguese language postal worker pottery maker precision instrument fitter printed material private tutor processing industry producer progress report project report prolongation of schooling proposal public relations pulp and paper industry radiographer railway transport railway worker reading receptionist recommendation rehabilitation counsellor remedial teaching research report researcher resolution review rising birthrate Romanian language roof slater and tiler rubber industry rubber product maker rural population rural-urban migration Russian language sales representative sanitation service Scandinavian languages

school leaving certificate science scientist secretarial training security personnel self-instruction self-management Serbo-Croat language service mechanic setter of production machines shoemaker singer skilled machinist slide small medium enterprise social scientist South Jutland South Sweden Spanish language sponsorship statistician stonemason and cutter storage Structural Funds subsidiary subject sugar industry systems analyst systems designer tailor tanning industry teacher training college technical drawing technology park telecommunications fitter telephonist terminal textbook Thrace tobacco industry toolmaker top management toy industry trainee record trainer-trainee ratio training and teaching personnel training by stages training conference training experiment training priority training resource translator

transport worker travel agency Turkish language typist UNESCO upper class urban population urban transport user-friendliness USSR veterinary medicine videocassette videodisc videotex viticulture voluntary organization waiter Wallis and Futuna island watchmaking WHO work experience writer writing young man young woman Yugoslavia zoology

## List of fields

The *European training thesaurus* is centred on training. The topics covered are organised around eighteen broad fields. These fields are grouped together in four sections:

- I. Basic VET vocabulary: Fields 1, 2, 3, 4, 5.
- II. Work and labour environment: 6, 7, 8.
- III. Socio-economic environment: 9, 10, 11, 12, 13.
- IV. Supplement lists: 14, 15, 16, 17, 18.

## I. Basic VET vocabulary

#### Field 1: Training

(124 descriptors)

All aspects of training are addressed, whether they concern the types of training, economy, policy, management or the training system and are grouped together under thirteen top-level terms: economics of education, history of training, quality of training, sectoral training, target group, trainee, training institution, training management, training policy, training system, type of training, vocational guidance and vocational training. (The top term vocational training should only be used for general documents on the subject).

#### Field 2: Education

(79 descriptors)

This field deals with education, the educational system, the institutions, the content, the quality and the educational policy under eleven top-level terms: **basic education, content of education, education, education system, educational administration, educational guidance, educational institution, educational policy, level of education, quality of education, student population.** (The top term education should only be used for general works on the subject).

#### Field 3: Learning

(98 descriptors)

These are descriptors that concern both education and continuing training and that deal with notions of certification, skills, learning, the learning processes and methods, the validation of acquired knowledge and personal development. They are presented under eleven top-level terms: certification of learning outcomes, competence, curriculum, examination, learning, lifelong learning, personal development, pilot project, teaching, training aid, training method.

#### Field 4: Sciences and technology

(56 descriptors)

The disciplines and the branches of study are presented under nine top-level terms: **applied** sciences, humanities, information science, mathematics, natural sciences, pure sciences, sciences of education, technological sciences, technology.

## Field 5: Information and Communication (52 descriptors)

The descriptors contained in this field address all aspects of information, its processing and its technology, language, communication, mass media and documentation under three top level terms: **communication, information** and **information technology**.

## II. Work and labour environment

#### Field 6: Labour

(113 descriptors)

This field groups together the notions of labour contracts, the labour market, employment and unemployment, and professional qualifications under nine top-level terms: **employment**, **employment policy, labour, labour contract, labour market, occupational status, qualification, transition from school to work and unemployment**. The field is to be used in relation to Field 7.

#### Field 7: Enterprise

(118 descriptors)

This field, which should be used in relation with Field 6, addresses micro-economic aspects. It concerns enterprises and their management, the different types of enterprise, relations with social partners, human resources management, work organisation and work conditions, grouped under five top-level terms: **enterprise, human resources management, labour relations, work organisation** and **working conditions**.

#### Field 8: Occupations

(106 descriptors)

The descriptors in this field should be connected to those of Field 6 and 9. The professions are grouped under only one top term – **occupation** – which can be broken down into twenty two specific terms: agriculture worker, business worker, construction worker, cultural sector employee, education worker, engineering worker, environment worker, forestry worker, health worker, humanities worker, information personnel, journalism worker, law worker, manufacturing worker, personal services worker, social services worker, transport services worker and veterinary worker.

## III. Socioeconomic environment

#### Field 9: Economic activities

(73 descriptors)

The economic activities are grouped together under four top-level terms: **agriculture**, **arts**, **industry** and **services**.

#### Field 10: Economy

(66 descriptors)

This field addresses the macro-economic aspect of the economy and covers all the economic concepts – such as economic development and policies, financial resources, international economy and public finance – under ten top-level terms: economic condition, economic development, economic policy, economic resource, economic sector, economic system, economy, financial management, international economy and public finance.

### Field 11: Administration

(105 descriptors)

This field covers governmental structures, legislation (non-European Union law), human rights, politics and international relations grouped under seven top-level terms: **administration**, **association**, **human rights**, **institutional framework**, **international relations**, **politics** and **state**.

#### Field 12: Society

(81 descriptors)

This field deals with all aspects of the social environment, social problems, individual and collective behaviour, sociocultural groups and health under four top-level terms: **behaviour**, **health**, **society** and **sociocultural group**.

#### Field 13: Population

(24 descriptors)

This field concerns demographic trends, population distribution and migratory movements under one top-level term: **population**.

### IV. Additional lists

#### Field 14: Countries and regions

(396 descriptors)

This field, formerly concentrated on European countries, now covers five continents. All the administrative regions of the European Union are included. The field contains seven top-level terms: **Africa, America, Asia, EU countries, Europe, Oceania** and **OECD countries**.

#### Field 15: European Union

(86 descriptors)

This field addresses all aspects relative to the European Union, the institutions, organisations, structures and European legislation under four top-level terms: **Community finance, Community institutions, Community law, European construction**.

#### Field 16: International organisations

(15 descriptors)

This field presents a list of international organisations that are considered to be interesting by Cedefop under one top-level term: **international organisation**.

#### Field 17: Document type

(42 descriptors)

This field covers the different document types with forty-two descriptors. There is no hierarchical relationship.

#### Field 18: Auxiliary terms

(30 descriptors)

This field presents the methodological descriptors and the descriptors that can be used in relation with all the fields in order to describe, for example, an evolution, or an evaluation. The descriptors are broken down into six top-level terms: **evaluation, model, research, research method, research technique** and **statistical method**.

## Hierarchical presentation of the fields

## 1. Training

#### economics of education

- NT1 cost of education NT2 cost of training
- NT1 educational needs
- NT1 financing of education NT2 student allowance
- NT1 financing of training NT2 training allowance
  - NT2 training fee
  - NT2 training levy
- NT1 training budget
- NT1 training market NT2 training supply
- NT1 training marketing
- NT1 training needs NT2 training needs analysis

#### history of training

#### quality of training

- NT1 training effectiveness
- NT1 training standard
- NT1 training wastage NT2 training dropout

#### sectoral training

- NT1 clerical training
- NT1 computer training
- NT2 computer literacy
- NT1 craft training
- NT1 management training
- NT1 safety training
- NT1 supervisory training

#### target group

- NT1 adult training
- NT1 migrant training
- NT1 prisoner training
- NT1 staff training
- NT1 teacher training
- NT1 training of trainers
- NT1 youth training

#### trainee

- NT1 apprentice
- NT1 graduate trainee
- NT1 trainee participation
- NT1 trainee selection

#### training institution

- NT1 training centre
  - NT2 resource centre
  - NT2 training workshop
  - NT2 vocational rehabilitation centre
  - NT2 vocational school

#### training management

- NT1 accreditation of training
- NT1 accreditation of education and training providers
- NT1 course attendance NT2 completion of training
- NT1 duration of training
- NT1 training assistance
- NT1 training course
  - NT2 evening class
  - NT2 full time course
  - NT2 part time course
  - NT2 short course
- NT1 training evaluation NT2 training validation
- NT1 training function
- NT1 training objective
- NT1 training partnership
- NT1 training plan
- NT1 training programme NT2 course design
- NT1 training specification
- NT1 vocational rehabilitation

#### training policy

- NT1 access to training
  - NT2 admission requirements NT2 selection procedure
    - NT3 aptitude test NT3 selection criteria
- NT1 planning of training
- NT1 training development NT2 training innovation
- NT1 training information
- NT1 training initiative
  - NT2 local training initiative
- NT1 training policy coordination
- NT1 training reform

#### training system

- NT1 alternating training NT2 apprenticeship
  - NT2 dual system
- NT1 in company training NT2 off the job training NT2 on the job training NT2 work based training
- NT1 in service training
- NT1 intercompany training
- NT1 modular training
- NT1 training level

#### type of training

- NT1 basic training
- NT1 continuing training
- NT1 specialist training
- NT1 individual training
- NT1 induction training
- NT1 initial training
- NT2 vocational preparation NT1 intensive training
- NT1 multi skill training
- NT1 practical training NT2 training placement
- NT1 retraining
- NT1 technical training
- NT1 trade union training
- NT1 training abroad
- NT1 upskilling

#### vocational guidance

- NT1 career choice
- NT1 guidance service
- NT1 vocational counselling
- NT1 vocational information

#### vocational training

NT1 training research

### 2. Education

#### basic education

- NT1 literacy
  - NT2 illiteracy
- NT1 numeracy

#### content of education

- NT1 environmental education
- NT1 health education

#### education

- NT1 educational background
- NT1 educational research
  - NT2 comparative education

#### education system

- NT1 continuing education
- NT1 general education
- NT1 out of school education
- NT1 special needs education
- NT1 vocational education

#### educational administration

- NT1 compulsory education
- NT1 educational opportunity
- NT2 second chance schools NT1 educational resource
- NT2 educational facility
- NT1 educational statistics NT2 number of students NT2 schooling rate
- NT1 private education
- NT1 schooling NT2 educational dropout NT2 school leaving
- NT1 state education
- NT1 student mobility

#### educational guidance

NT1 choice of studies

#### educational institution

- NT1 higher education institute
  - NT2 college of education
- NT1 school
  - NT2 primary school
  - NT2 secondary school
    - NT3 specialised secondary school
- NT1 university
  - NT2 open university

#### educational policy

- NT1 access to education NT2 registration
- NT1 duration of studies
- NT1 educational development NT2 educational innovation
- NT1 educational objective
- NT1 educational planning
- NT1 educational reform
- NT1 prolonged schooling
- NT1 school enterprise relationship
- NT1 university enterprise relationship

#### level of education

- NT1 post compulsory education
- NT1 post secondary education
  - NT2 higher education NT3 non-university higher education NT4 polytechnic education
    - NT3 university studies
      - In university studies
        - NT4 postgraduate study
        - NT4 undergraduate study
- NT1 pre school education
- NT1 primary education
- NT1 secondary education
  - NT2 lower secondary education
  - NT2 upper secondary education

#### quality of education

NT1 educational deficit

#### student population

#### NT1 student

- NT2 foreign student
- NT2 higher education graduate
- NT2 undergraduate student
- NT2 working student

### 3. Learning

#### certification of learning outcomes

- NT1 certificate
  - NT2 A level
  - NT2 academic degree
- NT1 comparability of qualifications
- NT1 equivalence of certificates
- NT1 recognition of qualifications
- NT1 training credit
- NT1 training passport
- NT1 transparency of qualifications
- NT1 validation of learning outcomes

#### competence

- NT1 assessment of learning outcomes
- NT1 identification of learning outcomes
- NT1 recognition of learning outcomes
- NT1 skill
  - NT2 basic skill
  - NT2 foreign language skill
  - NT2 key competences
  - NT2 managerial skill
  - NT2 polyvalence
  - NT2 practical skill
  - NT2 skill analysis
    - NT3 skill development NT3 skill obsolescence
  - NT2 social skill
  - NT3 communication skill
  - NT2 transferable skill

#### curriculum

- NT1 curriculum development
- NT1 curriculum research
- NT1 curriculum subject
  - NT2 foreign language learning

#### examination

- NT1 entrance examination
- NT1 practical examination
- NT1 test

#### learning

- NT1 adult learning
- NT1 formal learning
- NT1 informal learning
- NT1 learning difficulty
- NT1 learning environment
- NT1 learning method NT2 learning by doing NT2 learning by using

- NT2 eLearning
- NT2 online learning
- NT2 group learning
- NT2 interactive learning
- NT2 open learning
- NT2 self directed learning
- NT2 visual learning
- NT1 learning strategy
- NT1 non-formal learning
- NT1 transfer of learning
- NT2 trainer trainee relationship
- NT1 valorisation of learning

#### lifelong learning

#### personal development

- NT1 aptitude
- NT1 creativity
- NT1 intellectual development
  - NT2 cognitive process NT2 intelligence
  - NT3 judgment
    - NT3 self evaluation
- NT1 know how
- NT1 knowledge
- NT1 maturity
- NT1 performance
  - NT2 efficiency
  - NT2 failure
  - NT2 performance appraisal
- NT2 SUCCESS
- NT1 personality
  - NT2 self esteem

#### pilot project

#### teaching

NT1 mentoring

#### training aid

- NT1 audiovisual aid NT2 educational television NT2 video
- NT1 educational game
- NT1 multimedia system
  - NT2 hypermedia
  - NT2 interactive video
- NT1 training material NT2 training equipment
- NT1 training software

#### training method

- NT1 audiovisual method
- NT1 computer based learning
- NT1 distance learning
  - NT2 correspondence course
- NT1 problem solving
- NT1 programmed instruction
- NT1 project method
- NT1 simulation training
- NT1 study tour

## 4. Sciences and technology

#### applied sciences

#### humanities

- NT1 geography
- NT1 history
- NT1 legal science
- NT1 literature
- NT1 philosophy
- NT1 psychology
  - NT2 educational psychology NT2 industrial psychology
- NT1 social sciences
  - NT2 demography
  - NT2 economics NT3 business economics
  - NT2 linguistics
    - NT3 terminology
  - NT2 political science
  - NT2 sociology
    - NT3 educational sociology
    - NT3 industrial sociology

#### information science

#### mathematics

NT1 statistics

#### natural sciences

- NT1 biology
  - NT2 ecology
  - NT2 medicine
- NT1 geology

#### pure sciences

- NT1 chemistry
- NT1 physics

#### sciences of education

- NT1 didactics
- NT1 educational theory
- NT1 experimental education
- NT1 learning theory
- NT1 training theory

#### technological sciences

- NT1 engineering
  - NT2 civil engineering
  - NT2 electrical engineering
  - NT2 electronics
    - NT3 microelectronics
  - NT2 mechanical engineering
- NT1 ergonomics

#### technology

- NT1 advanced technology
- NT1 automation
- NT1 biotechnology
- NT1 educational technology
- NT1 mechanisation NT2 robotics
  - NT3 robot
- NT1 new technologies
- NT1 technological change
- NT1 technology transfer

## Information and communication

#### communication

- NT1 communication medium
  - NT2 language
    - NT3 minority language
    - NT3 mother tongue
    - NT3 multilingualism
      - NT4 bilingualism
    - NT4 translation
  - NT2 mass media
    - NT3 press
    - NT3 radio
    - NT3 television
  - NT2 telecommunication
    - NT3 computer network NT4 Internet
    - NT3 satellite communication
- NT1 interpersonal communication

#### information

- NT1 access to information
  - NT2 information centre
  - NT2 information network
- NT1 documentation
  - NT2 information dissemination
  - NT2 information processing
  - NT2 information retrieval
  - NT2 information storage
- NT1 information user
  - NT2 information needs

#### information technology

- NT1 informatics
  - NT2 computer application
    - NT3 artificial intelligence
      - NT4 expert system
    - NT3 computer aided design
    - NT3 computer aided manufacturing
    - NT3 computer graphics
    - NT3 flexible manufacturing system
    - NT3 information system NT4 data management
    - NT3 office automation
    - NT3 telematics
    - NT2 computer engineering
    - NT2 hardware
      - NT3 computer
        - NT4 microcomputer
    - NT2 software

#### 6. Labour

#### employment

- NT1 conditions of employment
  - NT2 competitive employment
  - NT2 self employment
  - NT2 sheltered employment
  - NT2 temporary employment
  - NT2 termination of employment
    - NT3 job loss
    - NT3 redundancy
    - NT3 retirement
      - NT4 early retirement
- NT1 female employment
- NT1 graduate employment
- NT1 migrant employment
- NT1 occupational structure
  - NT2 non-traditional occupation NT2 obsolescent occupation
- NT1 regulated occupation
- NT1 youth employment

#### employment policy

- NT1 employment creation
- NT1 employment service
  - NT2 private employment service
  - NT2 public employment service
- NT1 fight against unemployment
- NT1 flexicurity
- NT1 full employment
- NT1 job placement
- NT1 job security
- NT1 manpower planning
- NT1 work permit

#### labour

- NT1 illegal work
- NT1 multiple employment

#### labour contract

- NT1 apprenticeship contract
- NT1 training employment contract

#### labour market

- NT1 access to employment
  - NT2 employment opportunity
    - NT3 job offer
    - NT3 job vacancy
    - NT3 language barrier
    - NT3 manpower needs
      - NT4 labour shortage
      - NT4 skill shortage
  - NT2 entry into working life
    - NT3 initial employment

- NT1 employability
- NT1 employment monitoring system
- NT1 labour market flexibility
- NT1 labour market reform
- NT1 labour market segmentation
- NT1 labour mobility
- NT1 labour supply
  - NT2 job search
- NT1 manpower NT2 unqualified young people
- NT1 regional labour market

#### occupational status

- NT1 civil servant
- NT1 craftsman
  - NT2 mastercraftsman
- NT1 employee
- NT1 engineer
- NT1 entrepreneur
- NT1 liberal profession
- NT1 manager
- NT1 self employed worker
- NT1 supervisor
- NT1 technician
- NT1 worker
  - NT2 disabled worker
  - NT2 manual worker
  - NT2 migrant worker NT3 frontier worker
  - NT2 older worker
  - NT2 professional worker
  - NT2 temporary worker NT3 casual worker
    - NT3 seasonal worker
  - NT2 undergualified worker
  - NT2 unemployed worker
    - NT3 job seeker
  - NT2 young worker

#### qualification

- NT1 vocational qualification
  - NT2 deskilling
  - NT2 work experience
  - NT2 job requirements
  - NT2 level of qualification
    - NT3 semi skilled worker
    - NT3 skilled worker
    - NT3 highly skilled worker
    - NT3 unskilled worker
  - NT2 occupational profile
  - NT2 professionalism

#### transition from school to work

NT1 training employment relationship

#### unemployment

- NT1 disguised unemployment
- NT1 female unemployment
- NT1 graduate unemployment
- NT1 migrant unemployment
- NT1 regional unemployment
- NT1 seasonal unemployment
- NT1 structural unemployment
- NT1 temporary unemployment
- NT1 underemployment
- NT1 unemployment duration
- NT2 long term unemployment
- NT1 youth unemployment

### 7. Enterprise

#### enterprise

- NT1 company management
  - NT2 company closure
  - NT2 organisational change
  - NT2 production management
  - NT2 reengineering
  - NT2 work attitude
    - NT3 absenteeism
    - NT3 employees' attitude
    - NT3 flexibility
    - NT3 management attitude
    - NT3 trainees' attitude
    - NT3 trainers' attitude
- NT1 enterprise creation
- NT1 enterprise culture
- NT1 joint venture
- NT1 subcontracting
- NT1 type of enterprise
  - NT2 cooperative
  - NT2 large enterprise
  - NT2 multinational enterprise
  - NT2 public enterprise
    - NT3 mixed investment company
  - NT2 small and medium enterprise
    - NT3 medium enterprise
    - NT3 small enterprise

#### human resources management

- NT1 career
  - NT2 career break
  - NT2 career development
    - NT3 career change
    - NT3 career planning
    - NT3 career prospects
    - NT3 career record
    - NT3 curriculum vitae
    - NT3 occupational mobility NT4 secondment
    - NT3 occupational success
    - NT3 promotion
    - NT3 vocational aspiration
- NT1 learning organisation
- NT1 personnel management
  - NT2 knowledge management
  - NT2 outplacement
  - NT2 personnel
  - NT2 personnel assessment NT3 vocational assessment
    - NT3 work performance
  - NT2 personnel regrading
  - NT2 personnel supervision
  - NT2 poaching

- NT2 recruitment
  - NT3 personnel selection NT4 employment interview
- NT2 replacement
- NT2 seniority
- NT2 staff development
- NT2 training purchase

#### labour relations

- NT1 collective agreement
- NT1 collective bargaining
- NT1 employers' role
- NT1 social dialogue
- NT1 social partners
  - NT2 employer
  - NT2 employers' organisation
  - NT2 trade union
    - NT3 trade union role
- NT1 strike
- NT1 workers' participation
  - NT2 workers' representation

#### work organisation

- NT1 job content
  - NT2 job design
  - NT2 job enlargement
  - NT2 job enrichment
- NT1 job description
  - NT2 job analysis
  - NT2 job classification
- NT1 job sharing
- NT1 team work
- NT1 teleworking
- NT1 work at home
- NT1 work study
- NT1 working time arrangement
  - NT2 hours of work
    - NT3 flexible hours of work
    - NT3 full time employment
    - NT3 overtime
    - NT3 part time employment
  - NT2 reduction of working hours

#### working conditions

- NT1 leisure
- NT2 holidays
- NT1 occupational disease
- NT1 occupational safety
  - NT2 occupational accident
  - NT2 safety measure
- NT1 pension scheme
- NT1 training leave
- NT1 wage
  - NT2 equal pay
- NT1 working life
  - NT2 quality of working life
    - NT3 humanisation of work
    - NT3 job rotation
    - NT3 job satisfaction
  - NT2 work environment
    - NT3 place of work

## 8. Occupations

## occupation

- NT1 agriculture worker
  - NT2 farmer
  - NT2 gardener
- NT1 business worker
  - NT2 accountant
    - NT2 banking personnel
    - NT2 clerical worker
      - NT3 secretary
    - NT2 commercial personnel
      - NT3 advertiser
        - NT3 buyer
      - NT3 sales person
  - NT2 consultant
  - NT2 insurance personnel
- NT1 construction worker
  - NT2 architect
  - NT3 landscape gardener
- NT1 cultural sector employee
  - NT2 artist
  - NT2 performing artist
- NT1 education worker
  - NT2 educationalist
  - NT2 guidance officer
  - NT2 inspector
  - NT2 teaching personnel
    - NT3 examiner
    - NT3 teacher
      - NT4 headteacher
        - NT4 higher education teacher
  - NT2 training personnel
    - NT3 trainer
    - NT3 training consultant
    - NT3 training manager
    - NT3 training tutor
    - NT3 vocational counsellor
    - NT3 vocational teacher
- NT1 engineering worker
  - NT2 computing personnel
  - NT2 electrician
  - NT2 mechanic
  - NT2 metalworker
  - NT3 welder
- NT1 environment worker
- NT1 forestry worker

- NT1 health worker
  - NT2 dentist
  - NT2 medical practitioner
  - NT2 paramedical personnel NT3 nurse
- NT1 humanities worker
- NT1 information personnel
- NT1 journalism worker
- NT1 law worker
- NT1 manufacturing worker
  - NT2 food worker
  - NT2 glass worker
  - NT2 jeweller
  - NT2 leather worker
  - NT2 paper maker
  - NT2 plastic products maker
  - NT2 printing worker
  - NT2 textile worker
  - NT2 wood worker
- NT1 miner
- NT1 public service personnel
- NT1 science worker
  - NT2 biologist
  - NT2 chemist
  - NT2 mathematician
  - NT2 physicist
- NT1 security services worker NT2 military personnel
  - NT2 police
- NT1 services worker
  - NT2 beautician
  - NT2 hairdresser
  - NT2 hotel personnel
  - NT2 tourism personnel
  - NT3 travel agency employee
- NT1 social sciences worker
  - NT2 psychologist
  - NT2 sociologist
- NT1 social services worker
  - NT2 social worker
  - NT2 youth worker
- NT1 transport services worker
- NT2 air transport personnel
  - NT2 docker
  - NT2 driver
  - NT2 seafarer
- NT1 veterinary worker

## 9. Economic activities

## agriculture

- NT1 forestry
- NT1 horticulture

## arts

- NT1 architecture
- NT1 fine arts
- NT1 graphic arts
- NT1 handicraft
- NT1 music
- NT1 restoration
- NT1 theatre

## industry

- NT1 chemical industry
  - NT2 pharmaceutical industry NT2 plastics industry
- NT1 communications industry
  - NT2 audiovisual industry
    - NT2 film industry
    - NT2 printing industry
    - NT2 publishing
    - NT2 telecommunications industry
- NT1 computer industry
- NT1 construction industry
- NT1 electrical industry
- NT1 electronics industry
- NT1 fishing industry
- NT1 food industry
  - NT2 beverage industry
- NT1 glass industry
- NT1 leather industry
- NT1 machinery industry NT2 aircraft industry

  - NT2 automobile industry NT2 shipbuilding
- NT1 manufacturing industry
- NT1 metalworking industry
- NT2 iron industry NT1 power industry
  - NT2 electricity industry
- NT1 recycling industry
- NT1 textile industry
  - NT2 clothing industry
- NT1 woodworking industry
  - NT2 furniture industry
  - NT2 paper industry

## services

- NT1 business service NT2 management counselling NT2 marketing
- NT1 clerical work
- NT1 cultural service NT2 library
- NT1 financial service NT2 banking
- NT1 health service
- NT1 hotel industry
- NT1 information service
- NT1 insurance
- NT1 maintenance repair
- NT1 public service
- NT1 recreation service
  - NT2 sport NT2 tourism
- NT1 social work
- NT1 trade
  - NT2 commercial distribution
    - NT3 electronic commerce
      - NT3 retail trade
      - NT3 wholesale trade
  - NT2 international trade
- NT1 transport
  - NT2 road transport
  - NT2 sea transport
- NT1 voluntary service

## 10. Economy

## economic condition

- NT1 competition
- NT1 economic crisis

## economic development

- NT1 developed countries
- NT1 developing countries
- NT1 industrial development
- NT1 regional development
  - NT2 rural development

## economic policy

- NT1 agricultural policy
- NT1 economic planning NT2 economic statistics
- NT1 financial policy NT2 financial control
- NT1 incomes policy
- NT1 industrial policy
- NT1 monetary policy
- NT1 research policy
  - NT2 research centre
  - NT2 research and development NT3 innovation
  - NT2 research field
  - NT2 research programme
- NT1 sustainable development
- NT2 environment
  - NT3 environmental protection
  - NT3 pollution
- NT1 trade policy

## economic resource

- NT1 financial resource
  - NT2 capital
  - NT2 expenditure
  - NT2 financing
  - NT2 grant
  - NT2 investment
  - NT2 loan
  - NT2 private finance
  - NT2 subsidy
- NT1 human capital

## economic sector

- NT1 primary sector
- NT1 secondary sector
- NT1 tertiary sector

#### economic system

- NT1 informal sector
- NT1 mixed economy
- NT1 private sector
- NT1 public sector
- NT1 social economy

## economy

- NT1 market
- NT1 production
- NT1 productivity

#### financial management

- NT1 budget
- NT1 cost effectiveness
- NT1 profit

## international economy

NT1 globalisation

## public finance

- NT1 local finance
- NT1 national budget
- NT2 public expenditure NT1 state aid
- Tt state participa
- NT1 state participation
- NT1 tax

## 11. Administration

## administration

- NT1 administrative structure NT2 centralisation
  - NT2 decentralisation
- NT1 awarding body
- NT1 labour administration NT2 labour statistics
  - NT3 employment survey
- NT1 management
  - NT2 quality management
  - NT2 self management
- NT1 planning
  - NT2 local planning NT3 urban planning
    - NT4 housing
  - NT2 regional planning
    - NT3 developing area
    - NT3 rural area
    - NT3 urban area
- NT1 public administration
  - NT2 civil service
  - NT2 public body
  - NT2 social service
    - NT3 child care facilities
    - NT3 social assistance
    - NT3 social security
      - NT4 family allowance
      - NT4 unemployment benefit
- NT1 training administration
  - NT2 training statistics
    - NT3 number of trainees
    - NT3 training participation rate

## association

- NT1 chamber of commerce
- NT1 professional association
- NT1 voluntary organisation
- NT1 youth organisation NT2 student organisation

#### human rights

- NT1 children's rights
- NT1 civil rights
  - NT2 freedom of movement
- NT1 equal opportunities
- NT1 migrants' rights
- NT1 right to education
- NT1 right to information
- NT1 right to training
- NT1 right to work
- NT1 social rights
- NT1 women's rights

#### institutional framework

- NT1 constitution
- NT1 legislation
  - NT2 economic legislation
  - NT2 educational legislation
  - NT2 labour legislation
    - NT3 employment protection
  - NT2 law
  - NT2 legal aspect
  - NT2 regulation
  - NT2 social legislation
  - NT2 training legislation

#### international relations

- NT1 export of training
- NT1 international agreement
- NT1 international cooperation
  - NT2 crossborder cooperation NT2 development aid
    - NT3 technical assistance
- NT1 international exchange
  - NT2 student exchange
  - NT2 teacher exchange
- NT1 international policy

## politics

- NT1 political party
- NT1 political system

## state

- NT1 government
  - NT2 central government
    - NT2 government policy
      - NT3 cultural policy
      - NT3 foreign policy
      - NT3 social policy
        - NT4 positive discrimination
        - NT4 racial equality
        - NT4 social research
      - NT3 youth policy
      - NT4 youth aid
        - NT4 youth protection
  - NT2 ministry
    - NT3 ministry of education
    - NT3 ministry of labour
    - NT2 regional and local authority
      - NT3 local authority
        - NT4 community development
          - NT4 community participation
      - NT3 regional authority
        - NT4 regional cooperation
        - NT4 regional policy
- NT1 parliament

## 12. Society

## behaviour

NT1 attitude NT1 entrepreneurship

- NT1 ethics
- NT1 individualism
- NT1 leadership
- NT1 motivation NT1 social behaviour
- NT2 discrimination
  - NT3 racial discrimination
  - NT3 sex discrimination
  - NT3 social discrimination
  - NT2 interpersonal relations
  - NT2 marginalisation
  - NT2 social interaction
  - NT2 social role
    - NT3 parental role
    - NT4 parental attitude
  - NT2 socialisation
- NT1 teacher role

#### health

- NT1 mental health
- NT1 physical health

## society

- NT1 information society NT2 knowledge society
- NT1 religion
- NT1 social change
  - NT2 modernisation NT2 social effect
- NT1 social environment
  - NT2 culture
    - NT3 cultural identity
      - NT3 multicultural environment
    - NT2 family environment
    - NT2 socio economic conditions NT3 living conditions
      - NT4 poverty
        - NT4 wealth
      - NT3 quality of life
- NT1 social inequality
- NT1 social integration
  - NT2 citizenship
    - NT2 cultural integration
    - NT2 migrant integration
    - NT2 segregation
    - NT2 social exclusion NT2 social identity

- NT1 social mobility
  - NT2 social promotion
- NT1 social movement
- NT1 social origin
- NT1 social problem
  - NT2 addiction NT2 delinquency
    - NT3 juvenile delinguency
- NT1 social status
- NT2 female status
- NT1 social structure
  - NT2 social class
    - NT3 elite
      - NT4 gifted person
      - NT3 working class

## sociocultural group

- NT1 disabled person
  - NT2 mentally disabled person NT2 physically disabled person NT2 socially disabled person
- NT1 disadvantaged group
- NT1 ethnic group
- NT1 family
- NT2 parents
- NT1 interest group
- NT1 migrant
  - NT2 migrant woman NT2 migrant's child
  - NT2 refugee
- NT1 minority group
- NT1 youth
  - NT2 rural youth NT2 urban youth

## 13. Population

**population** NT1 census

NT1 migration NT2 geographical mobility NT2 international migration NT3 emigration NT4 country of origin **NT3** immigration NT4 host country NT3 return migration NT1 population distribution NT2 age distribution NT2 age group NT3 adolescent NT3 adult NT3 child NT3 older person NT3 young person NT2 sex distribution NT3 man NT3 woman NT2 working age population NT1 population trends

NT2 population decline

## 14. Countries and regions

## Africa

- NT1 Central Africa
  - NT2 Cameroon
    - NT2 Central African Republic
  - NT2 Chad
  - NT2 Congo
  - NT2 Congo Democratic Republic
  - NT2 Equatorial Guinea
  - NT2 Gabon
- NT1 East Africa
  - NT2 Burundi
  - NT2 Djibouti
  - NT2 Eritrea
  - NT2 Ethiopia
  - NT2 Rwanda
  - NT2 Somalia
  - NT2 Sudan
  - NT2 Tanzania
  - NT2 Uganda
- NT1 North Africa
- NT2 Egypt
  - NT2 Libya
  - NT2 Maghreb
    - NT3 Algeria
    - NT3 Morocco
    - NT3 Tunisia
- NT1 Southern Africa
  - NT2 Angola NT2 Botswana
  - NT2 Lesotho
  - NT2 Madagascar
  - NT2 Malawi
  - NT2 Mauritius
  - NT2 Mozambique
  - NT2 Namibia
  - NT2 Reunion
  - NT2 South Africa
  - NT2 Swaziland
  - NT2 Zambia
  - NT2 Zimbabwe
- NT1 West Africa
  - NT2 Benin
  - NT2 Burkina Faso
  - NT2 Cape Verde
  - NT2 Gambia
  - NT2 Ghana
  - NT2 Guinea
  - NT2 Guinea Bissau
  - NT2 Ivory Coast
  - NT2 Liberia
  - NT2 Mali

NT2 Sierra Leone NT2 Togo NT2 Western Sahara America NT1 Caribbean island NT2 Greater Antilles NT3 Bahamas NT3 Cuba NT3 Haiti NT<sub>3</sub> Jamaica NT3 Puerto Rico **NT2** Lesser Antilles **NT3** British West Indies NT3 French West Indies **NT3** Netherlands Antilles NT1 Latin America NT2 Central America NT3 Costa Rica NT3 El Salvador NT3 Guatemala NT3 Honduras NT3 Nicaragua NT3 Panama NT2 South America NT3 Argentina NT3 Bolivia NT3 Brazil NT3 Chile NT3 Colombia NT3 Ecuador NT3 Paraguay NT3 Peru NT3 Suriname **NT3** Uruguay NT3 Venezuela NT1 North America NT2 Canada NT2 Mexico NT2 United States

NT<sub>2</sub> Mauritania

NT<sub>2</sub> Niger

NT<sub>2</sub> Nigeria

NT2 Senegal

### Asia

NT1 Central Asia NT2 Kazakhstan NT2 Kyrgyzstan NT2 Mongolia NT2 Tajikistan NT2 Turkmenistan NT2 Uzbekistan NT1 Far East NT2 China

NT2 Hong Kong NT2 Japan NT<sub>2</sub> Macao NT2 North Korea NT2 South Korea NT2 Taiwan NT1 Middle East NT2 Afghanistan NT2 Autonomous Territories of Palestine NT2 Gulf States NT3 Bahrain NT3 Iran NT3 Iraq NT3 Kuwait NT3 Oman NT3 Qatar NT3 Saudi Arabia **NT3** United Arab Emirates NT2 Israel NT2 Mashreq NT3 Jordan NT3 Lebanon NT3 Syria NT2 Yemen NT1 South Asia NT2 Bangladesh NT2 Bhutan NT2 India **NT2** Maldives NT2 Nepal NT2 Pakistan NT2 Sri Lanka NT1 South East Asia NT<sub>2</sub> Brunei NT2 Cambodia NT2 East Timor NT2 Indonesia NT2 Laos NT2 Malaysia NT2 Myanmar **NT2** Philippines NT<sub>2</sub> Singapore NT<sub>2</sub> Thailand NT2 Vietnam **EU** countries Europe

NT1 Eastern Europe NT2 Albania NT2 Armenia NT2 Azerbaijan NT2 Baltic States NT3 Estonia NT3 Latvia

NT3 Lithuania NT<sub>2</sub> Belarus NT2 Bosnia Herzegovina NT<sub>2</sub> Bulgaria NT2 Croatia NT2 Czech Republic NT2 former USSR NT2 former Yugoslav Republic of Macedonia NT2 former Yugoslavia NT<sub>2</sub> Georgia NT<sub>2</sub> Hungary NT2 Kosovo NT2 Montenegro NT2 Poland NT2 Republic of Moldova NT<sub>2</sub> Romania NT2 Russia NT2 Serbia NT2 Slovak Republic NT<sub>2</sub> Slovenia NT<sub>2</sub> Ukraine NT2 Vojvodina NT1 Northern Europe **NT2** Faroes NT<sub>2</sub> Greenland NT2 Iceland NT2 Scandinavia NT3 Denmark NT3 Finland NT3 Norway NT3 Sweden NT1 Southern Europe NT2 Andorra NT2 Cyprus NT2 Gibraltar NT<sub>2</sub> Greece NT3 Attica **NT3** Central Greece NT3 Crete **NT3** Epirus NT3 Ionian island NT3 Macedonia NT3 Northern Aegean **NT3** Peloponnese **NT3** Southern Aegean NT3 Thessaly NT3 Western Greece NT2 Italy NT3 Abruzzi NT3 Apulia NT3 Basilicata NT3 Calabria NT3 Campania NT3 Emilia Romagna

NT3 Friuli Venezia Giulia NT3 Latium **NT3** Liguria NT3 Lombardy NT3 Marche NT3 Molise NT3 Piedmont NT3 Sardinia NT3 Sicily NT3 Trentino Alto Adige NT3 Tuscanv NT3 Umbria NT3 Valle d'Aosta NT3 Veneto NT<sub>2</sub> Malta NT2 Monaco NT2 Portugal NT3 Alentejo NT3 Algarve NT3 Azores **NT3** Central Portugal NT3 Lisbon and the Tagus Valley NT3 Madeira **NT3** Northern Portugal NT2 San Marino NT2 Spain NT3 Andalusia NT3 Aragon **NT3** Asturias NT3 Balearic island NT3 Basque country NT3 Canary island NT3 Cantabria NT3 Castille La Mancha **NT3** Castille and Leon **NT3** Catalonia NT3 Ceuta **NT3** Community of Madrid NT3 Community of Valencia **NT3** Extremadura NT3 Galicia NT3 Melilla **NT3** Navarre **NT3** Region of Murcia NT3 Rioja NT2 Turkey NT2 Vatican NT1 Western Europe NT2 Austria NT3 Burgenland NT3 Carinthia **NT3** Lower Austria NT3 Salzburg NT3 Styria NT3 Tyrol

**NT3** Upper Austria NT3 Vienna NT3 Vorarlberg NT<sub>2</sub> Belgium **NT3** Brussels Capital Region **NT3** Flemish community **NT3** Flemish region NT3 French community NT3 German speaking community NT3 Walloon region NT2 Channel island NT<sub>2</sub> France NT3 Alsace **NT3** Aquitaine NT3 Auvergne NT3 Brittany NT3 Burgundy NT3 Centre **NT3** Champagne Ardenne NT3 Corsica NT3 Franche Comté **NT3** French Overseas Departments NT3 French Overseas Territories NT3 Ile-de-France NT3 Languedoc-Roussillon **NT3** Limousin **NT3** Loire Region **NT3** Lorraine **NT3** Lower Normandy **NT3** Midi-Pyrénées NT3 Nord-Pas-de-Calais NT3 Picardy **NT3** Poitou-Charentes NT3 Provence-Alpes-Côte-d'Azur **NT3** Rhône-Alpes **NT3** Upper Normandy NT2 Germany NT3 Baden Württemberg **NT3** Bavaria NT3 Berlin **NT3** Brandenburg NT3 Bremen **NT3** former GDR NT3 Hamburg NT3 Hessen **NT3** Lower Saxony **NT3** Mecklenburg West Pomerania NT3 North Rhine Westphalia **NT3** Rhineland Palatinate **NT3** Saarland NT3 Saxony **NT3** Saxony Anhalt NT3 Schleswig Holstein

NT3 Thuringia

- NT2 Ireland
  - NT3 Connacht
  - NT3 Leinster
  - NT3 Munster
  - NT3 Ulster
- NT2 Isle of Man
- NT2 Liechtenstein
- NT2 Luxembourg
- NT2 Netherlands
  - NT3 Drenthe
  - NT3 Flevoland
  - NT3 Friesland
  - NT3 Gelderland
  - NT3 Groningen
  - NT3 Limburg
  - NT3 North Brabant
  - NT3 North Holland
  - NT3 Overijssel
  - NT3 South Holland
  - NT3 Utrecht
  - NT3 Zeeland
- NT2 Switzerland
- NT2 United Kingdom
  - NT3 England
    - NT4 East Anglia
    - NT4 East Midlands
    - NT4 North West England
    - NT4 Northern England
    - NT4 South East England
    - NT4 South West England
    - NT4 West Midlands
    - NT4 Yorkshire and Humberside
    - NT3 Northern Ireland
    - NT3 Scotland
    - NT3 Wales

## Oceania

- NT1 Australia
- NT1 Melanesia
- NT1 Micronesia
- NT1 New Zealand
- NT1 Polynesia

## **OECD** countries

## 15. European Union

## **Community finance**

- NT1 Community budget
- NT1 Community funds

## **Community institutions**

- NT1 agencies and other bodies
  - NT2 Cedefop
  - NT2 European Administrative School
  - NT2 European Agency for Safety Health at Work
  - NT2 European Central Bank
  - NT2 European Foundation for the Improvement of Living and Working Conditions
  - NT2 European Personnel Selection Office
  - NT2 European Training Foundation
  - NT2 Eurostat
  - NT2 Office for Official Publications of the European Communities
  - NT2 Translation Centre for Bodies of the European Union
- NT1 Committee of the Regions
- NT1 Council of the European Union
- NT1 Court of Justice
- NT1 European Commission
- NT1 European Court of Auditors
- NT1 European Economic and Social Committee
- NT1 European Investment Bank
- NT1 European Ombudsman
- NT1 European Parliament

#### **Community law**

- NT1 Community legislation
  - NT2 Community decision
  - NT2 Community directive
  - NT2 Community opinion
  - NT2 Community recommendation
  - NT2 Community regulation
  - NT2 Community resolution
- NT1 European Treaty

## **European construction**

- NT1 Community activity
  - NT2 Community programme
    - NT3 Adapt
    - NT3 Employment programme
    - NT3 Equal
    - NT3 Erasmus
    - NT3 Europass
    - NT3 European dimension
    - NT3 European year

- NT3 Grundtvig
- NT3 Leonardo da Vinci
- NT3 Lifelong Learning Programme
- NT3 Lingua
- NT3 Minerva
- NT3 Socrates
- NT3 Tempus
- NT3 Youth programme
- NT1 Community external relations
- NT1 Community policy
- NT1 EC internal market
- NT1 enlargement of the Community
- NT1 European Union
- 16. International organisations

#### international organisation

- NT1 Council of Europe
- NT1 EFTA
- NT1 Eurydice
- NT1 OECD
- NT1 United Nations
  - NT2 ILO
  - NT2 Unesco
- NT1 World Bank

## 17. Document type

annual report atlas bibliography catalogue chat commentary compilation conference paper database dictionary directory discussion list documentary dossier draft email encyclopedia glossary green paper guide journal journal article journal issue learning material legal text mailing list monograph monograph part newspaper pamphlet press release proceedings report series speech standard thesaurus thesis website white paper work programme working paper yearbook

## 18. Auxiliary terms

## evaluation

NT1 evaluation method

#### model

NT1 mathematical model

#### research

- NT1 action research
- NT1 empirical research
- NT1 experimental research
- NT1 fundamental research
- NT1 historical research

## research method

- NT1 case study
- NT1 comparative analysis
- NT1 cost analysis
- NT1 cost benefit analysis
- NT1 methodology
- NT1 qualitative analysis

## research technique

- NT1 experimentation
- NT1 forecasting NT2 trend
- NT1 interview
- NT1 measurement
- NT1 observation
- NT1 progression
- NT1 questioning
  - NT2 questionnaire
- NT1 survey

## statistical analysis

# Main alphabetical presentation with semantic relations

#### A level

- FD Learning (3)
- FR baccalauréat
- SN Certificate of Education Advanced Level (A Level) is normally awarded at the end of 2 years of post-compulsory general education to pupils who meet the required standards. It is a qualification for entry to higher education (Eurydice).
- UF school leaving certificate
- BT certificate

ability USE aptitude

#### Abruzzi

- FD Countries and regions (14)
- FR Abruzzes
- **BT** Italy

#### absenteeism

- FD Enterprise (7)
- FR absentéisme
- BT work attitude

## academic degree

- FD Learning (3)
- FR diplôme universitaire
- UF college degree university degree
- BT certificate
- RT higher education graduate university studies

accelerated course USE intensive training

accelerated training USE intensive training

#### access to education

- FD Education (2)
- FR accès à l'éducation
- **UF** educational admission
- **BT** educational policy
- NT registration
- RT access to training entrance examination equal opportunities language barrier right to education

#### access to employment

- FD Labour (6)
- FR accès à l'emploi
- UF access to labour market
- BT labour market
- NT employment opportunity entry into working life
- RT employment policy recruitment right to work

#### access to information

- FD Information and communication (5)
- FR accès à l'information
- **BT** information
- NT information centre information network
- **RT** right to education right to information

access to labour market USE access to employment

#### access to training

- **FD** Training (1)
- **FR** accès à la formation
- UF admission to training
- **BT** training policy
- NT admission requirements selection procedure
- RT access to education entrance examination right to training

accident prevention USE occupational safety

#### accountant

- FD Occupations (8)
- FR comptable
- **UF** auditor
- **BT** business worker

## accreditation of education and training providers

- FD Training (1)
- FR Agrément des prestataires d'enseignement ou de formation
- SN A process of quality assurance through which accredited status is granted to an education or training provider, showing it has been approved by the relevant

legislative or professional authorities by having met predetermined standards. (*Source:* adapted from Canadian Information Centre for International Credentials).

- **UF** accreditation of training institutions
- **BT** training management

accreditation of prior learning USE validation of learning outcomes

## accreditation of training

## FD Training (1)

- FR homologation de la formation
- **SN** The process of granting accredited status to training.
- **BT** training management

## accreditation of training institutions

USE accreditation of education and training providers

accreditation of training organisations

USE accreditation of education and training providers

achievement USE performance

## act

**USE** law

action plan USE work programme

## action research

- FD Auxiliary terms (18)
- **FR** recherche action
- **SN** A family of research methodologies which pursue action and research outcomes at the same time.
- **BT** research

## actor

**USE** performing artist

## Adapt

- FD European Union (15)
- FR Adapt
- SN The Adapt (1994-1999) initiative aims to contribute to the adaptation of the workforce to industrial change, and to

improve the workings of the labour market with a view to growth, employment and the competitiveness of companies in the European Union.

**BT** Community programme

## adaptability

**USE** flexibility

## adaptation training

#### addiction

- FD Society (12)
- FR toxicomanie
- UF alcoholism drug addiction narcotic addiction
- BT social problem

adjustment training USE upskilling

#### administration

- FD Administration (11)
- FR administration
- **UF** administrative sciences administrative sector
- NT administrative structure awarding body labour administration management planning public administration training administration
- RT educational administration enterprise

administration management USE management

administration worker USE public service personnel

administrative and financial personnel USE business worker

administrative law USE legislation

administrative sciences USE administration

administrative sector USE administration

#### administrative structure

- FD Administration (11)
- FR structure administrative
- **BT** administration
- NT centralisation
  - decentralisation
- RT management

## admission requirements

- **FD** Training (1)
- FR conditions d'admissionSN Conditions (examination, certificates,
- proof of skills, etc.) of entrance to courses of study, training, etc.
- BT access to training
- RT recruitment

admission to training USE access to training

#### adolescent

- FD Population (13)
- FR adolescent
- BT age group
- RT youth

#### adult

- FD Population (13)
- FR adulte
- BT age group
- **RT** maturity

adult education USE continuing education

adult illiteracy USE illiteracy

adult innumeracy
USE numeracy

#### adult learning

- FD Learning (3)
- FR apprentissage des adultes
- BT learning
- RT adult training continuing education

#### adult training

- FD Training (1)
- FR formation des adultes
- UF adult vocational training
- **BT** target group
- RT adult learning continuing education

adult vocational training USE adult training

## advanced technology

- FD Sciences and technology (4)
- **FR** technologie avancée
- BT technology

advancement USE promotion

#### advertiser

- FD Occupations (8)
- FR profession de la publicité
- **BT** commercial personnel
- RT business service

#### advertising USE business service

aerospace industry USE aircraft industry

## Afghanistan

- FD Countries and regions (14)
- **FR** Afghanistan
- BT Middle East

## Africa

- FD Countries and regions (14)
- **FR** Afrique
- NT Central Africa East Africa North Africa Southern Africa West Africa

## age distribution

- FD Population (13)
- FR répartition par âge
- **BT** population distribution

## age group

- FD Population (13)
- FR groupe d'âge
- **BT** population distribution
- NT adolescent adult child older person young person

ageing worker USE older worker

#### agencies and other bodies

- FD European Union (15)
- FR agences et autres organismes
- **BT** Community institutions
- NT Cedefop
  - European Administrative School European Agency for Safety Health at Work European Central Bank European Foundation for the Improvement of Living and Working Conditions European Personnel Selection Office European Training Foundation Eurostat Office for Official Publications of the European Communities Translation Centre for Bodies of the European Union

## agricultural policy

- **FD** Economy (10)
- FR politique agricole
- **BT** economic policy
- RT agriculture

*agricultural worker* USE agriculture worker

## agriculture

- FD Economic activities (9)
- FR agriculture
- **UF** viticulture
- NT forestry
- horticulture RT agricultural policy
- agriculture worker economic development food industry primary sector

## agriculture worker

- FD Occupations (8)
- FR travailleur de l'agriculture
- UF agricultural worker
- BT occupation
- NT farmer
- gardener RT agriculture veterinary worker

*air traffic controller* USE air transport personnel

*air transport* USE transport

#### air transport personnel

- FD Occupations (8)
- **FR** profession du transport aérien
- UF air traffic controller aircraft pilot flight attendant
- **BT** transport services worker
- RT transport

#### aircraft industry

- FD Economic activities (9)
- FR industrie aéronautique
- **UF** aerospace industry
- **BT** machinery industry
- **RT** transport

aircraft pilot

USE air transport personnel

#### Albania

- FD Countries and regions (14)
- FR Albanie
- **BT** Eastern Europe

alcoholism USE addiction

#### Alentejo

- FD Countries and regions (14)
- FR Alentejo
- **BT** Portugal

## Algarve

- FD Countries and regions (14)
- FR Algarve
- BT Portugal

#### Algeria

- FD Countries and regions (14)
- **FR** Algérie
- **BT** Maghreb

#### Alsace

- FD Countries and regions (14)
- FR Alsace
- **BT** France

alternance training

USE alternating training

## alternating training

- **FD** Training (1)
- FR formation en alternance
- **SN** Training alternating periods at a school or training centre and at the workplace.

The alternance scheme can take place on a weekly, monthly or yearly basis. Depending on the country and applicable status, participants may be contractually linked to the employer and/or receive remuneration. (*Source:* Cedefop, 2003 and 2006.)

- UF alternance training sandwich course
- **BT** training system
- NT apprenticeship dual system
- RT work experience

ambulance personnel USE paramedical personnel

## America

- FD Countries and regions (14)
- FR Amérique
- NT Caribbean island Latin America North America

Amsterdam Treaty USE European Treaty

#### Andalusia

- FD Countries and regions (14)
- FR Andalousie
- BT Spain

## Andorra

- FD Countries and regions (14)
- FR Andorre
- **BT** Southern Europe

#### Angola

- FD Countries and regions (14)
- **FR** Angola
- **BT** Southern Africa

## annual report

- FD Document type (17)
- FR rapport annuel

applied learning USE learning

## applied sciences

- FD Sciences and technology (4)
- FR sciences appliquées

appreciation training USE upskilling

### apprentice

- FD Training (1)
- FR apprenti
- BT trainee
- RT apprenticeship level of qualification occupational status

## apprenticeship

- FD Training (1)
- FR apprentissage professionnel
- SN Systematic, long-term training alternating periods at the workplace and at a school or training centre. The apprentice is contractually linked to the employer and receives remuneration (wage or allowance). The employer assumes responsibility for providing the trainee with training leading to a specific occupation. (*Source:* Cedefop, 2003.)
- **BT** alternating training
- **RT** Apprentice apprenticeship contract

#### apprenticeship contract

- FD Labour (6)
- FR contrat d'apprentissage
- BT labour contract
- RT apprenticeship vocational training

## aptitude

- FD Learning (3)
- FR aptitude
- **UF** ability
- **BT** personal development
- RT aptitude test competence know how

#### aptitude test

- FD Training (1)
- FR test d'aptitude
- **BT** selection procedure
- RT aptitude test
- 1631

## Apulia

- FD Countries and regions (14)
- FR Pouilles
- BT Italy

## Aquitaine

- FD Countries and regions (14)
- **FR** Aquitaine
- BT France

## Aragon

- FD Countries and regions (14)
- **FR** Aragon
- **BT** Spain

archaeology

USE history

## architect

- FD Occupations (8)
- FR architecte
- BT construction worker
- NT landscape gardener
- RT architecture urban planning

## architecture

- FD Economic activities (9)
- FR architecture
- BT arts
- RT architect construction industry

#### archives

**USE** information service

archivist

**USE** information personnel

## Argentina

- FD Countries and regions (14)
- FR Argentine
- **BT** South America

armament industry USE machinery industry

## Armenia

- FD Countries and regions (14)
- FR Arménie
- **BT** Eastern Europe
- RT former USSR

army USE services

#### artificial intelligence

- FD Information and communication (5)
- FR intelligence artificielle
- UF knowledge based system
- BT computer application
- NT expert system

#### artisan

**USE** craftsman

#### artist

- FD Occupations (8)
- FR artiste
- BT cultural sector employee

#### arts

- FD Economic activities (9)
- FR arts
- UF dance folk arts
- NT architecture fine arts graphic arts handicraft music restoration theatre
- RT literature

#### Asia

- FD Countries and regions (14)
- FR Asie
- NT Central Asia
  - Far East
  - Middle East South Asia

South East Asia

#### assessment USE evaluation

assessment of competences USE assessment of learning outcomes

#### assessment of learning outcomes

- FD Learning (3)
- FR évaluation des résultats d'apprentissages
- SN The process of appraising knowledge, know-how, skills and/or competences of an individual against predefined criteria (learning expectations, measurement of learning outcomes). Assessment is typically followed by validation and

certification. In the literature, 'assessment' generally refers to appraisal of individuals whereas 'evaluation' is more frequently used to describe appraisal of education and training methods or providers. (*Source:* Cedefop, 2003 and 2006.)

- UF assessment of competences competence assessment
- BT competence

## association

- FD Administration (11)
- FR association
- **UF** organisation
- NT chamber of commerce professional association voluntary organisation youth organisation
- **RT** international organisation type of enterprise

astronomer

**USE** science worker

## Asturias

- FD Countries and regions (14)
- FR Asturies
- BT Spain

#### atlas

- FD Document type (17)
- FR atlas

## Attica

- FD Countries and regions (14)
- FR Attique
- BT Greece

## attitude

- FD Society (12)
- FR attitude
- **UF** opinion
- **BT** behaviour
- **RT** individualism motivation personality

attitude toward school USE trainees' attitude

atypical worker USE casual worker

## audiovisual aid

- FD Learning (3)
- FR moyen audiovisuel
- SN Training aid which draws on both sight and sound for teaching purposes (e. g. sound film, video tape, slides with sound track, etc.).
- BT training aid
- NT educational television video
- RT audiovisual industry audiovisual method interactive video

#### audiovisual industry

- FD Economic activities (9)
- FR industrie audiovisuelle
- **UF** photography
- **BT** communications industry
- RT audiovisual aid

#### audiovisual instruction USE audiovisual method

### audiovisual method

- FD Learning (3)
- FR méthode audiovisuelle
- UF audiovisual instruction
- **BT** training method
- RT audiovisual aid

## auditor USE accountant

## Australia

- FD Countries and regions (14)
- FR Australie
- BT Oceania
- RT OECD countries

## Austria

- FD Countries and regions (14)
- FR Autriche
- BT Western Europe
- NT Burgenland
  - Carinthia Lower Austria Salzburg Styria Tyrol Upper Austria Vienna
  - Vorarlberg
- RT EU countries OECD countries

## authoring system USE training software

automated translation USE translation

## automation

- FD Sciences and technology (4)
- **FR** automatisation
- SN The use of automatic devices in production and assembly operations and their control.
- BT technology
- RT innovation office automation robotics work organisation

## automobile industry

- FD Economic activities (9)
- FR industrie automobile
- **UF** car industry
- **BT** machinery industry
- RT transport

## **Autonomous Territories of Palestine**

- FD Countries and regions (14)
- FR territoires autonomes de Palestine
- **UF** Palestine authority
- BT Middle East

## Auvergne

- FD Countries and regions (14)
- **FR** Auvergne
- BT France

## awarding body

- FD Administration (11)
- FR organisme certificateur
- SN A body which provides certification for skills acquired both formally and informally.
- **UF** responsible body
- **BT** administration
- RT certification of learning outcomes non-formal learning

## Azerbaijan

- FD Countries and regions (14)
- FR Azerbaïdjan
- **BT** Eastern Europe
- RT former USSR

## **Azores**

FD Countries and regions (14)

**FR** Açores

**BT** Portugal

## bacteriologist

USE biologist

## Baden Württemberg

- FD Countries and regions (14)
- FR Bade-Wurtemberg
- BT Germany

#### Bahamas

- FD Countries and regions (14)
- **FR** Bahamas
- **BT** Greater Antilles

## Bahrain

- FD Countries and regions (14)
- FR Bahreïn
- BT Gulf States

## baker

**USE** food worker

#### **Balearic island**

- FD Countries and regions (14)
- **FR** Îles Baléares
- BT Spain

## **Baltic States**

- FD Countries and regions (14)
- FR Pays-Baltes
- **BT** Eastern Europe
- NT Estonia Latvia Lithuania
- RT former USSR

## Bangladesh

- FD Countries and regions (14)
- **FR** Bangladesh
- BT South Asia

## banking

- FD Economic activities (9)
- FR secteur bancaire
- **BT** financial service
- RT banking personnel

## banking personnel

- FD Occupations (8)
- FR profession du secteur bancaire
- BT business worker
- RT banking

*barber* USE hairdresser

## basic education

- FD Education (2)
- FR éducation de base
- **SN** Instruction in subjects of elementary education.
- UF consumer education fundamental education oral expression
- NT literacy numeracy
- RT basic skill basic training
  - computer literacy content of education social skill

### basic skill

- **FD** Learning (3)
- FR compétences de base
- SN The skills needed to live in contemporary society, listening, speaking, reading, writing and mathematics. Combined with new basic skills, basic skills form key competences. (Source: Cedefop, 2000 and 2006.)
- BT Skill
- RT basic education

## basic training

- FD Training (1)
- FR formation de base
- **SN** Training given in a school or undertaking and aiming at imparting the fundamentals of an occupation or group of occupations.
- BT type of training
- RT basic education key competences

basic wage

#### Basilicata

- FD Countries and regions (14)
- **FR** Basilicate
- BT Italy
- Basque country
- FD Countries and regions (14)
- FR Pays-Basque
- BT Spain

## Bavaria

- FD Countries and regions (14)
- **FR** Bavière
- **BT** Germany

## beautician

- FD Occupations (8)
- FR esthéticien
- **UF** manicurist
- **BT** services worker
- **RT** hairdresser

## behaviour

- FD Society (12)
- FR comportement
- NT attitude entrepreneurship ethics individualism leadership motivation social behaviour teacher role
- **RT** personal development

## **Belarus**

- FD Countries and regions (14)
- **FR** Bélarus
- **BT** Eastern Europe
- RT former USSR

## Belgium

- FD Countries and regions (14)
- **FR** Belgique
- **BT** Western Europe
- NT Brussels Capital Region Flemish community Flemish region French community German speaking community Walloon region
- RT EU countries **OECD** countries

## Benin

- FD Countries and regions (14)
- FR Bénin
- BT West Africa

## Berlin

- FD Countries and regions (14)
- FR Berlin
- **BT** Germany

best practice **USE** case study

## beverage industry

- FD Economic activities (9)
- FR industrie des boissons
- **BT** food industry

## beverage worker

**USE** food worker

## Bhutan

- FD Countries and regions (14)
- Bhoutan FR
- South Asia BT

## bibliography

- FD Document type (17)
- **FR** bibliographie
- SN Secondary document listing entries in a specified order and containing elements which describe and uniquely identify documents. Use the descriptor "bibliography" for any organised list of references (alphabetised or arranged in any other logical way).

## bilingualism

- FD Information and communication (5)
- FR bilinguisme
- **BT** multilingualism

## bioengineering

**USE** biotechnology

## biologist

- FD Occupations (8)
- biologiste FR
- **UF** bacteriologist botanist
- **BT** science worker
- **RT** biology

## biology

- FD Sciences and technology (4)
- **FR** biologie
- **UF** botany zoology
- **BT** natural sciences
- NT ecology medicine
- **RT** biologist biotechnology

#### biotechnology

- **FD** Sciences and technology (4)
- FR biotechnologie
- **UF** bioengineering
- **BT** technology
- RT biology
- chemistry

black economy USE informal sector

blind person USE physically disabled person

blue collar worker USE manual worker

boatman

**USE** transport services worker

## Bolivia

- FD Countries and regions (14)
- **FR** Bolivie
- **BT** South America

book industry
USE publishing

book keeping USE clerical work

*booklet* USE pamphlet

#### **Bosnia Herzegovina**

- FD Countries and regions (14)
- **FR** Bosnie-et-Herzégovine
- **BT** Eastern Europe
- RT former Yugoslavia

*botanist* **USE** biologist

#### botany USE biology

OCE Diolog

## Botswana

- FD Countries and regions (14)
- FR Botswana
- **BT** Southern Africa

#### Brandenburg

- FD Countries and regions (14)
- **FR** Brandebourg
- **BT** Germany

#### Brazil

- FD Countries and regions (14)
- FR Brésil
- **BT** South America

#### Bremen

- FD Countries and regions (14)
- FR Brême
- **BT** Germany

## **British West Indies**

- FD Countries and regions (14)
- **FR** Antilles anglaises
- **BT** Lesser Antilles
- **RT** United Kingdom

#### **Brittany**

- FD Countries and regions (14)
- FR Bretagne
- BT France

brochure USE pamphlet

## Brunei

- FD Countries and regions (14)
- **FR** Brunei
- **BT** South East Asia

#### **Brussels Capital Region**

- FD Countries and regions (14)
- FR Région de Bruxelles-Capitale
- **BT** Belgium

#### budget

- FD Economy (10)
- FR budget
- **BT** financial management
- **RT** training budget

*building industry* **USE** construction industry

#### Bulgaria

- FD Countries and regions (14)
- FR Bulgarie
- **BT** Eastern Europe
- RT EU countries

#### Burgenland

- FD Countries and regions (14)
- FR Burgenland
- **BT** Austria

## Burgundy

- FD Countries and regions (14)
- **FR** Bourgogne
- **BT** France

#### **Burkina Faso**

- FD Countries and regions (14)
- FR Burkina Faso
- **BT** West Africa

#### Burundi

- FD Countries and regions (14)
- FR Burundi
- **BT** East Africa

*bus worker* USE transport services worker

*business administration* **USE** company management

business administration training USE management training

business communication USE management training

business creation USE enterprise creation

#### business economics

- FD Sciences and technology (4)
- FR économie de l'entreprise
- **UF** business studies
- BT economics

RT company management

business education USE management training

business engineer USE management training

business ethics USE management training

business failure USE management training

business games USE management training

business language course USE foreign language skill business management USE company management

business restructuring USE organisational change

## business service

- FD Economic activities (9)
- **FR** service aux entreprises
- **UF** advertising
- public relations BT services
- NT management counselling
- marketing RT advertiser consultant

business studies

#### business worker

- FD Occupations (8)
- FR travailleur du secteur commercial
- **UF** administrative and financial personnel managerial personnel
- BT occupation
- NT accountant banking personnel clerical worker commercial personnel consultant insurance personnel

butcher

**USE** food worker

#### buyer

- FD Occupations (8)
- FR acheteur
- BT commercial personnel

cabinet maker USE wood worker

#### CAD

**USE** computer aided design

#### Calabria

- FD Countries and regions (14)
- **FR** Calabre
- BT Italy

CAM USE computer aided manufacturing

#### Cambodia

- FD Countries and regions (14)
- FR Cambodge
- **BT** South East Asia

#### Cameroon

- FD Countries and regions (14)
- **FR** Cameroun
- **BT** Central Africa

#### Campania

- FD Countries and regions (14)
- **FR** Campanie
- BT Italy

#### Canada

- FD Countries and regions (14)
- FR Canada
- **BT** North America
- RT OECD countries

#### **Canary island**

- FD Countries and regions (14)
- **FR** Canaries
- **BT** Spain

#### canning industry USE food industry

## Cantabria

- FD Countries and regions (14)
- FR Cantabrie
- **BT** Spain

## capability

USE SKIII

## Cape Verde

- FD Countries and regions (14)
- FR Cap-Vert
- BT West Africa

## capital

- FD Economy (10)
- FR capital
- BT financial resource

capital aid

USE financial resource

capital resource USE financial resource

*car industry* USE automobile industry

#### career

- FD Enterprise (7)
- FR carrière
- BT human resources management
- NT career break career development
- RT employment occupation

career aspiration USE vocational aspiration

#### career break

- FD Enterprise (7)
- **FR** interruption de carrière
- **UF** mid career break
- BT career
- **RT** return to work

## career change

- FD Enterprise (7)
- FR changement de carrière
- **UF** occupational change occupational transformation vocational change
- **BT** career development
- RT employment monitoring system retraining social mobility

#### career choice

- FD Training (1)
- FR choix de carrière
- **UF** choice of training occupational choice vocational choice
- BT vocational guidance

## career development

- **FD** Enterprise (7)
- FR évolution de carrière
- UF career opportunity
- BT career
- NT career change career planning career prospects career record curriculum vitae occupational mobility occupational success promotion vocational aspiration
   RT vocational guidance

career guidance USE vocational guidance

*career information* USE vocational information

career management USE career planning

*career opportunity* USE career development

#### career planning

FD Enterprise (7)

**FR** planification de carrière

- UF career management
- **BT** career development

career profile USE work experience

## career prospects

- FD Enterprise (7)
- **FR** perspectives de carrière
- BT career development

#### career record

- FD Enterprise (7)
- **FR** bilan professionnel
- BT career development
- RT non-formal learning

careers education USE vocational guidance

careers service USE guidance service

caretaker USE services worker

#### Caribbean island

- FD Countries and regions (14)
- FR Caraïbes
- BT America
- NT Greater Antilles Lesser Antilles

#### Carinthia

- FD Countries and regions (14)
- FR Carinthie
- **BT** Austria

*carpenter* USE wood worker case law USE legislation

#### case study

- FD Auxiliary terms (18)
- FR étude de cas
- **UF** best practice
- BT research method

## **Castille La Mancha**

- FD Countries and regions (14)
- FR Castille-La Manche
- BT Spain

#### **Castille and Leon**

- FD Countries and regions (14)
- FR Castille-et-Leon
- BT Spain

#### casual worker

- FD Labour (6)
- FR travailleur occasionnel
- **UF** atypical worker marginal worker
- **BT** temporary worker
- **RT** conditions of employment

#### catalogue

- FD Document type (17)
- FR catalogue
- **UF** *library catalogue online catalogue*

#### Catalonia

- FD Countries and regions (14)
- FR Catalogne
- **BT** Spain

catering industry USE hotel industry

catering personnel USE hotel personnel

#### CdT

**USE** Translation Centre for Bodies of the European Union

#### Cedefop

- FD European Union (15)
- FR Cedefop
- **UF** European Centre for the Development of Vocational Training
- BT agencies and other bodies

RT information centre information network research centre

## cement industry

**USE** construction industry

#### census

- FD Population (13)
- FR recensement
- **BT** population
- **RT** statistics

#### **Central Africa**

- FD Countries and regions (14)
- **FR** Afrique centrale
- **BT** Africa
- NT Cameroon Central African Republic Chad Congo Congo Democratic Republic Equatorial Guinea Gabon

#### **Central African Republic**

- FD Countries and regions (14)
- FR République centrafricaine
- **BT** Central Africa

#### **Central America**

- FD Countries and regions (14)
- FR Amérique centrale
- **BT** Latin America
- NT Costa Rica El Salvador Guatemala Honduras Nicaragua Panama

#### **Central Asia**

- FD Countries and regions (14)
- FR Asie centrale
- **BT** Asia
- NT Kazakhstan Kyrgyzstan Mongolia Tajikistan Turkmenistan Uzbekistan

#### central government

- FD Administration (11)
- FR gouvernement central

- BT government
- RT centralisation public administration

#### **Central Greece**

- FD Countries and regions (14)
- FR Grèce centrale
- BT Greece

#### **Central Portugal**

- FD Countries and regions (14)
- **FR** Portugal central
- BT Portugal

#### centralisation

- FD Administration (11)
- FR centralisation
- **BT** administrative structure
- **RT** central government

#### Centre

- FD Countries and regions (14)
- FR Région du Centre
- **BT** France

ceramics industry USE glass industry

ceramics worker USE glass worker

## certificate

- FD Learning (3)
- FR diplôme
- SN An official document, issued by an awarding body, which records the achievements of an individual following assessment and validation against a predefined standard. (Source: Cedefop, 2006.)
- UF certificate of competence diploma European baccalaureate trade certificate university entrance classification
- BT certification of learning outcomes
- NT A level academic degree
- RT vocational qualification

## *certificate of competence* **USE** certificate

certification of competences USE certification of learning outcomes

### certification of learning outcomes

- FD Learning (3)
- FR certification des résultats d'apprentissage
- SN The process of issuing a certificate, diploma or title formally attesting that a set of learning outcomes (knowledge, know-how, skills and/or competences) acquired by an individual have been assessed and validated by a competent body against a predefined standard. Certification may validate the outcome of learning acquired in formal, non-formal or informal settings. (Source: Cedefop, 2002 and 2006.)
- UF certification of competences validation of competences
- NT certificate
   comparability of qualifications
   equivalence of certificates
   recognition of qualifications
   training credit
   training passport
   transparency of qualifications
   validation of learning outcomes
   RT awarding body
- completion of training

## Ceuta

- FD Countries and regions (14)
- FR Ceuta
- **BT** Spain

## Chad

- FD Countries and regions (14)
- FR Tchad
- **BT** Central Africa

#### chamber of commerce

- FD Administration (11)
- **FR** chambre de commerce
- UF chamber of industry and commerce
- **BT** association
- RT industry trade

chamber of industry and commerce USE chamber of commerce

## **Champagne Ardenne**

- FD Countries and regions (14)
- **FR** Champagne-Ardennes
- **BT** France

## **Channel island**

FD Countries and regions (14)

- FR îles Anglo-Normandes
- **BT** Western Europe

### chat

- FD Document type (17)
- FR bavardage en ligne
- **SN** Use for Internet email systems to communicate instantaneously with others who are online.

## chemical industry

- FD Economic activities (9)
- FR industrie chimique
- UF fertiliser industry petrochemical industry rubber industry
- BT industry
- NT pharmaceutical industry plastics industry

#### chemist

- FD Occupations (8)
- FR chimiste
- BT science worker

#### chemistry

- FD Sciences and technology (4)
- FR chimie
- BT pure sciences
- RT biotechnology

## child

- FD Population (13)
- FR enfant
- BT age group
- RT child care facilities children's rights family

#### child benefit

**USE** family allowance

## child care facilities

- FD Administration (11)
- FR service de garde d'enfant
- UF child minding service day care work place nursery
- BT social service
- RT child female employment

## *child minding service* USE child care facilities

#### children's rights

- FD Administration (11)
- **FR** droits de l'enfant
- UF rights of the child
- BT human rights
- RT child

## Chile

- FD Countries and regions (14)
- FR Chili
- **BT** South America

#### China

- FD Countries and regions (14)
- FR Chine
- BT Far East

## choice of studies

- FD Education (2)
- FR choix des études
- BT educational guidance
- **RT** training abroad

choice of training USE career choice

church USE religion

cinema USE film industry

circular USE regulation

#### citizenship

- FD Society (12)
- FR citoyenneté
- UF *nationality* BT social integration
- RT civil rights
- of of the second s

*city government* **USE** local authority

*city planning* **USE** urban planning

## civil engineering

- FD Sciences and technology (4)
- FR génie civil
- **BT** engineering
- RT construction industry

*civil liberty* USE civil rights

#### civil rights

- FD Administration (11)
- FR droits du citoyen
- UF civil liberty
- BT human rights
- NT freedom of movement
- RT citizenship

## civil servant

- FD Labour (6)
- FR fonctionnaire
- **BT** occupational status
- RT civil service clerical worker

## civil service

- FD Administration (11)
- **FR** fonction publique
- **BT** public administration
- RT civil servant public service

*clandestine employment* USE illegal work

clandestine work USE illegal work

*cleaner* USE services worker

clerical personnel USE clerical worker

#### clerical training

- **FD** Training (1)
- FR formation aux emplois de bureau
- **UF** secretarial training
- **BT** sectoral training
- RT clerical work clerical worker

#### clerical work

- FD Economic activities (9)
- FR emploi de bureau
- UF book keeping office work
- BT services
- RT clerical training clerical worker office automation

#### clerical worker

- FD Occupations (8)
- **FR** employé de bureau
- UF clerical personnel data typist office clerk office worker telephonist typist
- BT business worker
- NT secretary
- RT civil servant clerical training clerical work office automation

*client group* USE target group

## clothing industry

- FD Economic activities (9)
- **FR** industrie du vêtement
- **UF** dressmaking
- BT textile industry
- RT leather industry textile worker

## coal miner

USE miner

cognition USE cognitive process

#### cognitive process

- FD Learning (3)
- FR processus cognitif
- **UF** cognition
- BT intellectual development
- RT problem solving

## collective agreement

- **FD** Enterprise (7)
- FR convention collective
- SN Agreement concerning the working conditions of a particular group of workers concluded between the workers' representatives and the employers.
- UF tariff agreement
- BT labour relations
- RT collective bargaining

## collective bargaining

- **FD** Enterprise (7)
- FR négociation collective

- SN The process by which representatives of employers and those of the employees discuss and negotiate the various phases of their relationship with a view to arriving at a mutually acceptable labour agreement.
- **BT** labour relations
- RT collective agreement

*college degree* USE academic degree

college entrance certificate

## college of education

- FD Education (2)
- FR centre de formation des enseignants
- UF teacher training college
- **BT** higher education institute
- RT teacher training training centre

college of further education USE post secondary education

college of technology USE non-university higher education

## Colombia

- FD Countries and regions (14)
- FR Colombie
- **BT** South America

#### commentary

- FD Document type (17)
- FR commentaire
- SN Use for commentary on legal texts or documents (the discussion of the Treaty of Amsterdam). Use legal text for the text itself.

#### commerce

**USE** trade

## commercial distribution

- FD Economic activities (9)
- FR distribution
- **UF** distributive trade
- BT trade
- NT electronic commerce retail trade wholesale trade

#### commercial personnel

- FD Occupations (8)
- FR personnel commercial
- UF sales occupation sales representative sales worker
- BT business worker
- NT advertiser buyer sales person
- RT trade

## **Committee of the Regions**

- FD European Union (15)
- **FR** Comité des régions
- **BT** Community institutions

## communication

- FD Information and communication (5)
- **FR** communication
- NT communication medium interpersonal communication

#### communication medium

- FD Information and communication (5)
- FR moyen de communication
- **BT** communication
- NT language mass media telecommunication
- RT distance learning

## communication skill

- FD Learning (3)
- FR compétence en communication
- UF interactive skill
- BT social skill
- **RT** interpersonal communication

#### communications industry

- FD Economic activities (9)
- FR industrie de la communication
- **BT** industry
- NT audiovisual industry film industry printing industry publishing telecommunications industry
- RT mass media

communications satellite USE satellite communication

#### **Community activity**

- FD European Union (15)
- FR activité communautaire
- **BT** European construction
- NT Community programme

## **Community budget**

- FD European Union (15)
- FR budget communautaire
- **BT** Community finance
- **RT** European Court of Auditors

#### **Community decision**

- FD European Union (15)
- FR décision communautaire
- **UF** EC decision
- **BT** Community legislation

## community development

- FD Administration (11)
- FR développement local
- **BT** local authority
- **RT** local planning

## Community directive

- FD European Union (15)
- FR directive communautaire
- UF EC directive
- **BT** Community legislation

#### Community external relations

- FD European Union (15)
- FR relations extérieures de la Communauté
- UF EC agreement European Economic Area
- BT European construction

#### **Community finance**

- FD European Union (15)
- **FR** finance communautaire
- NT Community budget Community funds

## **Community funds**

- FD European Union (15)
- FR fonds communautaires
- UF social fund
- **BT** Community finance

## **Community institutions**

- FD European Union (15)
- FR institutions communautaires
- **UF** EC institution
- NT agencies and other bodies Committee of the Regions Council of the European Union Court of Justice European Commission European Court of Auditors European Economic and Social Committee European Investment Bank European Ombudsman European Parliament
- RT Community opinion

## Community law

- FD European Union (15)
- FR droit communautaire
- SN Community law consists of the founding Treaties (primary legislation) and the provisions of instruments enacted by the Community institutions by virtue of them (secondary legislation).
- UF EC law European law
- NT Community legislation **European Treaty**
- RT Court of Justice

## **Community legislation**

- FD European Union (15)
- FR législation communautaire
- **BT** Community law
- NT Community decision Community directive Community opinion Community recommendation Community regulation Community resolution

## Community of Madrid

- FD Countries and regions (14)
- Communauté de Madrid FR
- BT Spain

## **Community of Valencia**

- FD Countries and regions (14)
- FR Communauté de Valence
- BT Spain

## Community opinion

- FD European Union (15)
- FR avis communautaire

- Community legislation BT
- RT Community institutions **European Commission**

## community participation

- FD Administration (11)
- participation locale FR
- BT local authority
- **RT** social behaviour

## **Community policy**

- FD European Union (15)
- FR politique communautaire
- EC policy UF EU policy
- European construction BT

## **Community programme**

- FD European Union (15)
- programme communautaire FR
- SN Use for describing all European
- programmes and actions. **UF** EC programme
- EU programme **BT** Community activity
- NT Adapt
  - Employment programme Equal Erasmus Europass European dimension European year Grundtvig Leonardo da Vinci
    - Lifelong Learning Programme Lingua Minerva
  - Socrates
  - Tempus
  - Youth programme

## **Community recommendation**

- European Union (15) FD
- recommandation communautaire FR
- EC recommendation UF
- BT Community legislation

## **Community regulation**

- FD European Union (15)
- FR règlement communautaire
- **UF** EC regulation
- **BT** Community legislation

#### **Community resolution**

- FD European Union (15)
- FR résolution communautaire
- **BT** Community legislation

company

**USE** enterprise

## company closure

- FD Enterprise (7)
- **FR** fermeture d'entreprise
- UF plant shutdown
- **BT** company management
- **RT** redundancy

company financing

USE financial management

## company management

- FD Enterprise (7)
- FR gestion de l'entreprise
- **UF** business administration business management management board
- **BT** enterprise
- NT company closure organisational change production management reengineering work attitude
- RT business economics financial management office automation

*comparability of certifications* **USE** comparability of qualifications

#### comparability of qualifications

- FD Learning (3)
- FR comparabilité des certifications
- SN The extent to which it is possible to establish equivalence between the level and content of qualifications (certificates diplomas or titles) at sectoral, regional, national or international levels. Comparability of qualifications improves individuals' employability and mobility. This term must not be confused with 'equivalence of qualifications' (which refers to the similarity of value of certificates or diplomas). (Source: Cedefop, 2000.)
- **UF** comparability of certifications comparison of qualifications

- BT certification of learning outcomes
- **RT** transparency of qualifications

#### comparative analysis

- FD Auxiliary terms (18)
- FR analyse comparative
- UF comparative research comparative study
- BT research method

#### comparative education

- FD Education (2)
- FR éducation comparée
- **BT** educational research

comparative research USE comparative analysis

*comparative study* **USE** comparative analysis

*comparison of qualifications* **USE** comparability of qualifications

#### competence

- FD Learning (3)
- FR compétence
- SN The ability to apply learning outcomes adequately in a defined context (education, work, personal or professional development). Competence is not limited to cognitive elements (involving the use of theory, concepts or tacit knowledge); it also encompasses functional aspects (involving technical skills) as well as interpersonal attributes (social or organisational skills) and ethical values. (*Source:* Cedefop and EQF working group, 2006.)
- NT assessment of learning outcomes identification of learning outcomes recognition of learning outcomes skill
- RT aptitude know how knowledge performance skill shortage vocational qualification

competence assessment USE assessment of learning outcomes

#### competition

- FD Economy (10)
- FR concurrence
- UF competitive enterprise competitiveness competitivity economic competition
- BT economic condition

#### competitive employment

- FD Labour (6)
- FR emploi compétitif
- SN Employment where disabled workers are bound by the same conditions, standards and pay systems as other workers.
- **UF** open employment
- **BT** conditions of employment
- RT disabled worker

*competitive enterprise* USE competition

competitiveness USE competition

competitivity USE competition

#### compilation

- FD Document type (17)
- FR compilation
- UF festschrift review

#### completion of training

- FD Training (1)
- **FR** finalisation de formation
- **BT** course attendance
- RT certification of learning outcomes school leaving

#### compulsory education

- FD Education (2)
- **FR** enseignement obligatoire
- **UF** formal education statutory education
- **BT** educational administration

compulsory subject USE curriculum subject

#### computer

- FD Information and communication (5)
- FR ordinateur

- UF interface
  - terminal
  - user friendliness
- BT hardware NT microcomputer
- RT computer based learning computer engineering computing personnel training aid

## computer aided design

- FD Information and communication (5)
- FR conception assistée par ordinateur
- UF CAD
- computer assisted design BT computer application

## computer aided manufacturing

- FD Information and communication (5)
- FR fabrication assistée par ordinateur
- UF CAM
- BT computer application
- RT production

## computer application

- FD Information and communication (5)
- FR application informatique
- BT informatics
- NT artificial intelligence computer aided design computer aided manufacturing computer graphics flexible manufacturing system information system office automation telematics
- RT email robotics

computer assisted design USE computer aided design

computer assisted instruction USE computer based learning

computer assisted learning USE computer based learning

## computer based learning

- FD Learning (3)
- FR apprentissage assisté par ordinateur
- UF computer assisted instruction computer assisted learning didactic use of computer
- **BT** training method

RT computer eLearning hypermedia multimedia system training software

### computer engineering

- FD Information and communication (5)
- FR ingénierie informatique
- **BT** informatics
- RT computer computing personnel engineering

#### computer graphics

- **FD** Information and communication (5)
- FR infographie
- **BT** computer application
- **RT** graphic arts

#### computer industry

- FD Economic activities (9)
- FR industrie informatique
- **UF** data processing industry
- **BT** industry
- **RT** informatics

#### computer literacy

- **FD** Training (1)
- FR compétences de base en informatique
- BT computer training
- RT basic education informatics

#### computer network

- FD Information and communication (5)
- FR réseau informatique
- **BT** telecommunication
- NT Internet
- RT hardware information network software

computer operator USE computing personnel

computer personnel USE computing personnel

computer programmer USE computing personnel

computer science USE informatics *computer scientist* USE computing personnel

## computer training

- FD Training (1)
- FR formation à l'informatique
- BT sectoral training
- NT computer literacy

#### computing personnel

- FD Occupations (8)
- FR personnel informatique
- UF computer operator computer personnel computer programmer computer scientist systems analyst systems designer webmaster
- **BT** engineering worker
- RT computer computer engineering

#### conditions of employment

- FD Labour (6)
- FR conditions d'emploi
- **UF** employment condition
- **BT** employment
- NT competitive employment self employment sheltered employment temporary employment termination of employment
- RT casual worker disabled worker working conditions

confectioner USE food worker

#### conference paper

- FD Document type (17)
- FR article de conférence
- SN Contribution of a speaker to a conference, congress or meeting.

conference report USE proceedings

#### Congo

- FD Countries and regions (14)
- **FR** Congo
- **BT** Central Africa

## **Congo Democratic Republic**

- FD Countries and regions (14)
- **FR** République démocratique du Congo
- **BT** Central Africa

#### Connacht

- FD Countries and regions (14)
- FR Connacht
- **BT** Ireland

#### constitution

- FD Administration (11)
- FR constitution
- **BT** institutional framework
- RT state

### construction industry

- FD Economic activities (9)
- FR industrie de la construction
- **UF** building industry cement industry
- **BT** industry
- RT architecture civil engineering construction worker housing

## construction worker

- FD Occupations (8)
- FR profession du bâtiment
- UF floor and wall tiler glazier insulator mason bricklayer painter and decorator plasterer plumber roof slater and tiler stonemason and cutter
- BT occupation
- NT architect
- **RT** construction industry

#### consultant

- FD Occupations (8)
- FR consultant
- UF management consultant
- BT business worker RT business service
- management counselling

consumer education USE basic education

#### content of education

- FD Education (2)
- **FR** contenu de l'éducation
- NT environmental education health education
- RT basic education general education vocational education

## continuing education

- FD Education (2)
- FR enseignement continue
- **UF** adult education recurrent education workers' education
- BT education system
- RT adult learning adult training continuing training lifelong learning

## continuing training

- FD Training (1)
- **FR** formation continue
- SN Training after initial training or after entry into working life – aimed at helping individuals to improve or update their knowledge and/or skills; acquire new skills for a career move or retraining; continue their personal or professional development. (Source: Cedefop, 2002.).
- **UF** continuing vocational training further training permanent vocational training supplementary training
- BT type of training RT continuing education lifelong learning vocational rehabilitation

continuing vocational training USE continuing training

continuous professional development USE lifelong learning

contract of employment USE labour contract

control instruments mechanic USE electrician

*cook* USE hotel personnel

#### cooperative

- FD Enterprise (7)
- **FR** coopérative
- **BT** type of enterprise
- **RT** self management

core skill USE key competences

corporate income

#### correspondence course

- FD Learning (3)
- FR cours par correspondance
- **BT** distance learning

correspondence of qualifications USE recognition of qualifications

### Corsica

- FD Countries and regions (14)
- FR Corse
- **BT** France

#### cost analysis

- FD Auxiliary terms (18)
- FR analyse des coûts
- BT research method

#### cost benefit analysis

- FD Auxiliary terms (18)
- **FR** analyse coût avantage
- BT research method

# cost effectiveness

- FD Economy (10)
- FR efficacité des dépenses engagées
- **BT** financial management

#### cost of education

- FD Training (1)
- FR coût de l'éducation
- **UF** educational expenditure
- **BT** economics of education
- NT cost of training

cost of living USE quality of life

#### cost of training

FD Training (1) FR coût de la formation

- **UF** training cost training expenditure training investment
- BT cost of education
- RT financing of training

### **Costa Rica**

- FD Countries and regions (14)
- FR Costa Rica
- **BT** Central America

#### **Council of Europe**

- FD International organisations (16)
- FR Conseil de l'Europe
- **BT** international organisation

# **Council of the European Union**

- FD European Union (15)
- FR Conseil de l'Union européenne
- **UF** EC Council
- **BT** Community institutions

### country of origin

- FD Population (13)
- FR pays d'origine
- BT emigration
- RT migrant

#### course attendance

- FD Training (1)
- FR fréquentation des cours
- **BT** training management
- NT completion of training
- **RT** training dropout

#### course design

- FD Training (1)
- **FR** conception des cours
- **BT** training programme

*course subject* USE curriculum subject

courseware USE training software

*court* USE legislation

#### **Court of Justice**

- FD European Union (15)
- **FR** Cour de justice
- **UF** EC Court of Justice
- **BT** Community institutions
- **RT** Community law

# craft USE handicraft

# craft training

FD Training (1)

- FR formation aux professions artisanales
- **UF** trades' training
- **BT** sectoral training
- RT handicraft

### craftsman

- FD Labour (6)
- FR artisan
- UF artisan
- **BT** occupational status
- NT mastercraftsman
- RT handicraft

creative thinking USE creativity

#### creativity

- FD Learning (3)
- FR créativité
- **UF** creative thinking
- **BT** personal development
- RT innovation work attitude

#### credit system USE training credit

credit unit USE training credit

# Crete

- FD Countries and regions (14)
- FR Crète
- BT Greece

crime USE delinquency

# Croatia

- FD Countries and regions (14)
- FR Croatie
- BT Eastern Europe
- RT former Yugoslavia

# crossborder cooperation

- FD Administration (11)
- **FR** coopération transfrontalière
- **SN** Transfrontier and regional cooperation in border areas. For all other transnational

cooperations use "international cooperation".

- **BT** international cooperation
- **RT** frontier worker

# Cuba

- FD Countries and regions (14)
- FR Cuba
- **BT** Greater Antilles

*cultural background* **USE** culture

# cultural identity

- FD Society (12)
- FR identité culturelle
- BT culture
- **RT** migration

# cultural integration

- FD Society (12)
- FR intégration culturelle
- BT social integration

# cultural policy

- FD Administration (11)
- **FR** politique culturelle
- BT government policy
- RT culture

cultural rights USE human rights

# indiriari rigirito

# cultural sector employee

- FD Occupations (8)
- FR personnel du secteur culturel
- **UF** photographer
- BT occupation
- NT artist

performing artist

# cultural service

- FD Economic activities (9)
- FR service culturel
- UF museum
- **BT** services
- NT library
- RT culture

# culture

- FD Society (12)
- FR culture
- UF cultural background
- **BT** social environment

- NT cultural identity multicultural environment
- RT cultural policy cultural service

### curriculum

# FD Learning (3)

- FR programme d'études
- NT curriculum development curriculum research curriculum subject
- RT duration of studies European dimension training course training programme training specification

*curriculum design* USE curriculum development

### curriculum development

- FD Learning (3)
- FR élaboration des programmes d'études
- UF curriculum design curriculum reform
- BT curriculum
- RT educational development

*curriculum reform* USE curriculum development

# curriculum research

- FD Learning (3)
- FR recherche sur les programmes
- **BT** curriculum
- RT educational research

# curriculum subject

- FD Learning (3)
- FR matière d'enseignement
- UF compulsory subject course subject school subject teaching subject
- BT curriculum
- NT foreign language learning
- **RT** teaching

# curriculum vitae

- FD Enterprise (7)
- FR curriculum vitae
- **BT** career development

cutter USE textile worker

# Cyprus

- FD Countries and regions (14)
- FR Chypre
- **BT** Southern Europe
- **RT** EU countries

# **Czech Republic**

- FD Countries and regions (14)
- **FR** République tchèque
- **BT** Eastern Europe
- RT EU countries OECD countries

*dairy industry* **USE** food industry

dance USE arts

*dancer* USE performing artist

#### data management

- FD Information and communication (5)
- FR gestion des données
- BT information system
- RT database

data processing USE information processing

data processing industry USE computer industry

data typist USE clerical worker

*databanks* USE database

#### database

- **FD** Document type (17)
- **FR** base de données
- SN Collection of data objects stored together, in electronic form, according to one schema and made accessible by computer.
- **UF** databanks
- RT data management

*day care* USE child care facilities

day release USE training leave *deaf person* USE physically disabled person

# decentralisation

- FD Administration (11)
- FR décentralisation
- SN Transfer of public competences from a central level to lower geographical levels, regional or local levels.
- BT administrative structure
- RT local authority

decree

**USE** regulation

### delinquency

- FD Society (12)
- FR délinquance
- UF crime
- BT social problem
- NT juvenile delinquency
- RT prisoner training

demand for education USE educational needs

#### demography

- FD Sciences and technology (4)
- FR démographie
- BT social sciences
- RT population

# Denmark

- FD Countries and regions (14)
- FR Danemark
- BT Scandinavia
- RT EU countries
  - OECD countries

# dentist

- FD Occupations (8)
- FR dentiste
- BT health worker

# deskilling

- FD Labour (6)
- FR déqualification
- **UF** downgrading
- **BT** vocational qualification

# developed countries

- **FD** Economy (10)
- FR pays développés
- BT economic development

# developing area

- FD Administration (11)
- FR zone en développement
- UF development area
- disadvantaged area BT regional planning
- developing countries
- FD Economy (10)
- FR pays en développement
- **BT** economic development

# development aid

- FD Administration (11)
- **FR** aide au développement
- **BT** international cooperation
- NT technical assistance
- RT training assistance World Bank

*development area* **USE** developing area

*development of education* USE educational development

*deviance* USE social problem

#### dictionary

- FD Document type (17)
- FR dictionnaire

*didactic use of computer* **USE** computer based learning

### didactics

- FD Sciences and technology (4)
- FR didactique
- BT sciences of education
- RT educational technology training aid

#### dietician

**USE** paramedical personnel

# diploma

**USE** certificate

# directory

- FD Document type (17)
- FR répertoire

SN Reference work-giving information arranged in alphabetic, chronological or systematic order for the identification or location of persons, objects corporate bodies or places.

### disabled person

- FD Society (12)
- FR handicapé
- **UF** handicapped person
- BT sociocultural group
- NT mentally disabled person physically disabled person socially disabled person
- RT disabled worker vocational rehabilitation

# disabled worker

- FD Labour (6)
- FR travailleur handicapé
- UF handicapped worker
- BT worker
- RT competitive employment conditions of employment disabled person sheltered employment vocational rehabilitation

# disadvantaged area

**USE** developing area

# disadvantaged group

- FD Society (12)
- FR groupe défavorisé
- SN People who are excluded from social rights or from social life or whose situation is precarious, the handicapped, disabled people, immigrants, ethnic minorities, (long-term) unemployed, low skilled, welfare recipients, drug addicts.
- UF ex offender people at risk vulnerable group
- BT sociocultural group
- RT juvenile delinquency learning difficulty marginalisation prisoner training refugee social exclusion target group

*disclosure of information* **USE** right to information

#### discrimination

- FD Society (12)
- **FR** discrimination
- **BT** social behaviour
- NT racial discrimination sex discrimination social discrimination
- RT positive discrimination social policy

discussion group USE discussion list

# discussion list

- FD Document type (17)
- FR forum de discussion
- SN Discussion group on a given topic or topics that takes place over a computer network among subscribers to an electronic mailing list and in which the contributions from individual participants are sent automatically as electronic messages to the entire list of subscribers.
- UF discussion group eforum

discussion paper USE working paper

# disguised unemployment

- FD Labour (6)
- FR chômage déguisé
- SN Refers to the labour force not reported as unemployed because it is not actively seeking work for one reason or another.
- BT unemployment

*dismissal* USE termination of employment

*displacement* USE occupational mobility

*dissertation* **USE** thesis

*distance education* USE distance learning

#### distance learning

- FD Learning (3)
- **FR** apprentissage à distance
- SN Education and training imparted at a distance through communication media: books, radio, TV, telephone, correspondence, computer or video. (Source: adapted from ILO Thesaurus.)
- UF distance education distance study distance training
- **BT** training method
- NT correspondence course
- RT communication medium educational television eLearning open university out of school education satellite communication

*distance study* USE distance learning

distance training USE distance learning

*distributive trade* USE commercial distribution

# Djibouti

- FD Countries and regions (14)
- FR Djibouti
- BT East Africa

#### docker

- FD Occupations (8)
- FR docker
- **UF** freight handler
- BT transport services worker
- RT sea transport

documentalist USE information personnel

# documentary dossier

- FD Document type (17)
- FR dossier documentaire
- SN A set a documents chosen and put together.

*documentary network* USE information network

# documentation

FD Information and communication (5)

- **FR** documentation
- **BT** information
- NT information dissemination information processing information retrieval information storage RT information science
- RI Information science

*documentation centre* **USE** information centre

*domestic worker* USE services worker

downgrading USE deskilling

# draft

- FD Document type (17)
- FR brouillon
- drawing
- **USE** graphic arts

### Drenthe

- FD Countries and regions (14)
- FR Drenthe
- **BT** Netherlands

# dressmaking

**USE** clothing industry

### driver

- FD Occupations (8)
- FR conducteur
- **BT** transport services worker

*drug addiction* **USE** addiction

*dual jobholding* USE multiple employment

*dual labour market* USE labour market segmentation

*dual qualification* USE multiple employment

# dual system

- FD Training (1)
- FR système dual
- SN A system of training which combines formal education and training with work

experience. The term is used to refer to the system used in Germany and Austria.

**BT** alternating training

dumb person

USE physically disabled person

# duration of studies

- FD Education (2)
- FR durée des études
- UF length of studies study duration
- BT educational policy
- RT curriculum duration of training

# duration of training

- FD Training (1)
- FR durée de la formation
- **UF** training duration
- **BT** training management
- RT duration of studies prolonged schooling

# early retirement

- FD Labour (6)
- FR préretraite
- **BT** retirement

early school leaver USE educational dropout

# **East Africa**

- FD Countries and regions (14)
- **FR** Afrique orientale
- **BT** Africa
- NT Burundi Djibouti Eritrea Ethiopia Kenya Rwanda Somalia Sudan Tanzania Uganda

# East Anglia

- FD Countries and regions (14)
- FR East Anglia
- BT England

# **East Midlands**

- FD Countries and regions (14)
- FR Midlands de l'Est

BT England

# **East Timor**

- FD Countries and regions (14)
- **FR** Timor oriental
- BT South East Asia

# Eastern Europe

- FD Countries and regions (14)
- FR Europe de l'Est
- BT Europe
- NT Albania
  - Armenia Azerbaiian
  - Baltic States
  - Belarus
  - Bosnia Herzegovina
  - Bulgaria
  - Croatia
  - Czech Republic
  - former USSR
  - former Yugoslav Republic of Macedonia
  - former Yugoslavia
  - Georgia
  - Hungary
  - Kosovo
  - Montenegro Poland
  - Republic of Moldova
  - Romania
  - Russia
  - Serbia
  - Slovak Republic
  - Slovenia
  - Ukraine
- Vojvodina RT Estonia
- Latvia Lithuania

*EC agreement* USE Community external relations

EC Commission USE European Commission

EC Council USE Council of the European Union

EC countries USE EU countries

EC Court of Auditors USE European Court of Auditors EC Court of Justice USE Court of Justice

EC decision USE Community decision

*EC directive* USE Community directive

EC institution USE Community institutions

*EC integration* **USE** enlargement of the Community

# **EC** internal market

- FD European Union (15)
- FR marché intérieur CE
- BT European construction

EC law USE Community law

EC policy USE Community policy

EC programme USE Community programme

*EC recommendation* **USE** Community recommendation

*EC regulation* **USE** Community regulation

ECB USE European Central Bank

# ecology

- FD Sciences and technology (4)
- FR écologie
- BT biology
- RT environment

economic aid USE economic resource

economic competition USE competition

# economic condition

- FD Economy (10)
- FR condition économique
- **UF** economic situation

- NT competition
- economic crisis RT economic development economic resource

# economic crisis

- FD Economy (10)
- FR crise économique
- **UF** economic recession
- BT economic condition

# economic development

- FD Economy (10)
- FR développement économique
- **UF** economic growth
- NT developed countries developing countries industrial development regional development
- RT agriculture
  - economic condition economic policy economic resource enterprise industry OECD services

economic growth USE economic development

# economic legislation

- FD Administration (11)
- FR législation économique
- BT legislation
- RT economics economy

# economic planning

- FD Economy (10)
- FR planification économique
- BT economic policy
- NT economic statistics
- RT planning

# economic policy

- FD Economy (10)
- FR politique économique
- NT agricultural policy economic planning financial policy incomes policy industrial policy monetary policy research policy

sustainable development trade policy

RT economic development government policy

economic recession USE economic crisis

### economic resource

- FD Economy (10)
- FR ressource économique
- **UF** economic aid
- NT financial resource human capital
- RT economic condition economic development

# economic sector

- FD Economy (10)
- FR secteur économique
- NT primary sector secondary sector tertiary sector

economic situation
USE economic condition

#### economic statistics

- FD Economy (10)
- FR statistiques économiques
- BT economic planning

### economic system

- FD Economy (10)
- **FR** système économique
- NT informal sector mixed economy private sector public sector social economy

economically active population USE manpower

# economics

- FD Sciences and technology (4)
- FR sciences économiques
- BT social sciences
- NT business economics
- RT economic legislation economics of education economy humanities worker

### economics of education

- FD Training (1)
- FR économie de l'éducation
- **UF** economics of training training outcome
- NT cost of education educational needs financing of education financing of training training budget training market training marketing training needs
- RT economics economy grant

economics of training USE economics of education

economist USE humanities worker

#### economy

- **FD** Economy (10)
- FR économie
- NT market production productivity
- RT economic legislation economics economics of education

# Ecuador

- FD Countries and regions (14)
- FR Équateur
- BT South America

# education

- **FD** Education (2)
- FR éducation
- NT educational background educational research
- RT educational objective educational policy quality of education sciences of education teaching Unesco

education budget USE training budget

education fees USE training fee education participation rate USE training participation rate

# education system

- FD Education (2)
- FR système d'enseignement
- UF educational system
- NT continuing education general education out of school education special needs education vocational education
- RT educational policy educational reform level of education training system

# education worker

- FD Occupations (8)
- FR travailleur de l'éducation
- UF teaching profession
- training and teaching personnel BT occupation
- NT educationalist guidance officer inspector teaching personnel training personnel

# educational administration

- FD Education (2)
- FR administration de l'éducation
- **UF** educational management
- NT compulsory education educational opportunity educational resource educational statistics private education schooling state education student mobility
- **RT** administration headteacher ministry of education public administration

educational admission USE access to education

educational aid USE training aid

educational aim USE educational objective educational assessment USE training evaluation

# educational background

- FD Education (2)
- FR acquis éducatif
- BT education
- **RT** educational deficit

educational building USE educational facility

educational counselling USE educational guidance

educational credit

# educational deficit

- FD Education (2)
- FR déficit d'éducation
- UF educational disadvantage
- BT quality of education
- RT educational background

# educational development

- FD Education (2)
- FR développement de l'éducation
- SN Developmental change of one or more characteristics of the educational system variables in a positive direction in terms of some valued criterion. Use more specific descriptor where appropriate (Unesco).
- UF development of education
- BT educational policy
- NT educational innovation
- RT curriculum development pilot project

educational disadvantage USE educational deficit

# educational dropout

- FD Education (2)
- FR abandon des études
- SN Withdrawal from an education programme before completion. This term designates both the process (early school-leaving) and the persons (early school-leavers) who fail to complete a course. Besides early school leavers, dropouts may also include learners who have completed education or training but failed the examinations. (*Source:* adapted from the international encyclopaedia of education.)

- UF early school leaver school dropout
- BT schooling
- **RT** training dropout

educational establishment USE educational institution

educational expenditure USE cost of education

# educational facility

- FD Education (2)
- FR équipement éducatif
- **UF** educational building
- **BT** educational resource

# educational game

- FD Learning (3)
- FR jeu éducatif
- **BT** training aid
- **RT** simulation training

educational grant USE student allowance

#### educational guidance

- FD Education (2)
- FR orientation pédagogique
- UF educational counselling educational orientation school guidance university guidance
- NT choice of studies
- RT guidance officer training information vocational guidance

# educational innovation

- **FD** Education (2)
- **FR** innovation pédagogique
- **BT** educational development
- RT educational research experimental education innovation training innovation

# educational institution

- **FD** Education (2)
- FR établissement d'enseignement
- **UF** educational establishment
- NT higher education institute school university

RT training centre training institution

educational leave USE training leave

# educational legislation

- FD Administration (11)
- FR législation de l'éducation
- **BT** legislation
- RT educational policy educational reform

educational level USE level of education

educational loan USE financing of education

educational management USE educational administration

educational material USE training material

# educational needs

- **FD** Training (1)
- **FR** besoin d'éducation
- UF demand for education
- BT economics of education
- **RT** training needs

# educational objective

- FD Education (2)
- FR objectif de l'éducation
- UF educational aim educational philosophy learning objective learning to learn teaching objective
- BT educational policy
- RT education training objective

# educational opportunity

- FD Education (2)
- FR chances d'éducation
- **UF** educational supply
- **BT** educational administration
- NT second chance schools
- **RT** equal opportunities

educational orientation USE educational guidance educational philosophy USE educational objective

# educational planning

- FD Education (2)
- FR planification de l'éducation
- BT educational policy RT educational reform planning planning of training

#### educational policy

- FD Education (2)
- **FR** politique de l'éducation
- NT access to education duration of studies educational development educational objective educational planning educational reform prolonged schooling school enterprise relationship university enterprise relationship
- RT education education system educational legislation government policy ministry of education training policy

#### educational psychology

- FD Sciences and technology (4)
- FR psychologie de l'éducation UF psychology of education psychology of learning
- BT psychology

educational quality USE quality of education

#### educational reform

- FD Education (2)
- FR réforme de l'éducation
- **BT** educational policy
- RT education system educational legislation educational planning training reform

### educational research

- FD Education (2)
- FR recherche en éducation
- **BT** education
- NT comparative education

RT curriculum research educational innovation educational theory research research field training research

# educational resource

- FD Education (2)
- FR ressource éducative
- **BT** educational administration
- NT educational facility

### educational sociology

- FD Sciences and technology (4)
- FR sociologie de l'éducation
- **SN** Sociology applied to the world of education and of training.
- BT sociology

### educational software USE training software

#### educational statistics

- FD Education (2)
- FR statistiques de l'éducation
- **BT** educational administration
- NT number of students schooling rate
- RT statistics training statistics

educational supply USE educational opportunity

educational system

#### educational technology

- FD Sciences and technology (4)
- FR technologie de l'éducation
- BT technology
- RT didactics teaching training method

# educational television

- FD Learning (3)
- FR télévision éducative
- BT audiovisual aid
- RT distance learning television

#### educational theory

- FD Sciences and technology (4)
- FR théorie de l'éducation
- **UF** theory of education
- BT sciences of education
- RT educational research training theory

educational tour USE study tour

educational wastage USE training wastage

#### educationalist

- FD Occupations (8)
- FR pédagogue
- **BT** education worker
- RT sciences of education

# EESC

USE European Economic and Social Committee

effectiveness USE efficiency

# efficiency

- FD Learning (3)
- FR efficacité
- UF effectiveness BT performance
- periornance

efficiency wage USE wage

eforum USE discussion list

# EFTA

- FD International organisations (16)
- FR AELE
- UF European Free Trade Association
- **BT** international organisation
- RT Europe Iceland Norway Switzerland

#### Egypt

- FD Countries and regions (14)
- FR Égypte
- **BT** North Africa

### EIB

**USE** European Investment Bank

*ejournal* USE journal

# **El Salvador**

- **FD** Countries and regions (14)
- FR Salvador
- **BT** Central America

elderly USE older person

# eLearning

- FD Learning (3)
- FR apprentissage électronique
- SN Learning supported by information and communication technologies (ICT). (Source: Cedefop, 2002 and 2006.)
- **UF** eTeaching
- **BT** learning method
- RT computer based learning distance learning Internet

eLearning material USE learning material

election

**USE** politics

# electrical engineering

- FD Sciences and technology (4)
- FR électrotechnique
- BT engineering
- **RT** electrical industry

electrical fitter USE electrician

#### electrical industry

- FD Economic activities (9)
- **FR** industrie électrique
- BT industry
- RT electrical engineering electrician electricity industry

### electrician

- FD Occupations (8)
- FR électricien
- **UF** control instruments mechanic electrical fitter service mechanic telecommunications fitter
- BT engineering worker
- RT electrical industry

### electricity industry

- FD Economic activities (9)
- FR industrie de l'électricité
- **BT** power industry
- **RT** electrical industry

# electromechanical industry USE machinery industry

#### electronic commerce

- FD Economic activities (9)
- FR commerce électronique
- **BT** commercial distribution

### electronics

- FD Sciences and technology (4)
- FR électronique
- **BT** engineering
- NT microelectronics
- RT electronics industry

# electronics industry

- FD Economic activities (9)
- FR industrie électronique
- BT industry
- RT electronics

electrotyper USE printing worker

*elementary education* **USE** primary education

elementary school USE primary school

# elite

- FD Society (12)
- FR élite
- BT social class
- NT gifted person

# email

- FD Document type (17)
- FR messagerie électronique

RT computer application telecommunication

embroiderer USE textile worker

# emigrant

**USE** migrant

### emigration

- FD Population (13)
- FR émigration
- **BT** international migration
- NT country of origin
- RT migrant

### **Emilia Romagna**

- FD Countries and regions (14)
- FR Êmilie-Romagne
- BT Italy

# empirical research

- FD Auxiliary terms (18)
- FR recherche empirique
- **BT** research

# employability

- FD Labour (6)
- FR employabilité
- SN A combination of factors which enable individuals to progress towards or get into employment, stay in employment and progress during their careers. Employability of individuals depends (a) on personal attributes (including adequacy of knowledge and skills); (b) on the way these personal attributes are presented on the labour market; (c) on the environmental and social context (incentives and opportunities offered to update and validate their knowledge and skills); and (d) on the economic context. (Source: adapted from Scottish Executive and The Institute for Employment Studies.)
- **BT** labour market
- RT employment policy skill development

employed persons USE manpower

# employee

FD Labour (6) FR salarié

- SN A person who works for a public or private employer and receives remuneration in wages, salary, commission, tips, piecesrates or pay in kind (ILO).
- **UF** wage earner
- **BT** occupational status
- RT employees' attitude worker

employee profile USE occupational profile

employees' association USE trade union

#### employees' attitude

- **FD** Enterprise (7)
- FR attitude des travailleurs
- BT work attitude RT employee
- labour relations

employees' participation USE workers' participation

#### employer

- FD Enterprise (7)
- **FR** employeur
- **BT** social partners
- RT labour contract

employers' attitude USE management attitude

# employers' organisation

- **FD** Enterprise (7)
- FR organisation patronale
- **BT** social partners
- **RT** professional association

employers' participation USE employers' role

### employers' role

- FD Enterprise (7)
- FR rôle des employeurs
- **UF** employers' participation
- **BT** labour relations

#### employment

- FD Labour (6)
- FR emploi
- NT conditions of employment female employment graduate employment

migrant employment occupational structure regulated occupation youth employment

RT career work experience employment policy labour market

employment condition USE conditions of employment

#### employment creation

- FD Labour (6)
- FR création d'emploi
- **UF** job creation
- **BT** employment policy
- **RT** enterprise creation

employment experience USE work experience

### employment interview

- FD Enterprise (7)
- FR entretien de recrutement
- **UF** job interview
- BT personnel selection

*employment law* USE labour legislation

#### employment monitoring system

- FD Labour (6)
- FR observatoire de l'emploi
- **UF** labour market analysis
- **BT** labour market
- RT career change training market training needs

# employment opportunity

- FD Labour (6)
- FR perspective d'emploi
- **UF** job opportunity
- **BT** access to employment
- NT job offer job vacancy language barrier manpower needs
- **RT** equal opportunities

employment pattern USE occupational structure *employment planning* USE manpower planning

# employment policy

- FD Labour (6)
- **FR** politique de l'emploi
- **UF** employment promotion labour policy manpower policy
- NT employment creation employment service fight against unemployment flexicurity full employment job placement job security manpower planning work permit
- RT access to employment employability employment government policy training employment contract

# Employment programme

- FD European Union (15)
- FR Programme pour l'emploi The Employment programme (1994-1999) has four distinct strands, each of which is targeted to a specific group: Now to women, Horizon to the disabled, Integra to the disadvantaged and finally Youth Start to young people.
- **BT** Community programme

employment promotion USE employment policy

# employment protection

- FD Administration (11)
- FR protection de l'emploi
- **BT** labour legislation

*employment rehabilitation* **USE** vocational rehabilitation

employment security USE job security

#### employment service

FD Labour (6)

FR service de l'emploi

- SN Service provided by governments or run on a private fee paying basis, with a view to finding suitable work positions for unemployed persons.
- UF job centre placement service
- **BT** employment policy
- NT private employment service public employment service
- RT public service personnel recruitment

employment shortage USE labour shortage

employment situation USE labour market

*employment statistics* **USE** labour statistics

*employment status* **USE** occupational status

*employment structure* **USE** occupational structure

# employment survey

- FD Administration (11)
- FR enquête sur l'emploi
- UF labour market survey
- **BT** labour statistics

*employment training relationship* **USE** training employment relationship

# encyclopedia

- FD Document type (17)
- FR encyclopédie
- SN Document synthesising knowledge on all subjects or a group of related subjects arranged alphabetically or systematically.

energy industry

**USE** power industry

# engineer

- FD Labour (6)
- FR ingénieur
- BT occupational status
- **RT** engineering

#### engineering

- FD Sciences and technology (4)
- **FR** ingénierie
- **BT** technological sciences
- NT civil engineering electrical engineering electronics mechanical engineering
- RT computer engineering engineer engineering worker
- engineering worker
- FD Occupations (8)
- FR travailleur de l'ingénierie
- **BT** occupation
- NT computing personnel electrician mechanic metalworker
- **RT** engineering

### England

- FD Countries and regions (14)
- **FR** Angleterre
- **BT** United Kingdom
- NT East Anglia East Midlands North West England Northern England South East England South West England West Midlands Yorkshire and Humberside

# enlargement of the Community

- FD European Union (15)
- FR élargissement de la Communauté
- **UF** EC integration European integration
- **BT** European construction

# enrolment USE registration

#### -

# enterprise

- FD Enterprise (7)
- FR entreprise
- UF company
- NT company management enterprise creation enterprise culture

joint venture subcontracting type of enterprise

RT administration economic development in company training intercompany training learning organisation management production school enterprise relationship university enterprise relationship

#### enterprise creation

- **FD** Enterprise (7)
- FR création d'entreprise
- **UF** business creation
- **BT** enterprise
- **RT** employment creation entrepreneur

#### enterprise culture

- FD Enterprise (7)
- FR culture d'entreprise
- BT enterprise

entertainment USE recreation service

# entrance examination

- FD Learning (3)
- FR examen d'entrée
- **UF** college entrance certificate
- **BT** examination
- RT access to education access to training

#### entrepreneur

- FD Labour (6)
- FR entrepreneur
- **BT** occupational status
- **RT** enterprise creation

entrepreneurial education USE management training

entrepreneurial training USE management training

### entrepreneurship

- FD Society (12)
- FR esprit d'entreprise
- **BT** behaviour

# entry into working life

- FD Labour (6)
- FR insertion professionnelle
- **UF** integration to work
- BT access to employment
- NT initial employment return to work
- RT transition from school to work vocational guidance working life

### environment

- FD Economy (10)
- FR environnement
- **UF** natural environment physical environment
- BT sustainable development
- NT environmental protection pollution
- RT ecology

environment personnel USE environment worker

# environment worker

- FD Occupations (8)
- FR travailleur du secteur de l'environnement
- **UF** environment personnel
- BT occupation
- RT environmental education environmental protection recycling industry

*environmental conservation* **USE** environmental protection

# environmental education

- FD Education (2)
- FR éducation environnementale
- UF environmental training
- BT content of education
- **RT** environment worker

*environmental policy* **USE** environmental protection

# environmental protection

- FD Economy (10)
- **FR** protection de l'environnement
- UF environmental conservation environmental policy nature conservation
- BT environment
- RT environment worker

### environmental training USE environmental education

# ΕP

**USE** European Parliament

### Epirus

- FD Countries and regions (14)
- FR Êpire
- **BT** Greece

# EPSO

**USE** European Personnel Selection Office

# equal opportunities

- **FD** Administration (11)
- FR égalité de chances
- **UF** equality of treatment
- BT human rights
- RT access to education educational opportunity employment opportunity equal pay female employment sex discrimination social inequality

# Equal

- **FD** European Union (15)
- FR programme pour l'égalité des chances
- SN The Equal Initiative (2000-2006) is a laboratory for new ideas to the European Employment Strategy and the Social inclusion process. Its mission is to promote a more inclusive work life through fighting discrimination and exclusion based on sex, racial or ethnic origin, religion or belief, disability, age or sexual orientation. Equal is funded through the European Social Fund.
- BT Community programme

# equal pay

- FD Enterprise (7)
- FR égalité de rémunération
- BT wage
- **RT** equal opportunities

equality of treatment USE equal opportunities

# **Equatorial Guinea**

- FD Countries and regions (14)
- FR Guinée équatoriale
- BT Central Africa

# equivalence of certificates

- FD Learning (3)
- FR équivalence des diplômes
- BT certification of learning outcomes

#### **Erasmus**

- FD European Union (15)
- FR Erasmus
- SN Erasmus (1995-2006) is the higher education action of the Socrates programme. It seeks to enhance the quality and reinforce the European dimension of higher education.
- BT Community programme RT Lifelong Learning Programme

#### ergonomics

- FD Sciences and technology (4)
- FR ergonomie
- **SN** Study of the optimal adaptation of physical environment to human activity to obtain maximum productivity with a minimum of effort, fatigue and inconvenience.
- BT technological sciences
- RT work environment working conditions

#### **Eritrea**

- FD Countries and regions (14)
- FR Érythrée
- **BT** East Africa

#### Estonia

- FD Countries and regions (14)
- **FR** Estonie
- **BT** Baltic States
- RT Eastern Europe EU countries former USSR

eTeaching USE eLearning

#### ETF

**USE** European Training Foundation

#### ethics

- FDSociety (12)FRéthique
- **BT** behaviour

#### Ethiopia

- FD Countries and regions (14)
- FR Éthiopie
- **BT** East Africa

### ethnic group

- FD Society (12)
- FR groupe ethnique
- BT sociocultural group
- **RT** racial discrimination

### **EU** countries

- FD Countries and regions (14)
- FR pays de l'UE
- **UF** EC countries
- **RT** Austria Belgium Bulgaria Cyprus Czech Republic Denmark Estonia Europe Finland France Germany Greece Hungary Ireland Italy Latvia Lithuania Luxembourg Malta Netherlands Poland Portugal Romania Slovak Republic
  - Slovenia
  - Spain
  - Sweden
  - United Kingdom

### EU policy

**USE** Community policy

# EU programme

USE Community programme

#### EUROFOUND

**USE** European Foundation for the Improvement of Living and Working Conditions

# **Europass**

- FD European Union (15)
- **FR** Europass
- SN A community framework that consists of five documents (curriculum vitae, language passport, Europass mobility, certificate supplement, diploma supplement) aimed at improving transparency of skills and qualifications and increase mobility (Cedefop, 2006).
- BT Community programme

# Europe

- FD Countries and regions (14)
- **FR** Europe
- NT Eastern Europe Northern Europe Southern Europe Western Europe
- RT EFTA EU countries

# **European Administrative School**

- FD European Union (15)
- FR École européenne d'administration
- BT agencies and other bodies
- European Agency for Safety Health at Work FD European Union (15)
- FR Agence européenne pour la santé et la sécurité au travail
- UF OSHA
- BT agencies and other bodies

# European baccalaureate

# **European Central Bank**

- FD European Union (15)
- FR Banque centrale européenne
- UF ECB
- BT agencies and other bodies

European Centre for the Development of Vocational Training USE Cedefop

# **European Commission**

- FD European Union (15)
- **FR** Commission européenne
- **UF** EC Commission
- **BT** Community institutions
- **RT** Community opinion

### **European construction**

- FD European Union (15)
- **FR** construction européenne
- NT Community activity Community external relations Community policy EC internal market enlargement of the Community European Union

# **European Court of Auditors**

- **FD** European Union (15)
- FR Cour des comptes européenne
  - **UF** EC Court of Auditors
  - **BT** Community institutions
  - RT Community budget

# **European dimension**

- FD European Union (15)
- FR dimension européenne
- SN Introduction of European realities in education in order to create European consciousness in European citizens.
- **BT** Community programme
- RT curriculum

# **European Economic and Social Committee**

- FD European Union (15)
- FR Comité économique et social européen
- UF EESC
- **BT** Community institutions

European Economic Area USE Community external relations

# European Foundation for the Improvement of Living and Working Conditions

- FD European Union (15)
- **FR** Fondation européenne pour l'amélioration des conditions de vie et de travail
- **UF** EUROFOUND
- BT agencies and other bodies

European Free Trade Association USE EFTA

*European integration* USE enlargement of the Community

# **European Investment Bank**

- FD European Union (15)
- FR Banque européenne d'Investissement
- UF EIB
- **BT** Community institutions

*European law* USE Community law

# European Ombudsman

- FD European Union (15)
- FR Médiateur européen
- **BT** Community institutions

#### **European Parliament**

- FD European Union (15)
- **FR** Parlement européen
- UF EP
- **BT** Community institutions

### **European Personnel Selection Office**

- FD European Union (15)
- FR Office européen de sélection du personnel
- UF EPSO
- BT agencies and other bodies

#### **European Training Foundation**

- FD European Union (15)
- FR Fondation européenne pour la formation
- UF ETF
- BT agencies and other bodies

#### **European Treaty**

- FD European Union (15)
- FR Traité européen
- UF Amsterdam Treaty Nice Treaty Treaty establishing a Constitution for Europe Treaty of Maastricht Treaty of Rome
   BT Community law

#### **European Union**

- FD European Union (15)
- FR Union européenne
- **BT** European construction
- RT regulated occupation

#### **European year**

- FD European Union (15)
- FR année européenne
- **SN** European Commission initiative to promote a specific topic across Europe through a period of one year.
- **BT** Community programme

#### Eurostat

- FD European Union (15)
- FR Eurostat
- SN Statistical Office of the European Communities
- BT agencies and other bodies

# Eurydice

- FD International organisations (16)
- **FR** Eurydice
- SN Education Information Network in the EU.
- **BT** international organisation
- RT information centre information network

#### evaluation

- FD Auxiliary terms (18)
- FR évaluation
- UF assessment
- NT evaluation method
- **RT** personnel assessment

evaluation criteria USE evaluation method

#### evaluation method

- FD Auxiliary terms (18)
- FR méthode d'évaluation
- **UF** evaluation criteria evaluation tool
- **BT** evaluation

evaluation of teaching USE training evaluation

evaluation tool USE evaluation method

# evening class

- **FD** Training (1)
- FR cours du soir UF evening institute
- evening school
- **BT** training course

evening institute USE evening class

evening school USE evening class

*ex offender* USE disadvantaged group

#### examination

- **FD** Learning (3)
- FR examen
- UF examination system
- NT entrance examination practical examination test

examination system USE examination

#### examiner

FD Occupations (8)

- FR examinateur
- **BT** teaching personnel

exclusion USE social exclusion

expatriate worker USE migrant worker

### expenditure

- FD Economy (10) FR dépense
- BT financial resource

experiential learning USE informal learning

#### experimental education

- FD Sciences and technology (4)
- FR pédagogie expérimentale
- **UF** experimental teaching
- BT sciences of education
- RT educational innovation

### experimental research

- FD Auxiliary terms (18)
- **FR** recherche expérimentale
- BT research

experimental teaching USE experimental education

### experimentation

- FD Auxiliary terms (18)
- FR expérimentation
- BT research technique

#### expert system

- FD Information and communication (5)
- FR système expert
- **BT** artificial intelligence

export USE international trade

#### export of training

- FD Administration (11)
- FR exportation de la formation
- **BT** international relations
- **RT** training assistance

extension training USE upskilling

extra company training institution USE training institution

#### Extremadura

- FD Countries and regions (14)
- **FR** Estrémadure
- BT Spain
- factory
- **USE** place of work

#### Faroes

- FD Countries and regions (14)
- FR Îles Feroé
- **BT** Northern Europe

#### failure

- FD Learning (3)
- FR échec
- BT performance

falling birthrate

**USE** population trends

# family

- FD Society (12)
- FR famille
- BT sociocultural group
- NT parents
- RT child
  - family allowance family environment

### family allowance

- FD Administration (11)
- **FR** allocation familiale
- **UF** child benefit
- **BT** social security
- **RT** family

#### family environment

- FD Society (12)
- FR milieu familial
- **BT** social environment
- RT family

### Far East

- FD Countries and regions (14)
- FR Extrême Orient
- BT Asia
- NT China Hong Kong Japan Macao North Korea South Korea Taiwan

# farmer

- FD Occupations (8)
- FR agriculteur
- BT agriculture worker

Federal Republic of Germany USE Germany

#### female

**USE** woman

# female employment

- FD Labour (6)
- FR emploi des femmes
- UF female labour female worker woman worker women's work
- BT employment
- RT child care facilities equal opportunities female status migrant woman woman

*female labour* USE female employment

# female status

- FD Society (12)
- FR condition féminine
- **UF** women's status
- BT social status
- RT female employment female unemployment woman women's rights

### female unemployment

- FD Labour (6)
- **FR** chômage féminin
- **UF** *unemployment of women*
- **BT** unemployment
- RT female status woman

female worker USE female employment

*fertiliser industry* **USE** chemical industry

festschrift USE compilation

# fight against unemployment

- FD Labour (6)
- FR lutte contre le chômage
- BT employment policy

#### film industry

- FD Economic activities (9)
- **FR** industrie cinématographique
- **UF** cinema
- **BT** communications industry

*financial aid* USE financial resource

### financial control

- FD Economy (10)
- FR contrôle financier
- **BT** financial policy

# financial management

- FD Economy (10)
- FR gestion financière
- **UF** company financing
- NT budget cost effectiveness profit
- RT company management

#### financial policy

- FD Economy (10)
- FR politique financière
- BT economic policy
- NT financial control
- RT public finance

# financial resource

- FD Economy (10)
- FR ressource financière
- UF capital aid capital resource financial aid sponsorship
- BT economic resource
- NT capital
  - expenditure financing grant
  - investment
  - loan
  - private finance
  - subsidy
- RT financing of training

# financial service

- FD Economic activities (9)
- **FR** secteur finance
- BT services
- NT banking

financial support USE subsidy

# financing

- FD Economy (10)
- FR financement
- BT financial resource

# financing of education

- FD Training (1)
- FR financement de l'éducation
- **UF** educational loan
- BT economics of education
- NT student allowance
- RT loan

# financing of training

- FD Training (1)
- FR financement de la formation
- BT economics of education
- NT training allowance training fee training levy
- RT cost of training financial resource

# fine arts

- FD Economic activities (9)
- FR beaux arts
- **UF** painting
- BT arts

### Finland

- FD Countries and regions (14)
- FR Finlande
- **BT** Scandinavia
- RT EU countries OECD countries

# fishing industry

- FD Economic activities (9)
- FR industrie de la pêche
- BT industry
- RT primary sector

# **Flemish community**

- FD Countries and regions (14)
- FR Communauté flamande
- BT Belgium

# **Flemish region**

- FD Countries and regions (14)
- FR Région Flamande
- **BT** Belgium

# Flevoland

- FD Countries and regions (14)
- FR Flevoland
- **BT** Netherlands

# flexibility

- FD Enterprise (7)
- FR flexibilité
- SN Applied to the workforce, the ability to change working practices and skills easily, and to adapt to the changing demands of the economy as they occur.
- UF adaptability flexible work worker adaptation
- BT work attitude

# flexible hours of work

- **FD** Enterprise (7)
- FR horaire de travail modulable
- UF flexible working time
- BT hours of work

# flexible learning

**USE** open learning

# flexible manufacturing system

- FD Information and communication (5)
- FR atelier flexible
- **BT** computer application
- RT production robotics

flexible work USE flexibility

flexible working time USE flexible hours of work

# flexicurity

- FD Labour (6)
- FR flexicurité
- SN A policy strategy that attempts to enhance flexibility of labour markets, work organisation and labour relations while enhancing employment and social security.
- BT employment policy
- RT job security labour market flexibility

flight attendant

USE air transport personnel

floor and wall tiler USE construction worker

folk arts USE arts

#### food industry

- FD Economic activities (9)
- FR industrie alimentaire
- UF canning industry dairy industry meat industry milling industry sugar industry
- **BT** industry
- NT beverage industry
- RT agriculture food worker

# food worker

- FD Occupations (8)
- FR profession de l'agroalimentaire
- UF baker beverage worker butcher confectioner
- **BT** manufacturing worker
- **RT** food industry

# footwear industry

USE leather industry

# forecasting

FD Auxiliary terms (18)

- **FR** prospective
- **UF** futurology
- BT research technique
- NT trend

foreign language course USE foreign language skill

# foreign language learning

- FD Learning (3)
- FR enseignement des langues étrangères
- BT curriculum subject
- RT foreign language skill language

#### foreign language skill

- FD Learning (3)
- FR compétence en langue étrangère
- sn Ability to speak and understand foreign languages.
- UF business language course foreign language course second language vocational language skill
- BT skill
- RT foreign language learning

# foreign policy

- FD Administration (11)
- FR politique étrangère
- BT government policy

# foreign student

- FD Education (2)
- FR étudiant étranger
- UF overseas student
- BT student

foreign worker USE migrant worker

foreman USE supervisor

forester USE forestry worker

#### forestry

- FD Economic activities (9)
- FR secteur forestier
- BT agriculture
- RT forestry worker woodworking industry

# forestry worker

- FD Occupations (8)
- FR travailleur de la sylviculture
- UF forester logger
- BT occupation
- RT forestry

# *formal education* **USE** compulsory education

# formal learning

- FD Learning (3)
- FR apprentissage formel
- SN Learning that occurs in an organised and structured environment (in an education or training institution or on the job) and is explicitly designated as learning (in terms of objectives, time or resources). Formal learning is intentional from the learner's point of view. It typically leads to validation and certification. (Source: Cedefop, 2003.)
- **BT** learning

# former GDR

- FD Countries and regions (14)
- FR ex-RDA
- UF German Democratic Republic
- BT Germany

# former USSR

- FD Countries and regions (14)
- FR ex-URSS
- UF USSR
- BT Eastern Europe
- RT Armenia
  - Azerbaijan Baltic States Belarus Estonia Georgia Kazakhstan Kyrgyzstan Latvia Lithuania Republic of Moldova Russia Tajikistan Turkmenistan Ukraine Uzbekistan

# former Yugoslav Republic of Macedonia

FD Countries and regions (14)

- FR Ancienne République yougoslave de Macédoine
- UF FYROM
- **BT** Eastern Europe
- RT former Yugoslavia

# former Yugoslavia

- FD Countries and regions (14)
- FR ex-Yougoslavie
- **BT** Eastern Europe
- RT Bosnia Herzegovina Croatia former Yugoslav Republic of Macedonia Kosovo Montenegro Serbia Slovenia Vojvodina

# France

- FD Countries and regions (14)
- FR France
- **BT** Western Europe
- NT Alsace
  - Aquitaine
  - Auvergne
    - Brittany
    - Burgundy
      - Centre Champagne Ardenne
      - Corsica
    - Franche-Comté
    - French Overseas Departments
    - French Overseas Territories
    - lle-de-France
    - Languedoc-Roussillon
    - Limousin
    - Loire Region
    - Lorraine
    - Lower Normandy
    - Midi-Pyrénées
    - Nord-Pas-de-Calais
    - Picardy
    - Poitou-Charentes
    - Provence Alpes Côte d'Azur
- Rhône Alpes Upper Normandy EU countries French West Indies
  - OECD countries

# Franche Comté

- FD Countries and regions (14)
- FR Franche Comté
- BT France

free lance worker USE self employed worker

*free movement* USE freedom of movement

# freedom of movement

- FD Administration (11)
- FR libre circulation
- **UF** free movement
- **BT** civil rights
- RT labour mobility migration occupational mobility social mobility student mobility

# freight handler USE docker

- French community
- FD Countries and regions (14)
- FR Communauté française
- BT Belgium

#### **French Overseas Departments**

- FD Countries and regions (14)
- **FR** DOM français
- **BT** France

#### French Overseas Territories

- FD Countries and regions (14)
- FR TOM français
- **BT** France

# **French West Indies**

- FD Countries and regions (14)
- FR Antilles françaises
- **BT** Lesser Antilles
- **RT** France

*frictional unemployment* USE temporary unemployment

# Friesland

- FD Countries and regions (14)
- FR Frise
- BT Netherlands

### Friuli Venezia Giulia

- FD Countries and regions (14)
- FR Frioul-Vénétie julienne
- **BT** Italy

### frontier worker

- FD Labour (6)
- FR travailleur frontalier
- **BT** migrant worker
- **RT** crossborder cooperation

# full employment

- FD Labour (6)
- **FR** plein emploi
- SN Denotes the situation in a given area where all persons seeking employment have been provided with paid positions.
- BT employment policy

# full time course

- FD Training (1)
- FR cours à plein temps
- BT training course

#### full time employment

- **FD** Enterprise (7)
- FR emploi à temps plein
- **UF** full time work
- BT hours of work

*full time work* USE full time employment

functional illiteracy USE illiteracy

*fundamental education* **USE** basic education

#### fundamental research

- FD Auxiliary terms (18)
- FR recherche fondamentale
- BT research

*fur industry* USE leather industry

# furniture industry

- FD Economic activities (9)
- FR industrie du meuble
- **BT** woodworking industry

*further training* USE continuing training

futurology USE forecasting

FYROM USE former Yugoslav Republic of Macedonia

# Gabon

- FD Countries and regions (14)
- FR Gabon
- BT Central Africa

# Galicia

- FD Countries and regions (14)
- FR Galice
- **BT** Spain

# Gambia

- FD Countries and regions (14)
- FR Gambie
- BT West Africa

# gardener

- FD Occupations (8)
- FR jardinier
- BT agriculture worker RT horticulture
  - landscape gardener

gas industry USE power industry

# Gelderland

- FD Countries and regions (14)
- FR Gueldre
- **BT** Netherlands

# general education

- FD Education (2)
- FR enseignement général
- SN Education which, in its choice of subject matter, does not envisage any kind of specialisation with a view to preparing students to work in a particular sector.
- BT education system RT content of education

generic skill

USE key competences

geographer USE humanities worker

# geographical mobility

- FD Population (13)
- FR mobilité géographique
- BT migration
- RT labour mobility occupational mobility social mobility student mobility

# geography

- FD Sciences and technology (4)
- **FR** géographie
- **BT** humanities

# geology

- FD Sciences and technology (4)
- FR géologie
- **BT** natural sciences

# Georgia

- FD Countries and regions (14)
- **FR** Géorgie
- BT Eastern Europe
- RT former USSR

German Democratic Republic USE former GDR

# German speaking community

- FD Countries and regions (14)
- FR Communauté germanophone
- BT Belgium

# Germany

- FD Countries and regions (14)
- **FR** Allemagne
- **UF** Federal Republic of Germany
- BT Western Europe
- NT Baden Württemberg
  - Bavaria Berlin Brandenburg
  - Bremen
  - former GDR
  - Hamburg
  - Hessen
  - Lower Saxony Mecklenburg West Pomerania
  - North Rhine Westphalia
  - Rhineland Palatinate
  - Saarland
  - Saxony
  - Saxony Anhalt
  - Schleswig Holstein
  - Thuringia
- RT EU countries OECD countries

# Ghana

- FD Countries and regions (14)
- FR Ghana
- BT West Africa

#### Gibraltar

- FD Countries and regions (14)
- **FR** Gibraltar
- **BT** Southern Europe
- **RT** United Kingdom

### gifted child

**USE** gifted person

### gifted person

- FD Society (12)
- FR personne douée
- UF gifted child gifted student
- BT elite

# gifted student USE gifted person

#### glass industry

- FD Economic activities (9)
- **FR** industrie du verre
- UF ceramics industry
- BT industry
- RT glass worker

#### glass worker

- FD Occupations (8)
- FR verrier
- UF ceramics worker
- pottery maker BT manufacturing worker
- RT glass industry
- ni giass industry

# glazier

**USE** construction worker

# globalisation

- FD Economy (10)
- **FR** mondialisation
- UF industrial globalisation internationalisation mondialisation
- **BT** international economy

### glossary

- FD Document type (17)
- FR glossaire
- SN Consistent set of terms peculiar to a field of speciality.

# goldsmith

**USE** jeweller

#### government

- FD Administration (11)
- FR gouvernement
- BT state
- NT central government government policy ministry regional and local authority

*government department* USE ministry

#### government policy

- FD Administration (11)
- **FR** politique gouvernementale
- **UF** national planning
- BT government
- NT cultural policy foreign policy social policy youth policy
- RT economic policy educational policy employment policy research policy training policy

graduate

**USE** higher education graduate

### graduate employment

- FD Labour (6)
- FR emploi des diplômés de l'enseignement supérieur
- **BT** employment

#### graduate trainee

- FD Training (1)
- **FR** stagiaire diplômé
- SN In United Kingdom and Ireland, this term refers more specifically 3rd level graduates. Use only for 3rd level graduates in training after completion of their studies.
- BT trainee

# graduate unemployment

- FD Labour (6)
- FR chômage des diplômés
- **BT** unemployment
- **RT** higher education graduate

# grant

- FD Economy (10)
- FR allocation financière
- SN Financial assistance for a particular purpose.
- BT financial resource
- RT economics of education

# graphic arts

- FD Economic activities (9)
- **FR** arts graphiques
- UF drawing
- BT arts
- RT computer graphics printing industry

# **Greater Antilles**

- FD Countries and regions (14)
- FR Grandes Antilles
- BT Caribbean island
- NT Bahamas Cuba Haiti
  - Jamaica Puerto Rico

# Greece

- FD Countries and regions (14)
- FR Grèce
- BT Southern Europe
- NT Attica
  - Central Greece Crete Epirus Ionian island Macedonia Northern Aegean Peloponnese Southern Aegean Thessaly Western Greece
- RT EU countries OECD countries

# green paper

- FD Document type (17)
- FR livre vert
- SN Green Papers are documents intended to stimulate debate and launch a process of consultation at National or European level on a particular topic (such as social policy, the single currency, telecommunications).

These consultations may then lead to the publication of a White Paper, translating the conclusions of the debate into practical proposals for Community action.

# Greenland

- FD Countries and regions (14)
- FR Groenland
- **BT** Northern Europe

# Groningen

- FD Countries and regions (14)
- FR Groningue
- **BT** Netherlands

group instruction USE group learning

# group learning

- FD Learning (3)
- FR pédagogie de groupe
- **UF** group instruction group training group work
- BT learning method
- RT target group team work

*group management* USE team work

group training USE group learning

group work USE group learning

# Grundtvig

- FD European Union (15)
- FR Grundtvig
- **SN** Grundtvig (1999-2006) is the adult education action of the Socrates programme. Its aim is to improve the quality and strengthen the European dimension of adult education of a nonvocational nature.
- **BT** Community programme
- **RT** Lifelong Learning Programme

# Guatemala

- FD Countries and regions (14)
- FR Guatemala
- **BT** Central America

*guidance centre* USE guidance service

# guidance officer

- FD Occupations (8)
- FR conseiller d'orientation
- **UF** guidance teacher
- **BT** education worker
- RT educational guidance training information vocational counsellor vocational guidance

# guidance service

- **FD** Training (1)
- FR service d'orientation
- UF careers service guidance centre vocational guidance council
- BT vocational guidance RT training information
  - transition from school to work

*guidance teacher* USE guidance officer

#### guide

- FD Document type (17)
- FR guide
- SN Document containing introductory information comprehensive enough for a user to carry out an operation.

#### Guinea

- FD Countries and regions (14)
- FR Guinée
- **BT** West Africa

# **Guinea Bissau**

- FD Countries and regions (14)
- FR Guinée-Bissau
- BT West Africa

# **Gulf States**

- FD Countries and regions (14)
- **FR** pays du Golfe
- **BT** Middle East
- NT Bahrain
  - Iran
    - Iraq
    - Kuwait
    - Oman
    - Qatar

Saudi Arabia United Arab Emirates

# hairdresser

- FD Occupations (8)
- FR coiffeur
- **UF** barber
- BT services worker
- RT beautician

#### Haiti

- FD Countries and regions (14)
- FR Haïti
- BT Greater Antilles

### Hamburg

- FD Countries and regions (14)
- **FR** Hambourg
- **BT** Germany

handbook

**USE** learning material

handicapped person USE disabled person

handicapped worker USE disabled worker

### handicraft

- FD Economic activities (9)
- FR artisanat
- UF craft
- BT arts
- RT craft training craftsman jeweller

### hardware

- FD Information and communication (5)
- FR matériel informatique
- **BT** informatics
- NT computer
- **RT** computer network

head hunting

**USE** poaching

#### headteacher

- FD Occupations (8)
- FR directeur d'école
- **BT** teacher
- **RT** educational administration

# health

- FD Society (12)
- FR santé
- NT mental health physical health
- RT health education health service medicine

health and social studies USE health education

# health education

- FD Education (2)
- FR éducation sanitaire
- **UF** health and social studies
- BT content of education
- RT health

# health service

- FD Economic activities (9)
- FR service de santé UF medical care
- public health BT services
- RT health
- health worker medicine

# health worker

- FD Occupations (8)
- FR travailleur de la santé
- **UF** medical personnel
- BT occupation
- NT dentist medical practitioner paramedical personnel
- RT health service medicine psychologist veterinary worker

# Hessen

- FD Countries and regions (14)
- FR Hesse
- **BT** Germany

# hidden labour force USE illegal work

# higher education

- FD Education (2)
- **FR** enseignement supérieur
- BT post secondary education

- NT non-university higher education university studies
- **RT** higher education teacher university

# higher education graduate

- FD Education (2)
- FR diplômé de l'enseignement supérieur
- **UF** graduate
- BT student
- RT academic degree graduate unemployment university studies

# higher education institute

- FD Education (2)
- FR établissement d'enseignement supérieur
- **SN** Institution at the tertiary level of education excluding universities and academies.
- **UF** polytechnic
- **BT** educational institution
- NT college of education
- RT non-university higher education

*higher education school enterprise relationship* USE university enterprise relationship

# higher education teacher

- FD Occupations (8)
- FR enseignant de l'enseignement supérieur
- **UF** *lecturer professor university teacher*
- BT teacher
- **RT** higher education

*higher non-university education* USE non-university higher education

*highly qualified worker* USE highly skilled worker

# highly skilled worker

- FD Labour (6)
- FR travailleur hautement qualifié
- SN Persons whose education and high level of technical expertise qualify them for employment in knowledge-based industries.
- **UF** highly qualified worker knowledge worker
- **BT** level of qualification

*historian* USE humanities worker

### historical research

- FD Auxiliary terms (18)
- FR recherche historique
- BT research
- RT history of training

#### history

- FD Sciences and technology (4)
- FR histoire
- **UF** archaeology
- **BT** humanities
- RT history of training

# history of training

- FD Training (1)
- FR histoire de la formation
- RT historical research history

#### holidays

- **FD** Enterprise (7)
- FR vacances
- **BT** leisure

*homeworking* USE work at home

#### Honduras

- FD Countries and regions (14)
- **FR** Honduras
- **BT** Central America

# Hong Kong

- FD Countries and regions (14)
- FR Hong Kong
- BT Far East

#### horticulture

- FD Economic activities (9)
- FR horticulture
- **BT** agriculture
- **RT** gardener

#### host country

- FD Population (13)
- **FR** pays d'accueil
- **UF** immigration country
- BT immigration

### hotel industry

- FD Economic activities (9)
- FR hôtellerie
- **UF** catering industry
- **BT** services
- RT hotel personnel

hotel manager USE hotel personnel

#### hotel personnel

- FD Occupations (8)
- FR personnel du secteur hôtelier
- UF catering personnel cook hotel manager hotel worker porter receptionist waiter
- **BT** services worker
- RT hotel industry

hotel worker USE hotel personnel

#### hours of work

- **FD** Enterprise (7)
- FR horaire de travail
- **UF** working time
- **BT** working time arrangement
- NT flexible hours of work full time employment overtime part time employment

housewife

**USE** services worker

### housing

- FD Administration (11)
- FR logement
- BT urban planning
- **RT** construction industry

# human capital

- FD Economy (10)
- FR capital humain
- SN The knowledge, skills, competences and other attributes embodied in individuals or groups of individuals acquired during their life and used to produce goods, services or ideas.
- BT economic resource

human resource USE manpower

human resources development USE human resources management

# human resources management

- FD Enterprise (7)
- FR gestion des ressources humaines
- UF human resources development
- NT career learning organisation personnel management
- RT in service training industrial psychology industrial sociology staff training

# human rights

- FD Administration (11)
- **FR** droits de l'homme
- UF cultural rights
- NT children's rights civil rights equal opportunities migrants' rights right to education right to information right to training right to work social rights women's rights

# humanisation of work

- FD Enterprise (7)
- FR humanisation du travail
- BT quality of working life
- RT job enrichment working conditions

# humanities

- FD Sciences and technology (4)
- FR sciences humaines
- NT geography history legal science literature philosophy psychology social sciences

# humanities worker

- FD Occupations (8)
- FR métiers des sciences humaines
- UF economist geographer historian
- BT occupation
- RT economics

# Hungary

- FD Countries and regions (14)
- FR Hongrie
- BT Eastern Europe
- **RT** EU countries
  - OECD countries

# hypermedia

- FD Learning (3)
- FR hypermédia
- **SN** Media linking and indexing text and graphics for on-screen browsing.
- BT multimedia system
- RT computer based learning

# Iceland

- FD Countries and regions (14)
- FR Islande
- **BT** Northern Europe
- RT EFTA
  - OECD countries

# ICT

**USE** information technology

*identification of competences* USE Identification of learning outcomes

# identification of learning outcomes

- FD Learning (3)
- FR identification des résultats d'apprentissageces
- **SN** The process of specifying and defining the boundaries and content of competences.
- UF Identification of competences
- BT competence

# **Ile-de-France**

- FD Countries and regions (14)
- FR Ile-de-France
- BT France

# illegal work

- FD Labour (6)
- FR travail au noir
- **SN** Gainful occupation carried out in violation of provisions set by legislation.
- UF clandestine employment clandestine work hidden labour force moonlighting
- BT labour

RT informal sector multiple employment

# illiteracy

- FD Education (2)
- FR analphabétisme
- UF adult illiteracy
- functional illiteracy
- **BT** literacy
- RT socially disabled person

# ILO

- FD International organisations (16)
- FR OIT
- SN Use to mean either the International Labour Organisation or the International Labour Office.
- **UF** International Labour Office International Labour Organisation
- **BT** United Nations
- RT labour

*immigrant* USE migrant

#### immigration

- FD Population (13)
- FR immigration
- **BT** international migration
- NT host country

*immigration country* **USE** host country

*import* USE international trade

#### in company training

- FD Training (1)
- **FR** formation en entreprise
- SN The descriptor covers any type of training in an enterprise or organised by an enterprise. Use for any type of training (initial or continuing) organised by an enterprise. Vocational training of its personnel undertaken by a business enterprise on its own premises. It may take place on-the-job or in premises set aside for training purposes.

UF in firm training in plant trainingBT training system

- NT off the job training on the job training work based training
- RT enterprise learning organisation staff training university enterprise relationship

*in firm training* USE in company training

*in plant training* USE in company training

# in service training

- FD Training (1)
- FR formation en cours d'emploi
   SN Any vocational training given during active, paid-worked periods; do not confuse with "in company training".
- BT training system
- RT human resources management staff training

# incomes policy

- FD Economy (10)
- FR politique salariale
- BT economic policy
- RT wage

*independent learning* USE self directed learning

*independent school* USE primary education

*independent work* **USE** self employment

*independent worker* USE self employed worker

#### India

- FD Countries and regions (14)
- FR Inde
- BT South Asia

*individual development* USE personal development

*individual learning account* **USE** training allowance

# individual training

- FD Training (1)
- FR formation individuelle
- **SN** Training whereby each trainee in a group is allowed to proceed at his own pace without impeding others in the group.
- BT type of training
- RT learning method modular training open learning programmed instruction self directed learning

# individualism

- FD Society (12)
- FR individualisme
- BT behaviour
- RT attitude

# Indonesia

- FD Countries and regions (14)
- **FR** Indonésie
- BT South East Asia

# induction training

- FD Training (1)
- FR formation d'adaptation
- SN Use for training received by a worker immediately after entry to a new post.
- BT type of training

# *industrial democracy* USE workers' participation

# industrial development

- FD Economy (10)
- FR développement industriel
- **BT** economic development

*industrial globalisation* **USE** globalisation

# industrial policy

- FD Economy (10)
- FR politique industrielle
- BT economic policy
- RT industry

# industrial psychology

- FD Sciences and technology (4)
- FR psychologie du travail
- **UF** occupational psychology psychology at work
- BT psychology

RT human resources management labour labour relations

*industrial relations* **USE** labour relations

*industrial robot* USE robot

# industrial sociology

- FD Sciences and technology (4)
- FR sociologie industrielle
- UF occupational sociology sociology at work
- BT sociology
- RT human resources management labour labour relations

# industry

- FD Economic activities (9)
- FR industrie
- **UF** instrumentation industry mining optical industry tobacco industry
- toy industry
- NT chemical industry communications industry computer industry construction industry electrical industry electronics industry fishing industry food industry glass industry leather industry machinery industry manufacturing industry metalworking industry power industry recycling industry textile industry woodworking industry
- RT chamber of commerce economic development industrial policy secondary sector transition from school to work

# informal learning

- FD Learning (3)
- FR apprentissage informel

- SN Learning resulting from daily activities related to work, family or leisure. It is not organised or structured in terms of objectives, time or learning support. Informal learning is in most cases unintentional from the learner's perspective. Informal learning outcomes do not usually lead to certification but may be validated and certified in the framework of recognition of prior learning schemes. Informal learning is also referred to as experiential or incidental/random learning. (Source: Cedefop, 2003 and 2006.)
- **UF** experiential learning
- **BT** learning

## informal sector

- FD Economy (10)
- FR secteur informel
- SN Consists of small-scale businesses with the primary objective of generating incomes, for their participants; in industrialised countries the focus of attention has been the concealed or illegal aspects of these activities with their negative consequences.
- UF black economy shadow economy underground economy
- BT economic system
- RT illegal work

#### informatics

- FD Information and communication (5)
- **FR** informatique
- **UF** computer science
- **BT** information technology
- NT computer application computer engineering hardware software
- RT computer industry computer literacy information science

## information

- FD Information and communication (5)
- **FR** information
- NT access to information documentation information user
- RT information processing information science information system

information technology training information vocational information

*information age* USE information society

## information centre

- FD Information and communication (5)
- FR centre d'information
- UF documentation centre
- BT access to information RT Cedefop
  - EURYDICE

#### information dissemination

- FD Information and communication (5)
- FR diffusion de l'information
- **BT** documentation
- RT information service

#### information needs

- FD Information and communication (5)
- FR besoin d'information
- **BT** information user

#### information network

- FD Information and communication (5)
- FR réseau d'information
- **UF** documentary network
- BT access to information
- RT Cedefop computer network EURYDICE

# information personnel

- FD Occupations (8)
- **FR** profession de l'information
- UF archivist documentalist information worker interpreter librarian translator
- **BT** occupation
- **RT** translation

#### information processing

- FD Information and communication (5)
- FR traitement de l'information
- **UF** data processing
- BT documentation
- RT information information system

## information retrieval

- FD Information and communication (5)
- FR recherche de l'information
- BT documentation

*information revolution* **USE** information society

## information science

- FD Sciences and technology (4)
- FR sciences de l'information
- RT documentation informatics information information technology

## information service

- FD Economic activities (9)
- **FR** service d'information
- **UF** archives
- BT services
- **RT** information dissemination

## information society

- FD Society (12)
- FR société de l'information
- SN A society characterised by a high level of information intensity in the everyday life of most citizens, in most organisations and workplaces; by the use of common or compatible technology for a wide range of personal, social, educational and business activities, and by the ability to transmit, receive and exchange digital data rapidly between places irrespective of distance.
- UF information age information revolution
- BT society
- NT knowledge society
- RT Internet teleworking

## information storage

- FD Information and communication (5)
- FR stockage de l'information
- BT documentation

## *information superhighway* **USE** Internet

## information system

- FD Information and communication (5)
- FR système d'information
- **BT** computer application
- NT data management

RT information information processing

# information technology

- FD Information and communication (5)
- FR technologie de l'information
- UF ICT
- NT informatics
- RT information information science technological sciences technology

## information user

- FD Information and communication (5)
- FR utilisateur d'information
- **BT** information
- NT information needs

information worker

**USE** information personnel

# initial employment

- FD Labour (6)
- **FR** premier emploi
- BT entry into working life

# initial training

- FD Training (1)
- FR formation initiale
- SN Vocational education and training carried out in the initial education system, usually before entering working life (Source: Cedefop, 2003 and 2006.)
- **BT** type of training
- NT vocational preparation

*inland water transport* USE transport

## innovation

- FD Economy (10)
- **FR** innovation
- BT research and development
- RT automation creativity educational innovation new technologies technological change technology transfer training innovation

#### inspector

- FD Occupations (8)
- FR inspecteur
- BT education worker
- **RT** public service personnel

# institutional framework

- FD Administration (11)
- FR cadre institutionnel
- NT constitution legislation

*instructor* USE training personnel

*instrumentation industry* **USE** industry

insulator

**USE** construction worker

# insurance

- FD Economic activities (9)
- FR assurance
- **BT** services

#### insurance personnel

- FD Occupations (8)
- **FR** profession des assurances
- BT business worker

*integration to work* USE entry into working life

## intellectual development

- FD Learning (3)
- FR développement intellectuel
- **UF** mental development
- BT personal development
- NT cognitive process intelligence

## intelligence

- FD Learning (3)
- FR intelligence
- **BT** intellectual development
- NT judgment self evaluation

## intensive training

- FD Training (1)
- **FR** formation accélérée
- **SN** Training for people who need to be trained rapidly in well defined occupations.

- UF accelerated course accelerated training
- BT type of training
- RT short course

## interactive learning

- FD Learning (3)
- FR apprentissage interactif
- **BT** learning method
- RT interactive video

*interactive skill* USE communication skill

#### interactive video

- FD Learning (3)
- FR vidéo interactive
- BT multimedia system
- RT audiovisual aid interactive learning

#### intercompany training

- **FD** Training (1)
- **FR** formation interentreprise
- SN Vocational training jointly organised by several companies which share their resources.
- BT training system
- RT enterprise

#### interest group

- FD Society (12)
- FR groupe d'intérêt
- UF lobby group pressure group
- BT sociocultural group

*interface* USE computer

*interim report* USE report

*internal migration* USE migration

#### international agreement

- FD Administration (11)
- FR accord international
- **BT** international relations

International Bank for Reconstruction and Development USE World Bank

## international cooperation

- FD Administration (11)
- FR coopération internationale
- BT international relations
- NT crossborder cooperation development aid
- RT joint venture student exchange teacher exchange

## international economy

- FD Economy (10)
- **FR** économie internationale
- NT globalisation
- RT trade

# *international enterprise* USE multinational enterprise

## international exchange

- **FD** Administration (11)
- FR échange international
- **BT** international relations
- NT student exchange
- teacher exchange
- RT study tour

# International Labour Office USE ILO

International Labour Organisation USE ILO

## international migration

- **FD** Population (13)
- FR migration internationale
- **BT** migration
- NT emigration immigration return migration

## international organisation

- FD International organisations (16)
- FR organisation internationale
- NT Council of Europe EFTA EURYDICE OECD United Nations World Bank

# RT association

## international policy

- FD Administration (11)
- FR politique internationale

## **BT** international relations

- international relations
- FD Administration (11)
- FR relations internationales
- NT export of training international agreement international cooperation international exchange international policy

## international trade

- FD Economic activities (9)
- **FR** commerce international
- UF export import
- BT trade
- **RT** trade policy

*international university* **USE** university

*internationalisation* **USE** globalisation

#### Internet

- FD Information and communication (5)
- FR Internet
- **UF** information superhighway world wide web
- BT computer network
- RT eLearning information society website

## interpersonal communication

- FD Information and communication (5)
- **FR** communication interpersonnelle
- **BT** communication
- **RT** communication skill

## interpersonal relations

- FD Society (12)
- FR relations interpersonnelles
- BT social behaviour

*interpretation* USE translation

*interpreter* USE information personnel

## interview

- FD Auxiliary terms (18)
- FR entretien

BT research technique

#### investment

- FD Economy (10)
- FR investissement
- BT financial resource

## Ionian island

- FD Countries and regions (14)
- FR Îles Ioniennes
- BT Greece

#### Iran

- FD Countries and regions (14)
- FR Iran
- **BT** Gulf States

#### Iraq

- FD Countries and regions (14)
- FR Irak
- **BT** Gulf States

## Ireland

- FD Countries and regions (14)
- FR Irlande
- **UF** Republic of Ireland
- BT Western Europe
- NT Connacht Leinster Munster Ulster
- RT EU countries OECD countries

#### iron industry

- FD Economic activities (9)
- FR industrie sidérurgique
- **UF** steel industry
- BT metalworking industry

#### Isle of Man

- FD Countries and regions (14)
- FR île de Man
- BT Western Europe

#### Israel

- FD Countries and regions (14)
- FR Israël
- BT Middle East

## Italy

- FD Countries and regions (14)
- FR Italie
- **BT** Southern Europe

NT Abruzzi

Apulia Basilicata Calabria Campania Emilia Romagna Friuli Venezia Giulia Latium Liguria Lombardy Marche Molise Piedmont Sardinia Sicily Trentino Alto Adige Tuscany Umbria Valle d'Aosta Veneto **RT** EU countries

OECD countries

#### **Ivory Coast**

- FD Countries and regions (14)
- FR Côte d'Ivoire
- BT West Africa

#### Jamaica

- FD Countries and regions (14)
- FR Jamaïque
- **BT** Greater Antilles

## Japan

- FD Countries and regions (14)
- FR Japon
- BT Far East
- RT OECD countries

## jeweller

- FD Occupations (8)
- FR joaillier
- **UF** goldsmith
- BT manufacturing worker
- RT handicraft

#### job analysis

- FD Enterprise (7)
- FR analyse des tâches
- UF task analysis
- **BT** job description
- **RT** occupational profile

*job applicant* **USE** job seeker *job application* **USE** job search

*job centre* USE employment service

## job classification

- FD Enterprise (7)
- FR classification des emplois
- SN Classification according to the kind of work performed by the individual (ILO).
- UF occupational classification occupational field socio occupational category
- BT job description
- **RT** job rotation

## job content

- FD Enterprise (7)
- FR contenu de l'emploi
- SN The functions, requirements and duties of a particular job, which may differ for the same job title due to variations in type of machinery or production method.
- BT work organisation
- NT job design job enlargement job enrichment

job creation

**USE** employment creation

## job description

- FD Enterprise (7)
- FR description d'emploi
- SN Recognised list of functions and tasks included in a particular job.
- **UF** job specification
- BT work organisation
- NT job analysis job classification
- RT job offer

## job design

- FD Enterprise (7)
- FR conception des tâches
- **UF** job restructuring
- **BT** job content
- RT job rotation

*job dislocation* **USE** job loss

job enlargement

FD Enterprise (7)

- FR élargissement des tâches
- BT job content
- RT job rotation

# job enrichment

- FD Enterprise (7)
- FR enrichissement des tâches
- **SN** Giving a person more responsible job functions.
- BT job content
- RT humanisation of work job rotation job satisfaction

job experience

**USE** work experience

## job interview

**USE** employment interview

## job loss

- FD Labour (6)
- **FR** perte d'emploi
- **UF** job dislocation
- **BT** termination of employment
- RT unemployment

#### job market

**USE** labour market

# job offer

- FD Labour (6)
- FR offre d'emploi
- UF job proposal
- **BT** employment opportunity
- RT job description job vacancy

job opportunity

**USE** employment opportunity

*job performance* **USE** work performance

## job placement

- FD Labour (6)
- FR placement
- **UF** placement
- **BT** employment policy
- RT recruitment

*job proposal* **USE** job offer

#### job requirements

- FD Labour (6)
- **FR** qualifications requises
- **SN** Aptitudes, knowledge and/or skills required to perform duties.
- **UF** skill requirement vocational requirements
- **BT** vocational qualification
- **RT** personnel selection

## job restructuring

**USE** job design

#### job rotation

- **FD** Enterprise (7)
- FR rotation emploi formation
- SN Job rotation involves the training of an unemployed person to enable him or her to be a substitute for an employee in a company who is receiving continuing training. Don't confuse with occupational mobility in the sense of reassignment.
- BT quality of working life
- RT job classification job design job enlargement job enrichment job satisfaction

## job satisfaction

- FD Enterprise (7)
- FR satisfaction au travail
- UF occupational satisfaction
- **BT** quality of working life
- RT job enrichment job rotation

# job search

- FD Labour (6)
- FR recherche d'emploi
- UF job application job seeking
- BT labour supply
- RT job seeker

## job security

- FD Labour (6)
- FR sécurité d'emploi
- **UF** employment security
- **BT** employment policy
- **RT** flexicurity

#### job seeker

- FD Labour (6)
- FR demandeur d'emploi
- UF job applicant registered unemployed worker
- BT unemployed worker
- RT job search

# job seeking

**USE** job search

#### job sharing

- **FD** Enterprise (7)
- FR partage du travail
- **SN** Two or more people sharing one job.
- **UF** job splitting
- **BT** work organisation

*job specification* **USE** job description

*job splitting* **USE** job sharing

*job termination* USE termination of employment

#### job vacancy

- FD Labour (6)
- FR vacance d'emploi
- UF unfilled vacancy
- BT employment opportunity
- RT job offer

joiner USE wood worker

#### joint venture

- FD Enterprise (7)
- **FR** joint venture
- BT enterprise
- RT international cooperation training partnership

#### Jordan

- FD Countries and regions (14)
- FR Jordanie
- **BT** Mashreq

# journal

- FD Document type (17)
- FR revue
- SN A periodical published by an academic press, learned society, government agency or professional organization, intended for scholars, students, professionals or experts, and featuring articles which disseminate results, critical interpretations or reviews of scholarly or scientific research in a particular subject discipline or profession.
- UF ejournal newsletter

# journal article

- FD Document type (17)
- FR article de journal

## journal issue

- FD Document type (17)
- FR numéro de journal
- **UF** special issue

# journalism worker

- FD Occupations (8)
- FR travailleur du secteur de la presse
- UF journalist reporter
- **BT** occupation

*journalist* USE journalism worker

*judge* USE law worker

## judgment

- FD Learning (3)
- FR jugement
- **BT** intelligence

*jurisprudence* USE legislation

## juvenile delinquency

- FD Society (12)
- FR délinquance juvénile
- **BT** delinquency
- RT disadvantaged group youth

## Kazakhstan

- FD Countries and regions (14)
- FR Kazakhstan

- **BT** Central Asia
- RT former USSR

## Kenya

- FD Countries and regions (14)
- FR Kenya
- **BT** East Africa

# key qualification

USE key competences

# key competences

- FD Learning (3)
- FR compétences clés
- SN The sum of skills (basic skills and new basic skills) needed to live in contemporary knowledge society. In its recommendation on key competences for lifelong learning, the European Commission sets out the eight key competences: communication in the mother tongue; communication in foreign languages; competences in maths, science and technology; digital competence; learning to learn; interpersonal, intercultural and social competences, and civic competence; entrepreneurship; cultural expression. (Source: Cedefop and European Commission, 2006.)
- UF core skill generic skill key qualification key skill
- BT skill
- RT skill development social skill transfer of learning

# key skill

**USE** key competences

# knitter

**USE** textile worker

## know how

- FD Learning (3)
- FR Savoir-faire
- BT personal development
- RT aptitude competence

# knowledge

- FD Learning (3)
- FR savoir

- SN The outcome of assimilating information through learning. Knowledge is the body of facts, principles, theories and practices related to a field of study or work. (Source: European Commission.)
- **BT** personal development
- RT Competence

knowledge based system USE artificial intelligence

## knowledge management

- **FD** Enterprise (7)
- FR gestion des connaissances
- **BT** personnel management

## knowledge society

- FD Society (12)
- FR société du savoir
- SN A society characterised by the impact of new information and communication technologies on the fields of education, science, culture and communication (Unesco).
- **BT** information society

knowledge transfer USE transfer of learning

knowledge worker USE highly skilled worker

## Kosovo

- FD Countries and regions (14)
- FR Kosovo
- BT Eastern Europe
- RT former Yugoslavia

## Kuwait

- FD Countries and regions (14)
- FR Koweït
- **BT** Gulf States

## Kyrgyzstan

- FD Countries and regions (14)
- **FR** Kirghizistan
- BT Central Asia
- RT former USSR

#### labour

- FD Labour (6)
- FR travail
- NT illegal work
  - multiple employment

#### RT ILO

industrial psychology industrial sociology labour contract labour market labour relations ministry of labour work environment worker working life

## labour administration

- FD Administration (11)
- FR administration du travail
- **BT** administration
- **NT** labour statistics
- **RT** public administration

#### *labour code* USE labour legislation

#### labour contract

- FD Labour (6)
- FR contrat de travail
- **UF** contract of employment
- NT apprenticeship contract training employment contract
- RT employer labour labour legislation worker

*labour demand* USE manpower needs

*labour exchange officer* USE public service personnel

labour force USE manpower

*labour law* USE labour legislation

#### labour legislation

- FD Administration (11)
- FR législation du travail
- **UF** employment law labour code labour law
- BT legislation
- NT employment protection
- **RT** labour contract

## labour market

- FD Labour (6)
- FR marché du travail
- **UF** employment situation job market
- NT access to employment employability employment monitoring system labour market flexibility labour market reform labour market segmentation labour mobility labour supply manpower regional labour market
   RT employment labour
  - training needs unemployment

*labour market analysis* USE employment monitoring system

# labour market flexibility

- FD Labour (6)
- FR flexibilité du marché du travail
- BT labour market
- RT flexicurity

# labour market reform

- FD Labour (6)
- FR réforme du marché du travail
- BT labour market

# labour market segmentation

- FD Labour (6)
- FR segmentation du marché du travail
- UF dual labour market
- BT labour market

*labour market structure* **USE** occupational structure

labour market survey USE employment survey

# labour mobility

- FD Labour (6)
- FR mobilité de la main-d'œuvre
- **SN** The ability to move and adapt to a new occupational environment. (*Source:* Cedefop, 2000 and 2006).
- **UF** mobility of individuals personnel mobility staff mobility

- BT labour market
- RT freedom of movement geographical mobility occupational mobility

*labour policy* USE employment policy

# labour relations

- FD Enterprise (7)
- FR relations du travail
- SN Covers broad relations between: employers and employees; management and organised labour; labour, management and the government.
- UF industrial relations
  - NT collective agreement collective bargaining employers' role social dialogue social partners strike workers' participation
- RT employees' attitude industrial psychology industrial sociology labour management attitude personnel management work environment

*labour requirement* **USE** manpower needs

# labour shortage

- FD Labour (6)
- FR pénurie de main-d'œuvre
- **UF** employment shortage personnel shortage staff shortage
- BT manpower needs

# labour statistics

- FD Administration (11)
- FR statistiques du travail
- **UF** employment statistics
- **BT** labour administration
- NT employment survey
- RT manpower statistics

# labour supply

- FD Labour (6)
- FR offre de main-d'œuvre

- SN Use to denote not only the size of the work force, but also its skills and geographic location.
- **UF** personnel supply staff supply
- BT labour market
- NT job search

# labour union

**USE** trade union

## labourer

**USE** unskilled worker

# land transport

**USE** transport

# landscape gardener

- FD Occupations (8)
- FR paysagiste
- BT architect
- RT gardener urban planning

## language

- FD Information and communication (5)
- FR langue
- BT communication medium
- NT minority language mother tongue multilingualism
- RT foreign language learning linguistics

## language barrier

- FD Labour (6)
- FR barrière linguistique
- **BT** employment opportunity
- RT access to education

## Languedoc-Roussillon

- FD Countries and regions (14)
- FR Languedoc-Roussillon
- BT France

## Laos

- FD Countries and regions (14)
- **FR** Laos
- BT South East Asia

# large enterprise

- **FD** Enterprise (7)
- FR grande entreprise
- BT type of enterprise

## Latin America

- FD Countries and regions (14)
- FR Amérique latine
- BT America
- NT Central America South America

## Latium

- FD Countries and regions (14)
- FR Latium
- BT Italy

## Latvia

- FD Countries and regions (14)
- FR Lettonie
- BT Baltic States
- RT Eastern Europe EU countries former USSR

## law

- FD Administration (11)
- FR loi
- SN Use for a legal text adopted by Parliament. For legal text not adopted by Parliament use regulation. For works commenting on or citing particular laws use legislation or its narrower terms. For the discipline use legal science.
- UF act
- **BT** legislation

## law worker

- FD Occupations (8)
- FR profession juridique
- UF judge lawyer
- legal personnel
- BT occupation
- RT legislation

#### lawyer

**USE** law worker

## leadership

- FD Society (12)
- FR leadership
- BT behaviour
- RT motivation

leadership training USE management training

## learning

- FD Learning (3)
- FR apprentissage
- SN A process by which an individual assimilates information, ideas and values and thus acquires knowledge, knowhow, skills and/or competences (Source: Cedefop and EQF working group, 2006.).

UF applied learning learning process

- NT adult learning formal learning informal learning learning difficulty learning environment learning method learning strategy non-formal learning transfer of learning valuing learning
- RT learning organisation target group

*learning aid* USE training aid

# learning by doing

- FD Learning (3)
- FR apprentissage par la pratique
- SN Learning acquired by repeated practice of a task, with or without prior instruction. (Source: Cedefop, 2000 and 2006.)
- BT learning method

## learning by using

- FD Learning (3)
- FR apprentissage par l'utilisation
- SN Learning acquired by repeated use of tools or facilities, with or without prior instruction. (Source: Cedefop, 2000 and 2006.)
- BT learning method

learning company USE learning organisation

learning credit USE training credit

## learning difficulty

- FD Learning (3)
- FR difficultés d'apprentissage
- **UF** learning disability
- **BT** learning
- RT disadvantaged group

learning disability USE learning difficulty

*learning enterprise* **USE** learning organisation

## learning environment

- FD Learning (3)
- FR environnement d'apprentissage
- BT learning

# learning material

- FD Document type (17)
- FR matériel d'apprentissage
- **SN** Any printed and/or non printed material designed specifically for learning.
- **UF** eLearning material handbook manual textbook

# learning method

- FD Learning (3)
- FR méthode d'apprentissage
- SN A process by which an individual assimilates information, ideas and values and thus acquires knowledge, knowhow, skills and/or competences. Learning occurs through personal reflection, reconstruction and social interaction. Learning may take place in formal, nonformal and informal settings. (Source: Cedefop and EQF Working group, 2006.)
- UF learning pace study method
- BT learning
- NT elearningl
  - group learning interactive learning learning by doing learning by using learning method open learning self directed learning virtual learning
- RT individual training training method

*learning objective* USE educational objective

# learning organisation

- FD Enterprise (7)
- **FR** organisation apprenante

- SN Understanding of working life as learning environment. By developing themselves, people develop at the same time their organisations.
- UF learning company learning enterprise organisational learning
- BT human resources management
- RT enterprise in company training learning

*learning outcome* **USE** valuing learning

*learning pace* USE learning method

learning process USE learning

*learning site* USE training centre

# learning strategy

- FD Learning (3)
- FR stratégie d'apprentissage
- UF learning style
- BT learning

learning style USE learning strategy

#### learning theory

- FD Sciences and technology (4)
- FR théorie de l'apprentissage
- BT sciences of education

learning to learn USE educational objective

*learning venue* USE training centre

leather goods maker USE leather worker

# leather industry

- FD Economic activities (9)
- FR industrie du cuir
- **UF** footwear industry fur industry tanning industry

- BT industry
- RT clothing industry leather worker

#### leather worker

- **FD** Occupations (8)
- FR travailleur du cuir
- **UF** leather goods maker shoemaker
- BT manufacturing worker
- RT leather industry

#### Lebanon

- FD Countries and regions (14)
- FR Liban
- **BT** Mashreq

## lecturer

**USE** higher education teacher

#### legal aspect

- FD Administration (11)
- FR aspect juridique
- BT legislation

legal document USE legal text

legal personnel USE law worker

### legal science

- FD Sciences and technology (4)
- FR science juridique
- BT humanities
- **RT** legislation

legal service USE services

#### legal text

- FD Document type (17)
- FR texte juridique
- SN Use for texts such as laws, regulations, directives, decrees, regulations, conventions, resolutions, recommendations, agreements and decisions, etc. For annotations or discussions of the text use commentary.
- UF legal document

## legislation

- FD Administration (11)
- FR législation
- UF administrative law case law court jurisprudence
- BT institutional framework
- NT economic legislation
- educational legislation labour legislation law legal aspect regulation social legislation training legislation
- RT law worker legal science parliament

# Leinster

- FD Countries and regions (14)
- FR Leinster
- BT Ireland

# leisure

- FD Enterprise (7)
- FR loisir
- **UF** leisure time recreation
- **BT** working conditions
- NT holidays
- RT recreation service

leisure service USE recreation service

*leisure time* **USE** leisure

length of studies USE duration of studies

# Leonardo da Vinci

- FD European Union (15)
- FR Leonardo da Vinci
- **SN** Leonardo da Vinci (1995-2006) is the action programme for implementing the European Community's vocational training policy, supporting and supplementing action taken by the Member States.
- BT Community programme
- RT Lifelong Learning Programme

# Lesotho

- FD Countries and regions (14)
- FR Lesotho
- BT Southern Africa

# **Lesser Antilles**

- FD Countries and regions (14)
- **FR** Petites Antilles
- **BT** Caribbean island
- NT British West Indies French West Indies Netherlands Antilles

lesser used language USE minority language

# level of education

- **FD** Education (2)
- FR niveau d'enseignement
- UF educational level
- NT post compulsory education post secondary education pre school education primary education secondary education
- RT education system level of qualification training level

# level of qualification

- FD Labour (6)
- FR niveau de qualification
- **UF** skill level
- **BT** vocational qualification
- NT semi skilled worker skilled worker unskilled worker
- RT apprentice level of education occupational status training level worker

# liberal profession

- FD Labour (6)
- FR profession libérale
- SN Profession exercised by professional workers, often self-employed, such as doctors, lawyers, accountants, architects.
- BT occupational status
- **RT** regulated occupation

# Liberia

- FD Countries and regions (14)
- FR Libéria
- **BT** West Africa

*librarian* USE information personnel

#### library

- FD Economic activities (9)
- FR bibliothèque
- **BT** cultural service
- RT information centre

# library catalogue

**USE** catalogue

## Libya

- FD Countries and regions (14)
- FR Libye
- **BT** North Africa

# Liechtenstein

- FD Countries and regions (14)
- **FR** Liechtenstein
- **BT** Western Europe

# lifelong learning

- FD Learning (3)
- FR apprentissage tout au long de la vie
- SN All learning activity undertaken throughout life, which results in improving knowledge, know-how, skills competences and/or qualifications for personal, social and/or professional reasons. (Source: Cedefop, 2003 and 2006.)
- **UF** continuous professional development lifelong learning strategy
- RT continuing education continuing training

#### Lifelong Learning Programme

- FR Programme pour l'éducation et la formation tout au long de la vie
- **BT** Community programme
- RT Leonardo da Vinci Socrates Erasmus Grundtvig

*lifelong learning strategy* USE lifelong learning

#### Liguria

- FD Countries and regions (14)
- FR Ligurie
- **BT** Italy

## Limburg

- FD Countries and regions (14)
- FR Limbourg
- BT Netherlands

## Limousin

- FD Countries and regions (14)
- **FR** Limousin
- BT France

## Lingua

- FD European Union (15)
- **FR** Lingua
- SN Lingua (1999-2006) is the language action of the Socrates programme. Its aim is to promote language teaching and learning and to develop language learning tools.
- **BT** Community programme

*linguistic group* USE sociocultural group

#### linguistics

- FD Sciences and technology (4)
- FR linguistique
- **BT** social sciences
- NT terminology
- RT language multilingualism

#### Lisbon and the Tagus Valley

- FD Countries and regions (14)
- FR Lisbonne et la vallée du Tage
- **BT** Portugal

## literacy

- FD Education (2)
- FR alphabétisation
- UF reading writing
- **BT** basic education
- NT illiteracy

## literature

- FD Sciences and technology (4)
- FR littérature
- **BT** humanities
- RT arts

#### Lithuania

- FD Countries and regions (14)
- FR Lituanie
- **BT** Baltic States
- RT Eastern Europe EU countries former USSR

## living conditions

- FD Society (12)
- FR conditions de vie
- **UF** standard of living
- BT socio economic conditions
- NT poverty wealth
- RT quality of life

#### loan

- FD Economy (10)
- FR emprunt
- SN A sum of money made available to individuals or organisations for an agreed purpose (for example, to meet educational costs) and re-payable on specified terms.
- BT financial resource
- RT financing of education

lobby group USE interest group

local administration USE local authority

### local authority

- FD Administration (11)
- FR collectivité locale UF city government local administration local community municipal government
- BT regional and local authority
- NT community development community participation
- RT decentralisation local finance local training initiative

local community USE local authority

local economy USE local planning

## local finance

- FD Economy (10)
- FR finances locales
- BT public finance
- RT local authority regional policy

local initiative USE local planning

# local planning

- FD Administration (11)
- FR planification locale
- UF local economy local initiative
- BT planning
- NT urban planning
- RT community development

## local training initiative

- FD Training (1)
- FR action locale de formation
- BT training initiative
- **RT** local authority

## logger

**USE** forestry worker

## Loire Region

- FD Countries and regions (14)
- FR Pays-de-la-Loire
- **BT** France

## Lombardy

- FD Countries and regions (14)
- FR Lombardie
- **BT** Italy

#### long term unemployment

- FD Labour (6)
- FR chômage de longue durée
- **BT** unemployment duration
- **RT** unemployed worker

## Lorraine

- FD Countries and regions (14)
- **FR** Lorraine
- **BT** France

## Lower Austria

- FD Countries and regions (14)
- FR Basse-Autriche
- BT Austria

## Lower Austria [ENG]

FR Lower Austria

lower class USE working class

#### Lower Normandy

- FD Countries and regions (14)
- FR Basse-Normandie
- BT France

## Lower Saxony

- FD Countries and regions (14)
- **FR** Basse-Saxe
- BT Germany

## lower secondary education

- FD Education (2)
- FR enseignement secondaire (1er cycle)
- **BT** secondary education

#### Luxembourg

- FD Countries and regions (14)
- FR Luxembourg
- **BT** Western Europe
- RT EU countries OECD countries

## Macao

- FD Countries and regions (14)
- FR Macao
- **BT** Far East

## Macedonia

- FD Countries and regions (14)
- FR Macédoine
- BT Greece

*machine tool industry* USE machinery industry

machine translation

#### machinery industry

- FD Economic activities (9)
- FR industrie mécanique
- **UF** armament industry electromechanical industry machine tool industry
- BT industry
- NT aircraft industry automobile industry shipbuilding
- RT mechanic mechanical engineering

## Madagascar

- FD Countries and regions (14)
- **FR** Madagascar
- **BT** Southern Africa

#### Madeira

- FD Countries and regions (14)
- FR Madère
- **BT** Portugal

## Maghreb

- FD Countries and regions (14)
- FR Maghreb
- BT North Africa
- NT Algeria Morocco Tunisia

#### mailing list

- FD Document type (17)
- FR liste de diffusion
- SN Method of diffusing information, by which the subscribers of the list can send messages that will be diffused to all the other subscribers of the list.

## maintenance repair

- FD Economic activities (9)
- FR entretien et réparation
- **UF** repair
- BT services

#### Malawi

- FD Countries and regions (14)
- FR Malawi
- **BT** Southern Africa

## Malaysia

- FD Countries and regions (14)
- FR Malaisie
- **BT** South East Asia

## Maldives

- FD Countries and regions (14)
- FR Maldives
- **BT** South Asia

#### male

**USE** man

## Mali

- FD Countries and regions (14)
- FR Mali
- **BT** West Africa

#### Malta

- FD Countries and regions (14)
- FR Malte
- **BT** Southern Europe
- **RT** EU countries

#### man

- FD Population (13)
- FR homme
- **UF** male
- **BT** sex distribution

#### management

- FD Administration (11)
- FR gestion
- **UF** administration management
- BT administration
- NT quality management self management
- RT administrative structure enterprise management counselling management training manager

## management attitude

- FD Enterprise (7)
- **FR** attitude patronale
- UF employers' attitude
- BT work attitude
- RT labour relations

*management board* USE company management

*management consultant* USE consultant

## management counselling

- FD Economic activities (9)
- FR conseil en gestion
- BT business service
- RT consultant management

*management education* USE management training

*management of change* USE organisational change

*management skill* USE managerial skill

## management training

- FD Training (1)
- FR formation à la gestion
- UF business administration training business communication business education business engineer business ethics business failure business games entrepreneurial education entrepreneurial training leadership training management education

- **BT** sectoral training
- RT management

#### manager

- FD Labour (6)
- FR gestionnaire
- **BT** occupational status
- RT management managerial skill

*managerial competence* USE managerial skill

*managerial personnel* **USE** business worker

#### managerial skill

- FD Learning (3)
- FR compétence en management
- UF management skill managerial competence
- BT skill
- RT manager

*manicurist* USE beautician

#### manpower

- FD Labour (6)
- FR main-d'œuvre
- UF economically active population employed persons human resource labour force workforce
- **BT** labour market
- NT unqualified young people
- RT labour statistics personnel management worker

#### manpower needs

- FD Labour (6)
- FR besoin de main-d'œuvre
- **UF** labour demand labour requirement
- **BT** employment opportunity
- NT labour shortage skill shortage

## manpower planning

- FD Labour (6)
- FR planification de la main-d'œuvre
- UF employment planning
- **BT** employment policy

*manpower policy* USE employment policy

#### manual

**USE** learning material

# manual worker

- FD Labour (6)
- FR travailleur manuel
- UF blue collar worker
- **BT** worker

## manufacturing industry

- FD Economic activities (9)
- FR industrie manufacturière
- **BT** industry

## manufacturing worker

- FD Occupations (8)
- FR travailleur de l'industrie
- BT occupation
- NT food worker glass worker jeweller leather worker paper maker plastic products maker printing worker textile worker wood worker

#### Marche

- FD Countries and regions (14)
- FR Marches
- **BT** Italy

marginal worker

#### marginalisation

- FD Society (12)
- FR marginalisation
- **UF** precariousness
- BT social behaviour
- **RT** disadvantaged group

## market

- FD Economy (10)
- FR marché
- BT economy

*market research* USE marketing

#### marketing

- FD Economic activities (9)
- FR marketing
- UF market research sales promotion
- **BT** business service

## Mashreq

- FD Countries and regions (14)
- FR Machrek
- BT Middle East
- NT Jordan Lebanon Syria

*mason bricklayer* USE construction worker

# mass media

- FD Information and communication (5)
- FR média
- **BT** communication medium
- NT press radio television
- RT communications industry training aid

## mastercraftsman

- FD Labour (6)
- FR maître artisan
- SN Skilled worker who has become very highly competent in his trade or occupation, having gone beyond the ordinary level of skills and knowledge required of a craftsman.
- BT craftsman

*maternity leave* USE training leave

## mathematical model

- FD Auxiliary terms (18)
- FR modèle mathématique
- BT model

# mathematician

- FD Occupations (8)
- FR mathématicien
- **UF** mathematics worker statistician
- BT science worker
- RT mathematics statistics

## mathematics

- FD Sciences and technology (4)
- FR mathématiques
- NT statistics
- RT mathematician

# mathematics worker

USE mathematician

## maturity

- FD Learning (3)
- FR maturité
- BT personal development
- RT adult

## Mauritania

- FD Countries and regions (14)
- FR Mauritanie
- BT West Africa

## Mauritius

- FD Countries and regions (14)
- FR Maurice
- BT Southern Africa

# measurement

- FD Auxiliary terms (18)
- FR mesure
- **BT** research technique

*meat industry* USE food industry

#### mechanic

- FD Occupations (8)
- FR mécanicien
- UF mechanical fitter motor mechanic setter of production machines skilled machinist
- **BT** engineering worker
- RT machinery industry mechanical engineering

## mechanical engineering

- FD Sciences and technology (4)
- FR construction mécanique
- BT engineering
- RT machinery industry mechanic mechanisation

*mechanical fitter* USE mechanic

### mechanisation

- FD Sciences and technology (4)
- FR mécanisation
- BT technology
- NT robotics
- RT mechanical engineering

# **Mecklenburg West Pomerania**

- FD Countries and regions (14)
- FR Mecklembourg-Poméranie-Occidentale
- BT Germany

*medical auxiliary* USE paramedical personnel

medical care USE health service

*medical doctor* USE medical practitioner

medical personnel USE health worker

# medical practitioner

- FD Occupations (8)
- FR médecin
- **UF** medical doctor physician
- BT health worker

*medical science* USE medicine

## medicine

- FD Sciences and technology (4)
- FR médecine
- UF medical science natural medicine veterinary medicine
- BT biology
- RT health health service health worker

Mediterranean countries USE Southern Europe

## medium enterprise

- **FD** Enterprise (7)
- FR moyenne entreprise
- BT small and medium enterprise

## Melanesia

FD Countries and regions (14)

- **FR** Mélanésie
- **BT** Oceania

#### Melilla

- FD Countries and regions (14)
- FR Melilla
- **BT** Spain

*mental development* USE intellectual development

## mental health

- FD Society (12)
- FR santé mentale
- BT health
- RT mentally disabled person

*mental stress* USE occupational disease

#### mentally disabled person

- FD Society (12)
- FR handicapé mental
- UF mentally handicapped
- BT disabled person
- RT mental health special needs education

*mentally handicapped* **USE** mentally disabled person

#### mentoring

- FD Learning (3)
- FR tutorat
- **BT** teaching

## metalworker

- FD Occupations (8)
- **FR** travailleur de la métallurgie
- **UF** precision instrument fitter toolmaker
- **BT** engineering worker
- NT welder
- RT metalworking industry

#### metalworking industry

- FD Economic activities (9)
- FR industrie métallurgique
- BT industry
- NT iron industry
- RT metalworker

*meteorology* USE natural sciences

#### methodology

- FD Auxiliary terms (18)
- FR méthodologie
- BT research method

#### Mexico

- FD Countries and regions (14)
- FR Mexique
- **BT** North America
- **RT** OECD countries

#### microcomputer

- FD Information and communication (5)
- FR microordinateur
- **UF** personal computer
- **BT** computer

#### microelectronics

- FD Sciences and technology (4)
- FR microélectronique
- **BT** electronics

## Micronesia

- FD Countries and regions (14)
- **FR** Micronésie
- BT Oceania

*mid career break* USE career break

middle class USE social class

## Middle East

- FD Countries and regions (14)
- FR Proche Moyen Orient
- **BT** Asia
- NT Afghanistan Autonomous Territories of Palestine Gulf States Israel Mashreq Yemen

#### Midi-Pyrénées

- FD Countries and regions (14)
- **FR** Midi-Pyrénées
- BT France

#### midwife

**USE** paramedical personnel

## migrant

- FD Society (12)
- FR migrant
- **UF** emigrant immigrant
- BT sociocultural group
- NT migrant woman migrant's child refugee
- RT country of origin emigration migrant employment migrant integration migrant training migrant unemployment migrant worker migrants' rights migration work permit

*migrant education* USE migrant training

## migrant employment

- FD Labour (6)
- FR emploi des migrants
- BT employment
- RT migrant

## migrant integration

- FD Society (12)
- FR intégration des migrants
- BT social integration
- RT migrant

## migrant training

- FD Training (1)
- **FR** formation des migrants
- **UF** migrant education
- BT target group
- RT migrant migrant worker

# migrant unemployment

- FD Labour (6)
- FR chômage des migrants
- BT unemployment
- RT migrant

## migrant woman

- FD Society (12)
- **FR** femme migrante
- BT migrant
- RT female employment

## migrant worker

- FD Labour (6)
- FR travailleur migrant
- UF expatriate worker
- foreign worker BT worker
- NT frontier worker
- RT migrant
  - migrant training

# migrant's child

- FD Society (12)
- FR enfant de migrant
- BT migrant

## migrants' rights

- FD Administration (11)
- FR droits des migrants
- **BT** human rights
- RT migrant

## migration

- FD Population (13)
- **FR** migration
- **UF** internal migration rural urban migration
- **BT** population
- NT geographical mobility international migration
- RT cultural identity freedom of movement migrant population distribution

## military personnel

- FD Occupations (8)
- FR personnel militaire
- **UF** soldier
- BT security services worker

*milling industry* USE food industry

## miner

- FD Occupations (8)
- FR mineur
- **UF** coal miner
- **BT** occupation

## Minerva

- FD European Union (15)
- FR Minerva
- SN Minerva programme's (1999-2006) aim is to encourage the use of information and communication technologies (ICT),

multimedia and open and distance learning (ODL). Minerva is aimed at teachers and students from schools and universities, but also from the world of the multimedia industry, ICT and the civil society.

**BT** Community programme

## mining

**USE** industry

#### ministry

- FD Administration (11)
- FR ministère
- **UF** government department
- **BT** government
- NT ministry of education ministry of labour

#### ministry of education

- FD Administration (11)
- FR ministère de l'éducation
- BT ministry
- RT educational administration educational policy

#### ministry of labour

- **FD** Administration (11)
- FR ministère du travail
- BT ministry
- **RT** labour

#### minority

**USE** minority group

## minority group

- FD Society (12)
- **FR** groupe minoritaire
- **UF** minority
- BT sociocultural group
- RT minority language

## minority language

- FD Information and communication (5)
- FR langue minoritaire
- UF lesser used language
- **BT** language
- RT minority group

## mixed economy

- FD Economy (10)
- FR économie mixte
- BT economic system
- RT mixed investment company

#### mixed investment company

- FD Enterprise (7)
- FR société d'économie mixte
- SN Company in which the State or a public body is involved with private capital.
- UF semi state body
- BT public enterprise
- RT mixed economy public body

*mobility of individuals* **USE** labour mobility

#### model

- FD Auxiliary terms (18)
- FR modèle
- NT mathematical model

# modernisation

- FD Society (12)
- FR modernisation
- BT social change
- RT technological change

# modular training

- FD Training (1)
- FR formation modulaire
- SN System in which the training content is divided into independent units or modules of learning.
- **BT** training system
- RT individual training training credit

#### Molise

- FD Countries and regions (14)
- FR Molise
- BT Italy

#### Monaco

- FD Countries and regions (14)
- FR Monaco BT Southern Europe

# mondialisation

**USE** globalisation

# monetary policy

- FD Economy (10)
- FR politique monétaire
- BT economic policy

#### Mongolia

- FD Countries and regions (14)
- **FR** Mongolie
- BT Central Asia

# M

## monograph

- FD Document type (17)
- FR monographie
- SN Non-serial bibliographic item, i.e. an item either complete in one part or complete (or intended to be completed) in a finite number of separate parts.

## monograph part

- FD Document type (17)
- **FR** partie de monographie

#### Montenegro

- **FR** Monténégro
- **BT** Eastern Europe
- RT former Yugoslavia

*moonlighting* USE illegal work

## Morocco

- FD Countries and regions (14)
- FR Maroc
- BT Maghreb

*mortality* USE population trends

#### mother tongue

- FD Information and communication (5)
- FR langue maternelle
- **UF** native language
- BT language

## motivation

- FD Society (12)
- **FR** motivation
- BT behaviour RT attitude
- leadership work attitude

*motor mechanic* USE mechanic

## Mozambique

- FD Countries and regions (14)
- FR Mozambique
- **BT** Southern Africa

## multi skill training

- **FD** Training (1)
- FR formation pluridisciplinaire
- **UF** polyvalent training
- BT type of training
- **RT** polyvalence

### multicultural environment

- FD Society (12)
- FR environnement multiculturel
- BT culture

## multilingualism

- FD Information and communication (5)
- FR multilinguisme
- BT language
- NT bilingualism translation
- RT linguistics

multimedia

**USE** multimedia system

## multimedia system

- FD Learning (3)
- FR système multimédia
- SN Integrates sound, text and images (eventually animated) on the same support.
- **UF** multimedia
- BT training aid
- NT hypermedia interactive video
- RT computer based learning

#### multinational enterprise

- FD Enterprise (7)
- FR entreprise multinationale
- **UF** international enterprise transnational corporation
- BT type of enterprise

## multiple employment

- FD Labour (6)
- FR cumul d'emplois
- SN Where a worker holds more than one job at the same time, legally, either for two or more different employers or as selfemployed for one of the jobs.
- UF dual jobholding
- dual qualification
- **BT** labour
- **RT** illegal work

*municipal government* USE local authority

#### Munster

- FD Countries and regions (14)
- FR Munster
- BT Ireland

*museum* USE cultural service

#### music

- FD Economic activities (9)
- FR musique
- BT arts
- RT performing artist

#### musician

**USE** performing artist

#### Myanmar

- FD Countries and regions (14)
- **FR** Myanmar
- BT South East Asia

## Namibia

- FD Countries and regions (14)
- FR Namibie
- **BT** Southern Africa

narcotic addiction

## national budget

- FD Economy (10)
- FR budget de l'État
- BT public finance
- NT public expenditure

national insurance USE social security

national planning USE government policy

nationality USE citizenship

*native language* USE mother tongue

natural environment

natural medicine

#### natural sciences

- FD Sciences and technology (4)
- FR sciences naturelles
- **UF** meteorology
- NT biology geology

nature conservation USE environmental protection

#### Navarre

- FD Countries and regions (14)
- FR Navarre
- BT Spain

#### Nepal

- FD Countries and regions (14)
- **FR** Népal
- **BT** South Asia

#### Netherlands

- FD Countries and regions (14)
- FR Pays-Bas
- BT Western Europe
- NT Drenthe Flevoland Friesland Gelderland Groningen Limburg North Brabant North Holland Overijssel South Holland Utrecht Zeeland
- RT EU countries Netherlands Antilles OECD countries

#### **Netherlands Antilles**

- FD Countries and regions (14)
- **FR** Antilles néerlandaises
- **BT** Lesser Antilles
- **RT** Netherlands

new occupation USE non-traditional occupation

# new technologies

- FD Sciences and technology (4)
- FR nouvelles technologies
- **BT** technology
- **RT** innovation

#### **New Zealand**

- FD Countries and regions (14)
- FR Nouvelle-Zélande
- BT Oceania
- **RT** OECD countries

# newsletter

## newspaper

FD Document type (17)

FR journal

## Nicaragua

- FD Countries and regions (14)
- **FR** Nicaragua
- **BT** Central America

Nice Treaty USE European Treaty

## Niger

- FD Countries and regions (14)
- FR Niger
- BT West Africa

## Nigeria

- FD Countries and regions (14)
- **FR** Nigeria
- BT West Africa

non-formal *education* USE non-formal learning

#### non-formal learning

- FD Learning (3)
- **FR** apprentissage non formel
- SN Learning embedded in planned activities not explicitly designated as learning in terms of learning objectives, learning time or learning support. Non-formal learning is intentional from the learner's point of view. Non-formal learning outcomes may be validated and lead to certification; Nonformal learning is sometimes described as semi-structured learning. (*Source:* Cedefop, 2003 and 2006.)
- **UF** non-formal education non-formal training prior learning
- **BT** learning
- RT awarding body career record vocational assessment

# non-formal training USE non-formal learning

## non-traditional occupation

- FD Labour (6)
- FR profession non traditionnelle

- SN Occupations in which certain groups are under-represented, usually applies to so-called male or female occupations.
- **UF** new occupation
- **BT** occupational structure

# non-university higher education

- FD Education (2)
- FR enseignement supérieur non universitaire
- UF college of technology higher non-university education
- **BT** higher education
- NT polytechnic education
- RT higher education institute

## Nord-Pas-de-Calais

- FD Countries and regions (14)
- FR Nord-Pas-de-Calais
- BT France

## North Africa

- FD Countries and regions (14)
- FR Afrique du Nord
- BT Africa
- NT Egypt Libya Maghreb

## **North America**

- FD Countries and regions (14)
- FR Amérique du Nord
- BT America
- NT Canada Mexico
  - United States

# North Brabant

- FD Countries and regions (14)
- FR Brabant-Septentrional
- BT Netherlands

## **North Holland**

- FD Countries and regions (14)
- FR Hollande-Septentrionale
- BT Netherlands

## North Korea

- FD Countries and regions (14)
- FR Corée du Nord
- BT Far East

## North Rhine Westphalia

- FD Countries and regions (14)
- FR Rhénanie-du-Nord-Westphalie
- **BT** Germany

## **North West England**

- FD Countries and regions (14)
- **FR** Angleterre du Nord-Ouest
- BT England

#### **Northern Aegean**

- FD Countries and regions (14)
- **FR** Égée septentrionale
- **BT** Greece

## **Northern England**

- FD Countries and regions (14)
- FR Angleterre du Nord
- BT England

#### Northern Europe

- FD Countries and regions (14)
- FR Europe du Nord
- BT Europe NT Faroes Greenland Iceland Scandinavia

#### **Northern Ireland**

- FD Countries and regions (14)
- FR Irlande du Nord
- **BT** United Kingdom

## **Northern Portugal**

- FD Countries and regions (14)
- FR Portugal du Nord
- **BT** Portugal

#### Norway

- FD Countries and regions (14)
- FR Norvège
- **BT** Scandinavia
- RT EFTA OECD countries

nuclear industry USE power industry

# number of students

- **FD** Education (2)
- **FR** nombre d'étudiants
- **BT** educational statistics
- RT number of trainees

## number of trainees

- FD Administration (11)
- FR nombre de stagiaires
- **BT** training statistics
- RT number of students

#### numeracy

- FD Education (2)
- FR numéracie
- **UF** adult innumeracy
- **BT** basic education

#### nurse

- FD Occupations (8)
- **FR** infirmier
- **BT** paramedical personnel

## observation

- FD Auxiliary terms (18)
- FR observation
- **BT** research technique

## obsolescent occupation

- FD Labour (6)
- FR profession obsolète
- **BT** occupational structure

#### occupation

- FD Occupations (8)
- FR profession
- agriculture worker NT business worker construction worker cultural sector employee education worker engineering worker environment worker forestry worker health worker humanities worker information personnel journalism worker law worker manufacturing worker miner public service personnel science worker security services worker services worker social sciences worker social services worker transport services worker veterinary worker career RT occupational status

occupational status occupational structure regulated occupation sectoral training

## occupational accident

- FD Enterprise (7)
- FR accident du travail
- **BT** occupational safety

occupational aspiration USE vocational aspiration

occupational change USE career change

occupational choice USE career choice

occupational classification USE job classification

## occupational disease

- FD Enterprise (7)
- **FR** maladie professionnelle
- **UF** mental stress
- **BT** working conditions

occupational environment USE work environment

occupational field USE job classification

occupational guidance USE vocational guidance

occupational information USE vocational information

## occupational mobility

- FD Enterprise (7)
- **FR** mobilité professionnelle
- **UF** displacement
- BT career development
- NT secondment
- RT freedom of movement geographical mobility labour mobility social mobility transparency of qualifications

occupational organisation USE professional association

#### occupational profile

- FD Labour (6)
- FR profil professionnel
- **UF** employee profile qualificational profile

- **BT** vocational qualification
- RT job analysis training specification

occupational psychology USE industrial psychology

occupational qualification USE vocational qualification

occupational rehabilitation USE vocational rehabilitation

## occupational safety

- FD Enterprise (7)
- FR sécurité du travail
- SN Measures to prevent or reduce occupational accidents and diseases through training, regulations, etc.
- UF accident prevention safety at work staff safety
- **BT** working conditions
- NT occupational accident
- safety measure RT safety training
- in ourory training

occupational satisfaction USE job satisfaction

occupational sociology USE industrial sociology

#### occupational status

- FD Labour (6)
- FR statut professionnel
- UF employment status professional status
- NT civil servant craftsman employee engineer entrepreneur liberal profession manager self employed worker supervisor technician worker
- RT apprentice level of qualification occupation

## occupational structure

FD Labour (6)

- FR structure de l'emploi
- **UF** employment pattern employment structure labour market structure
- **BT** employment
- NT non-traditional occupation obsolescent occupation
- **RT** occupation

#### occupational success

- **FD** Enterprise (7)
- FR réussite professionnelle
- **BT** career development

occupational transformation USE career change

## Oceania

- FD Countries and regions (14)
- FR Océanie
- NT Australia Melanesia Micronesia New Zealand Polynesia

## OECD

- **FD** International organisations (16)
- FR OCDE
- **UF** Organisation for Economic Cooperation and Development
- **BT** international organisation
- **RT** economic development

## **OECD** countries

- FD Countries and regions (14)
- FR pays de l'OCDE
- **RT** Australia Austria Belgium Canada **Czech Republic** Denmark Finland France Germany Greece Hungary Iceland Ireland Italy Japan Luxembourg Mexico
  - Netherlands

New Zealand Norway Poland Portugal Slovak Republic South Korea Spain Sweden Switzerland Turkey United Kingdom United States

## off the job training

- FD Training (1)
- **FR** formation en dehors du poste de travail
- SN Vocational training undertaken away from the normal work situation. It is usually only part of a whole training programme, in which it is combined with on-the-job training. (Source: Unesco, 1979.)
- BT in company training
- RT training leave

# office automation

- FD Information and communication (5)
- FR bureautique
- **UF** office technology
- **BT** computer application
- RT automation clerical work clerical worker company management telecommunication

office clerk USE clerical worker

# Office for Official Publications of the European Communities

- FD European Union (15)
- FR Office des publications officielles des Communautés européennes
- **UF** OOPEC
- BT agencies and other bodies

office technology USE office automation

office work
USE clerical work

office worker USE clerical worker

#### older person

- FD Population (13)
- FR personne âgée
- **UF** elderly
- BT age group
- RT older worker

## older worker

- FD Labour (6)
- FR travailleur âgé
- **UF** ageing worker
- BT worker
- RT older person

## Oman

- FD Countries and regions (14)
- FR Oman
- BT Gulf States

#### on the job training

- FD Training (1)
- FR formation sur le poste de travail
- SN Training carried in the individual's work setting, using the job as the medium for learning.
- BT in company training

# online catalogue

## online learning

- FD Learning (3)
- FR apprentissage en ligne
- BT learning method

## OOPEC

USE Office for Official Publications of the European Communities

open employment USE competitive employment

## open learning

- FD Learning (3)
- FR apprentissage ouvert
- **UF** flexible learning training flexibility
- BT learning method
- RT individual training open university

# open university

- FD Education (2)
- FR université ouverte
- **BT** university

- RT distance learning open learning
- opinion USE attitude

optical industry

optician USE paramedical personnel

oral expression USE basic education

organisation USE association

Organisation for Economic Cooperation and Development USE OECD

## organisational change

- **FD** Enterprise (7)
- **FR** changement organisationnel
- **UF** business restructuring management of change organisational development
- BT company management
- **RT** work organisation

organisational development USE organisational change

organisational learning USE learning organisation

#### **OSHA**

USE European Agency for Safety Health at Work

# out of school education

- FD Education (2)
- FR éducation extrascolaire
- SN Covers institutions, programmes and activities for out-of-school youth and extra-curricular activities for those in school.
- **BT** education system
- **RT** distance learning

## outplacement

- FD Enterprise (7)
- FR aide au reclassement

- SN Counselling and job placement services for workers, particularly managers, displaced by redundancy or workforce reductions.
- personnel management BT

## outsourcing

**USE** subcontracting

#### **Overiissel**

- FD Countries and regions (14)
- Overijssel FR
- Netherlands BT

overseas student **USE** foreign student

# overtime

- FD Enterprise (7)
- FR heures supplémentaires
- hours of work BT

painter and decorator **USE** construction worker

# painting

**USE** fine arts

## Pakistan

- FD Countries and regions (14)
- FR Pakistan
- **BT** South Asia

Palestine authority **USE** Autonomous Territories of Palestine

#### pamphlet

- FD Document type (17)
- FR brochure UF
- booklet brochure

#### Panama

- FD Countries and regions (14)
- **FR** Panama
- **BT** Central America

# paper industry

- FD Economic activities (9)
- FR industrie du papier
- **UF** pulp and paper industry
- **BT** woodworking industry
- **RT** paper maker

#### paper maker

- FD Occupations (8)
- **FR** papetier
- **BT** manufacturing worker
- **RT** paper industry

#### Paraguay

- FD Countries and regions (14)
- Paraguay FR
- South America BT

#### paramedical personnel

- FD Occupations (8)
- FR personnel paramédical
- **UF** ambulance personnel dietician medical auxiliary midwife optician physiotherapist radiographer BT health worker
- NT nurse

# parental attitude

- FD Society (12)
- attitude des parents FR parental role
- BT
- **RT** parents

## parental role

- FD Society (12)
- **FR** rôle des parents
- **BT** social role
- NT parental attitude
- **RT** parents

## parents

- FD Society (12)
- parents FR
- **BT** family
- parental attitude RT parental role

#### parliament

- FD Administration (11)
- **FR** parlement
- **BT** state
- **RT** legislation

parqueting worker **USE** wood worker

## part time course

- FD Training (1)
- FR cours à temps partiel
- **UF** part time education
- BT training course
- part time education

## part time employment

- **FD** Enterprise (7)
- FR emploi à temps partiel
- **SN** Employment on a regular and voluntary basis for hours substantially shorter than the standard hours.
- UF part time work
- BT hours of work

*part time work* **USE** part time employment

*pedagogics* **USE** sciences of education

*pedagogy* USE sciences of education

#### Peloponnese

- FD Countries and regions (14)
- FR Péloponnèse
- BT Greece

# pension scheme

- FD Enterprise (7)
- FR système de retraite
- BT working conditions
- RT retirement

people at risk USE disadvantaged group

#### performance

- FD Learning (3)
- FR performance
- **UF** achievement
- BT personal development
- NT efficiency failure performance appraisal success
- RT competence productivity

## performance appraisal

FD Learning (3)

- FR évaluation de la performance
- BT performance

## performing artist

- FD Occupations (8)
- FR artiste du spectacle
- UF actor dancer musician producer singer
- BT cultural sector employee
- RT music

*permanent vocational training* **USE** continuing training

*personal computer* **USE** microcomputer

## personal development

- FD Learning (3)
- FR développement personnel
- UF individual development
- NT aptitude creativity intellectual development know how knowledge maturity performance personality RT behaviour

in benaviou

personal income

personal service personnel USE services worker

## personality

- FD Learning (3)
- FR personnalité
- UF traits
- **BT** personal development
- NT self esteem
- RT attitude

#### personnel

- FD Enterprise (7)
- FR personnel
- UF staff
- **BT** personnel management

#### personnel assessment

- **FD** Enterprise (7)
- FR évaluation du personnel
- **UF** staff appraisal staff assessment
- **BT** personnel management
- NT vocational assessment work performance
- **RT** evaluation

personnel committee USE works council

## personnel management

- **FD** Enterprise (7)
- **FR** gestion du personnel
- **UF** personnel policy
- **BT** human resources management
- NT knowledge management outplacement personnel personnel assessment personnel regrading personnel supervision poaching recruitment replacement seniority staff development training purchase RT labour relations
- manpower

personnel mobility USE labour mobility

personnel policy USE personnel management

#### personnel regrading

- FD Enterprise (7)
- FR reclassement du personnel
- **BT** personnel management

## personnel selection

- FD Enterprise (7)
- FR sélection du personnel
- BT recruitment
- NT employment interview
- RT job requirements selection procedure

personnel shortage USE labour shortage

#### personnel supervision

- **FD** Enterprise (7)
- FR encadrement du personnel
- **BT** personnel management

personnel supply USE labour supply

## Peru

- FD Countries and regions (14)
- FR Pérou
- **BT** South America

petrochemical industry USE chemical industry

petroleum industry USE power industry

#### pharmaceutical industry

- **FD** Economic activities (9)
- FR industrie pharmaceutique
- **BT** chemical industry

## **Philippines**

- FD Countries and regions (14)
- **FR** Philippines
- **BT** South East Asia

#### philosophy

- FD Sciences and technology (4)
- FR philosophie
- **BT** humanities

photographer USE cultural sector employee

photography USE audiovisual industry

*physical environment* **USE** environment

# physical health

- FD Society (12)
- **FR** santé physique
- BT health
- **RT** physically disabled person

*physical science worker* **USE** physicist

# physically disabled person

- FD Society (12)
- FR handicapé physique
- UF blind person deaf person dumb person physically handicapped
- BT disabled person
- RT physical health special needs education

*physically handicapped* **USE** physically disabled person

*physician* **USE** medical practitioner

# physicist

- FD Occupations (8)
- FR physicien
- **UF** physical science worker
- BT science worker

# physics

- FD Sciences and technology (4)
- FR physique
- BT pure sciences

## physiotherapist

**USE** paramedical personnel

## Picardy

- FD Countries and regions (14)
- **FR** Picardie
- BT France

## Piedmont

- FD Countries and regions (14)
- FR Piémont
- BT Italy

## pilot project

- FD Learning (3)
- FR projet pilote UF pilot study
- training experiment educational development

# pilot study

USE pilot project

## place of work

- FD Enterprise (7)
- FR lieu de travail

## **UF** factory

- BT work environment
- RT sheltered employment work at home

## *placement* USE job placement

placement service USE employment service

# planning

- FD Administration (11)
- **FR** planification
- **BT** administration
- NT local planning regional planning
- RT economic planning educational planning planning of training public administration

# planning of training

- FD Training (1)
- **FR** planification de la formation
- **SN** Regulations and arrangements adopted by governmental or other institutions responsible for training of manpower.
- UF vocational training planning
- BT training policy
- RT educational planning planning training reform

*plant shutdown* **USE** company closure

# plasterer

**USE** construction worker

## plastic products maker

- FD Occupations (8)
- FR fabricant de matières plastiques
- BT manufacturing worker
- RT plastics industry

# plastics industry

- FD Economic activities (9)
- FR industrie des matières plastiques
- **BT** chemical industry
- RT plastic products maker

*plumber* USE construction worker

#### poaching

- FD Enterprise (7)
- FR débauchage
- SN Occurs when a worker trained by one enterprise, which hoped to benefit from the worker's new acquired skills over a long period, is induced to work for another.
- **UF** head hunting
- **BT** personnel management

## **Poitou-Charentes**

- FD Countries and regions (14)
- **FR** Poitou-Charentes
- BT France

## Poland

- FD Countries and regions (14)
- FR Pologne
- BT Eastern Europe
- RT EU countries OECD countries

#### police

- FD Occupations (8)
- FR policier
- BT security services worker

## political ideology

**USE** politics

# political party

- FD Administration (11)
- FR parti politique
- **BT** politics

*political regime* **USE** political system

## political science

- FD Sciences and technology (4)
- FR science politique
- BT social sciences

## political system

- FD Administration (11)
- FR régime politique
- **UF** political regime
- **BT** politics
- RT state

#### politics

- FD Administration (11)
- FR politique
- **UF** election
- political ideology NT political party political system

#### pollution

- FD Economy (10)
- **FR** pollution
- **BT** environment

#### Polynesia

- FD Countries and regions (14)
- **FR** Polynésie
- BT Oceania

#### polytechnic

**USE** higher education institute

## polytechnic education

- FD Education (2)
- FR enseignement polytechnique
- BT non-university higher education

#### polyvalence

- FD Learning (3)
- FR polyvalence
- SN The ability to carry out a variety of tasks in a given field.
- BT skill
- RT multi skill training

polyvalent training USE multi skill training

## population

- FD Population (13)
- **FR** population
- NT census migration population distribution population trends
- RT demography

# population decline

- FD Population (13)
- FR dépeuplement
- **BT** population trends

# population distribution

- FD Population (13)
- FR répartition de la population
- **UF** rural population urban population
- **BT** population
- NT age distribution age group sex distribution working age population
- RT migration

#### *population growth* **USE** population trends

population trends

- FD Population (13)
- FR tendances démographiques
- SN Population trends are continuing, broadly consistent changes in the level or rate of growth of population, in whole or in a part, in a given geographical area.
- UF falling birthrate mortality population growth rising birthrate
- **BT** population
- NT population decline

## porter

**USE** hotel personnel

## Portugal

- FD Countries and regions (14)
- FR Portugal
- BT Southern Europe
- NT Alentejo
  - Algarve
    - Azores
    - Central Portugal
    - Lisbon and the Tagus Valley Madeira Northern Portugal
- RT EU countries OECD countries

# positive discrimination

- FD Administration (11)
- FR discrimination positive
- SN Actions undertaken to redress the inequalities between groups.
- BT social policy
- RT discrimination

# post compulsory education

- FD Education (2)
- FR enseignement postobligatoire
- BT level of education
- **RT** post secondary education upper secondary education

# post secondary education

- FD Education (2)
- FR enseignement postsecondaire
- **UF** college of further education
- BT level of education
- NT higher education
- RT post compulsory education upper secondary education

# postgraduate study

- FD Education (2)
- FR enseignement supérieur (3e cycle)
- **BT** university studies

# pottery maker

USE glass worker

# poverty

- FD Society (12)
- FR pauvreté
- **BT** living conditions
- RT socially disabled person

# power industry

- FD Economic activities (9)
- FR industrie énergétique
- UF energy industry gas industry nuclear industry petroleum industry
- BT industry
- NT electricity industry

## practical examination

- FD Learning (3)
- FR épreuve pratique
- **BT** examination

## practical skill

- FD Learning (3)
- FR compétence pratique
- BT skill

# practical training

- FD Training (1)
- FR formation pratique
- **UF** workshop practice
- BT type of training

- NT training placement
- RT work experience

pre primary education
USE pre school education

# pre school education

- FD Education (2)
- FR éducation préscolaire
- **UF** pre primary education
- BT level of education

precarious employment USE temporary employment

precariousness USE marginalisation

*precision instrument fitter* **USE** metalworker

#### press

- **FD** Information and communication (5)
- FR presse
- BT mass media

#### press release

FD Document type (17)

FR communiqué de presse

pressure group USE interest group

prevocational training USE vocational preparation

#### primary education

- FD Education (2)
- FR enseignement primaire
- **UF** elementary education independent school
- **BT** level of education
- **RT** primary school

#### primary school

- **FD** Education (2)
- FR école primaire
- **UF** elementary school
- BT school
- **RT** primary education

#### primary sector

- FD Economy (10)
- FR secteur primaire
- **BT** economic sector

RT agriculture fishing industry

# printer

**USE** printing worker

# printing industry

- **FD** Economic activities (9)
- **FR** imprimerie
- **BT** communications industry
- RT graphic arts printing worker

#### printing worker

- FD Occupations (8)
- FR métiers de l'imprimerie
- UF electrotyper printer
- **BT** manufacturing worker
- RT printing industry

prior learning USE non-formal learning

#### prisoner training

- FD Training (1)
- FR formation des détenus
- BT target group
- RT delinquency disadvantaged group

#### private education

- FD Education (2)
- **FR** enseignement privé
- UF private school
- **BT** educational administration

#### private employment service

- FD Labour (6)
- FR service d'emploi privé
- **BT** employment service

# private finance

- FD Economy (10)
- FR finance privé
- **BT** financial resource
- **RT** private sector

private school

**USE** private education

#### private sector

- FD Economy (10)
- FR secteur privé
- **BT** economic system
- **RT** private finance

#### problem solving

- FD Learning (3)
- **FR** résolution de problèmes
- **BT** training method
- RT cognitive process

#### proceedings

- FD Document type (17)
- FR actes de conférence
- **SN** Collection of papers at a conference and, generally, a report of the discussions.
- UF conference report training conference

#### producer

**USE** performing artist

#### production

- FD Economy (10)
- FR production
- BT economy
- RT computer aided manufacturing enterprise flexible manufacturing system production management

#### production management

- **FD** Enterprise (7)
- FR gestion de la production
- BT company management
- **RT** production

#### productivity

- FD Economy (10)
- FR productivité
- **BT** economy
- RT performance

# professional association

- FD Administration (11)
- FR association professionnelle
- **UF** occupational organisation
- **BT** association
- RT employers' organisation social partners

professional status USE occupational status

#### professional worker

- FD Labour (6)
- FR travailleur professionnel
- BT worker

# professionalisation

**USE** professionalism

# professionalism

- FD Labour (6)
- FR professionnalisme
- sn Use to mean the set of characteristics exhibited by a profession.
- **UF** professionalisation
- **BT** vocational qualification

#### professor

**USE** higher education teacher

#### profit

- FD Economy (10)
- FR profit
- **UF** corporate income
- **BT** financial management

#### programmed instruction

- FD Learning (3)
- FR enseignement programmé
- SN A teaching method which allows the student/trainee to work at his/her own pace through teaching and training material containing previously constructed sequences which lead him/her step by step to the desired goal through a specified series of responses.
- **UF** programmed learning
- **BT** training method
- RT individual training self directed learning

programmed learning

**USE** programmed instruction

progress report USE report

#### progression

- FD Auxiliary terms (18)
- **FR** progression
- BT research technique

# project method

- FD Learning (3)
- FR travail sur projet
- BT training method

project report USE report prolongation of schooling USE prolonged schooling

# prolonged schooling

- FD Education (2)
- FR prolongation de la scolarité
- **UF** prolongation of schooling
- **BT** educational policy
- RT duration of training schooling

#### promotion

- **FD** Enterprise (7)
- FR promotion
- **UF** advancement
- **BT** career development

# Provence Alpes Côte d'Azur

- FD Countries and regions (14)
- **FR** Provence Alpes Côte d'Azur
- **BT** France

# psychologist

- FD Occupations (8)
- **FR** psychologue
- BT social sciences worker
- RT health worker psychology

#### psychology

- FD Sciences and technology (4)
- **FR** psychologie
- **BT** humanities
- NT educational psychology industrial psychology
- RT psychologist

psychology at work USE industrial psychology

*psychology of education* **USE** educational psychology

*psychology of learning* **USE** educational psychology

# public administration

- FD Administration (11)
- FR administration publique
- **BT** administration
- NT civil service public body social service
- RT central government educational administration

labour administration planning public service

#### public body

- FD Administration (11)
- FR organisme public
- **UF** state body
- **BT** public administration
- RT mixed investment company public enterprise

public education

# public employment service

- FD Labour (6)
- FR service public de l'emploi
- **BT** employment service

# public enterprise

- FD Enterprise (7)
- FR entreprise publique
- **BT** type of enterprise
- NT mixed investment company
- RT public body public service state participation

# public expenditure

- FD Economy (10)
- FR dépense publique
- BT national budget
- RT state aid

#### public finance

- FD Economy (10)
- **FR** finance publique
- **SN** The finances of the state, including fiscal policy, taxation, etc.
- NT local finance national budget state aid state participation
  - tax
- RT financial policy state

public health USE health service

public relations USE business service *public school* **USE** state education

# public sector

- FD Economy (10)
- FR secteur public
- BT economic system

*public servant* **USE** public service personnel

#### public service

- FD Economic activities (9)
- FR service public
- **UF** sanitation service
- BT services
- RT civil service public administration public enterprise

#### public service personnel

- FD Occupations (8)
- FR personnel des services publics
- UF administration worker labour exchange officer public servant
- **BT** occupation
- RT employment service inspector security services worker

# publishing

- **FD** Economic activities (9)
- FR édition
- **UF** book industry
- **BT** communications industry

# **Puerto Rico**

- FD Countries and regions (14)
- FR Porto Rico
- **BT** Greater Antilles

*pulp and paper industry* **USE** paper industry

*pupil* USE student

#### pure sciences

- FD Sciences and technology (4)
- FR sciences pures
- NT chemistry physics

#### Qatar

- FD Countries and regions (14)
- FR Qatar
- BT Gulf States

# qualification

- FD Labour (6)
- FR qualification
- SN The term qualification covers different aspects: formal qualification: the formal outcome (certificate, diploma or title) of an assessment and validation process obtained when a competent body determines that an individual has achieved learning outcomes to given standards and/or possesses the necessary competence to do a job in a specific area of work. A qualification confers official recognition of the value of learning outcomes on the labour market and in education and training. A qualification can be a legal entitlement to practise a trade (OECD); job requirements: the knowledge, aptitudes and skills required to perform specific tasks attached to a particular work position (ILO).
- NT vocational qualification

*qualificational profile* USE occupational profile

# qualitative analysis

- FD Auxiliary terms (18)
- FR analyse qualitative
- BT research method

*quality assurance* USE quality management

*quality control* USE quality management

# quality management

- FD Administration (11)
- **FR** gestion de la qualité
- SN The control and administration of the resources, systems and activities which assure quality.
- **UF** quality assurance quality control total quality management
- BT management
- RT quality of education quality of training

#### quality of education

- FD Education (2)
- FR qualité de l'éducation
- UF educational quality
- teaching quality NT educational deficit
- RT education quality management quality of training sciences of education
  - teaching
  - transfer of learning

#### quality of life

- FD Society (12)
- FR qualité de la vie
- **UF** cost of living
- BT socio economic conditions
- RT living conditions quality of working life

#### quality of training

- FD Training (1)
- FR qualité de la formation
- NT training effectiveness training standard training wastage
- **RT** quality management quality of education training evaluation

# quality of working life

- FD Enterprise (7)
- FR qualité de la vie active
- **BT** working life
- NT humanisation of work job rotation job satisfaction
- RT quality of life

#### questioning

- FD Auxiliary terms (18)
- FR technique d'interrogation
- BT research technique
- NT questionnaire

#### questionnaire

- FD Auxiliary terms (18)
- FR questionnaire
- **BT** questioning

#### racial discrimination

- FD Society (12)
- FR discrimination raciale
- UF racism
- **BT** discrimination
- RT ethnic group

# racial equality

- FD Administration (11)
- **FR** égalité des races
- **BT** social policy

racial segregation

racism

USE racial discrimination

# radio

- FD Information and communication (5)
- FR radio
- BT mass media
- RT recreation service

radiographer USE paramedical personnel

*railway transport* USE transport

railway worker USE transport services worker

*reading* USE literacy

*receptionist* USE hotel personnel

recognised occupation USE regulated occupation

recognition of competences USE recognition of learning outcomes

#### recognition of learning outcomes

- FD Learning (3)
- FR reconnaissance des résultats d'apprentissage
- **UF** recognition of competences
- SN (a) Formal recognition: the process of granting official status to skills and competences either: through the award of qualifications (certificates, diploma or titles); or through the grant of equivalence, credit units or waivers, validation of gained skills and/or competences; and/or (b) social recognition: acknowledgement of the value of skills and/or competences by economic and social stakeholders. (*Source:* Cedefop, 2003.)
- BT competence

recognition of certificates USE recognition of qualification

recognition of diplomas USE recognition of qualification

# recognition of qualifications

- FD Learning (3)
- FR reconnaissance des qualifications
- SN The recognition by one or more countries or organisations of qualifications (certificates, diplomas or titles) awarded in (or by) one or more other countries or other organisations (Source: Cedefop, 2003 and 2006.)
- UF correspondence of qualifications recognition of certificates recognition of diplomas
- BT certification of learning outcomes
- RT regulated occupation transparency of qualifications vocational qualification

*recreation* **USE** leisure

# recreation service

- **FD** Economic activities (9)
- FR service de loisir
- UF entertainment
- leisure service
- BT services
- NT sport tourism
- RT leisure radio television

# recruitment

- FD Enterprise (7)
- FR recrutement
- **UF** workers' induction
- BT personnel management
- NT personnel selection
- RT access to employment admission requirements employment service job placement selection procedure vocational assessment

recurrent education

**USE** continuing education

# recycling industry

- FD Economic activities (9)
- FR industrie du recyclage
- BT industry
- RT environment worker

#### reduction of working hours

- **FD** Enterprise (7)
- FR réduction du temps de travail
- **BT** working time arrangement

# redundancy

- FD Labour (6)
- FR licenciement économique
- **BT** termination of employment
- RT company closure unemployment

#### reengineering

- FD Enterprise (7)
- FR reconfiguration des processus de l'entreprise
- SN Reengineering is the process of fundamentally changing the way work is performed in order to achieve radical performance improvements in speed, cost, quality, market share, and return on investment (Michael Hammer, James Champy).
- **BT** company management

refreshing training USE upskilling

#### refugee

- FD Society (12)
- FR réfugié
- **BT** migrant
- RT disadvantaged group

# **Region of Murcia**

- FD Countries and regions (14)
- **FR** Région de Murcie
- BT Spain

# regional and local authority

- FD Administration (11)
- FR collectivité territoriale
- **BT** government
- NT local authority regional authority

#### regional authority

- FD Administration (11)
- FR collectivité régionale
- BT regional and local authority
- NT regional cooperation regional policy
- RT regional planning

# regional cooperation

- **FD** Administration (11)
- FR coopération régionale
- **BT** regional authority

# regional development

- FD Economy (10)
- FR développement régional
- **SN** Use in connection with steps to improve the material prosperity of a region of a country.
- BT economic development
- NT rural development
- RT regional planning

#### regional employment

**USE** regional labour market

# regional labour market

- FD Labour (6)
- FR marché régional du travail
- UF regional employment
- BT labour market
- RT regional planning regional unemployment

# regional planning

- FD Administration (11)
- **FR** planification régionale
- BT planning
- NT developing area rural area urban area

RT regional authority regional development regional labour market

#### regional policy

- FD Administration (11)
- FR politique régionale
- **UF** regional training policy
- **BT** regional authority
- RT local finance

*regional training policy* **USE** regional policy

#### regional unemployment

- FD Labour (6)
- FR chômage régional
- **BT** unemployment
- RT regional labour market

registered unemployed worker USE job seeker

#### registration

- FD Education (2)
- FR inscription
- **UF** enrolment
- BT access to education

# regulated occupation

- FD Labour (6)
- FR profession réglementée
- **SN** The regulated professional activity or range of activities which constitute this profession in an EU Member State.
- UF recognised occupation
- BT employment
- RT European Union liberal profession occupation recognition of qualifications

# regulation

- FD Administration (11)
- FR réglementation
- SN Use for legal texts not adopted by Parliament. For legal texts adopted by Parliament use law.
- UF circular decree
- BT legislation

# religion

- FD Society (12)
- **FR** religion
- **UF** church
- **BT** society

# remuneration

*repair* USE maintenance repair

#### replacement

- **FD** Enterprise (7)
- FR remplacement
- **BT** personnel management

#### report

- **FD** Document type (17)
- FR rapport
- SN Document stating the results of the activities of an individual or an organisation.
- UF interim report progress report project report

*reporter* USE journalism worker

Republic of Ireland

# **Republic of Moldova**

- FD Countries and regions (14)
- FR République de Moldavie
- BT Eastern Europe
- RT former USSR

#### research

- FD Auxiliary terms (18)
- FR recherche
- NT action research empirical research experimental research fundamental research historical research
- RT educational research research method research technique social research training research

#### research centre

FD Economy (10)

- FR centre de recherche
- **UF** research institute
- BT research policy
- RT Cedefop

# research and development

- FD Economy (10)
- FR recherche et développement
- BT research policy
- NT innovation

# research field

- FD Economy (10)
- FR domaine de recherche
- BT research policy
- RT educational research social research training research

#### research institute

**USE** research centre

#### research method

- FD Auxiliary terms (18)
- FR méthode de recherche NT case study comparative analysis cost analysis cost benefit analysis methodology qualitative analysis
- RT research research technique

# research policy

- FD Economy (10)
- FR politique de recherche
- BT economic policy
- NT research centre research and development research field research programme
- RT government policy

#### research programme

- FD Economy (10)
- FR programme de recherche
- BT research policy

#### research technique

- FD Auxiliary terms (18)
- FR technique de recherche
- NT experimentation forecasting interview

measurement observation progression questioning survey

RT research research method test

# resource centre

- FD Training (1)
- FR centre de matériel didactique
- SN Centre which holds audio-visual or printed training material and provides it for consultation or loan.
- BT training centre RT training aid training material

responsible body

USE awarding body

#### restoration

- **FD** Economic activities (9)
- FR restauration des bâtiments
- BT arts

#### retail trade

- FD Economic activities (9)
- FR commerce de détail
- **BT** commercial distribution

# retirement

- FD Labour (6)
- FR retraite
- **BT** termination of employment
- NT early retirement
- RT pension scheme

#### retraining

- FD Training (1)
- **FR** formation de reconversion
- SN Training for the acquisition of skills and knowledge for practicing an occupation other than the one for which the worker was originally trained; may require basic training plus specialisation.
- BT type of training
- RT career change

#### return migration

- FD Population (13)
- **FR** migration de retour
- **BT** international migration

#### return to work

- FD Labour (6)
- FR réinsertion professionnelle
- SN Labour market re-entry after a long period of absence due to child-bearing, childrearing, military service, imprisonment, etc.
- BT entry into working life
- RT career break

# Reunion

- FD Countries and regions (14)
- FR La Réunion
- **BT** Southern Africa

# review

**USE** compilation

# Rhineland Palatinate

- FD Countries and regions (14)
- FR Rhénanie-Palatinat
- **BT** Germany

#### **Rhône-Alpes**

- FD Countries and regions (14)
- FR Rhône-Alpes
- BT France

# right to education

- FD Administration (11)
- FR droit à l'éducation
- BT human rights
- RT access to education access to information

#### right to information

- FD Administration (11)
- FR droit à l'information
- UF disclosure of information
- **BT** human rights
- RT access to information

# right to training

- FD Administration (11)
- FR droit à la formation
- **BT** human rights
- RT access to training

#### right to work

- FD Administration (11)
- FR droit au travail
- **BT** human rights
- RT access to employment

*rights of the child* USE children's rights

# Rioja

- FD Countries and regions (14)
- FR Rioja
- **BT** Spain

*rising birthrate* USE population trends

# road transport

- FD Economic activities (9)
- FR transport routier
- BT transport

# robot

- FD Sciences and technology (4)
- FR robot
- **UF** industrial robot
- BT robotics

# robotics

- FD Sciences and technology (4)
- FR robotique
- BT mechanisation
- NT robot
- RT automation computer application flexible manufacturing system

# Romania

- FD Countries and regions (14)
- **FR** Roumanie
- BT Eastern Europe
- RT EU countries

roof slater and tiler USE construction worker

*rubber industry* USE chemical industry

# rural area

- **FD** Administration (11)
- FR zone rurale
- **BT** regional planning
- RT rural development

# rural development

- FD Economy (10)
- **FR** développement rural
- BT regional development
- RT rural area

*rural population* USE population distribution

*rural urban migration* USE migration

# rural youth

- FD Society (12)
- FR jeunesse rurale
- BT youth

# Russia

- FD Countries and regions (14)
- FR Russie
- **BT** Eastern Europe
- RT former USSR

# Rwanda

- FD Countries and regions (14)
- FR Rwanda
- **BT** East Africa

# Saarland

- FD Countries and regions (14)
- FR Sarre
- **BT** Germany

safety at work USE occupational safety

safety education USE safety training

#### safety measure

- **FD** Enterprise (7)
- FR mesure de sécurité
- **BT** occupational safety

#### safety training

- **FD** Training (1)
- FR formation à la sécurité
- **UF** safety education
- BT sectoral training
- RT occupational safety

sailor

**USE** seafarer

salary USE wage

sales occupation USE commercial personnel

#### sales person

- FD Occupations (8)
- FR vendeur
- BT commercial personnel

sales promotion USE marketing

sales representative USE commercial personnel

sales worker USE commercial personnel

#### Salzburg

- FD Countries and regions (14)
- **FR** Salzbourg
- BT Austria

#### San Marino

- FD Countries and regions (14)
- FR Saint Marin
- **BT** Southern Europe

sandwich course USE alternating training

sanitation service USE public service

#### Sardinia

- FD Countries and regions (14)
- FR Sardaigne
- **BT** Italy

# satellite communication

- FD Information and communication (5)
- **FR** communication par satellite
- UF communications satellite
- **BT** telecommunication
- RT distance learning

# Saudi Arabia

- FD Countries and regions (14)
- FR Arabie Saoudite
- BT Gulf States

### Saxony

- FD Countries and regions (14)
- FR Saxe
- **BT** Germany

#### **Saxony Anhalt**

- FD Countries and regions (14)
- FR Saxe-Anhalt
- BT Germany

#### Scandinavia

- FD Countries and regions (14)
- FR Scandinavie
- **BT** Northern Europe
- NT Denmark Finland Norway Sweden

#### **Schleswig Holstein**

- FD Countries and regions (14)
- FR Schleswig-Holstein
- **BT** Germany

scholarship USE student allowance

#### school

- FD Education (2)
- FR école
- **BT** educational institution
- NT primary school secondary school
- RT schooling transition from school to work vocational school

school dropout USE educational dropout

# school enterprise relationship

- FD Education (2)
- **FR** relation école entreprise **UF** school industry links
- school industry partnership educational policy
- RT enterprise
  - social interaction training partnership university enterprise relationship

school guidance USE educational guidance

school industry links USE school enterprise relationship

school industry partnership USE school enterprise relationship

#### school leaving

- FD Education (2)
- FR fin de scolarité
- BT schooling
- RT completion of training

school leaving certificate

school subject USE curriculum subject

#### schooling

- FD Education (2)
- FR scolarité
- **BT** educational administration
- NT educational dropout school leaving
- RT prolonged schooling school

# schooling rate

- FD Education (2)
- FR taux de scolarisation
- **BT** educational statistics

# science park

# science worker

- FD Occupations (8)
- FR métiers du secteur scientifique
- UF astronomer scientific personnel scientist
- BT occupation
- NT biologist chemist mathematician physicist

# sciences of education

- FD Sciences and technology (4)
- FR sciences de l'éducation
- UF pedagogics pedagogy
- NT didactics educational theory experimental education learning theory training theory
- RT education educationalist quality of education teaching

scientific personnel USE science worker

#### scientist

**USE** science worker

#### Scotland

- FD Countries and regions (14)
- FR Écosse
- **BT** United Kingdom

# sea transport

- FD Economic activities (9)
- FR transport maritime
- **UF** shipping
- BT transport RT docker
- seafarer shipbuilding

# seafarer

- FD Occupations (8)
- FR marin
- **UF** sailor
- **BT** transport services worker
- RT sea transport

#### seamstress

**USE** textile worker

# seasonal unemployment

- FD Labour (6)
- FR chômage saisonnier
- **BT** unemployment

seasonal work

**USE** seasonal worker

# seasonal worker

- FD Labour (6)
- FR travailleur saisonnier
- **UF** seasonal work
- **BT** temporary worker

second chance education USE second chance schools

# second chance schools

- FD Education (2)
- FR école de la deuxième chance
- **UF** second chance education
- **BT** educational opportunity

second language USE foreign language skill

#### secondary education

- FD Education (2)
- **FR** enseignement secondaire
- BT level of education
- NT lower secondary education upper secondary education
- RT secondary school

# secondary school

- FD Education (2)
- FR école secondaire
- BT school
- NT specialised secondary school
- **RT** secondary education

#### secondary sector

- FD Economy (10)
- FR secteur secondaire
- BT economic sector
- RT industry

# secondment

- FD Enterprise (7)
- FR détachement
- BT occupational mobility

# secretarial training

USE clerical training

# secretary

- FD Occupations (8)
- FR secrétaire
- BT clerical worker

# sectoral education

USE sectoral training

# sectoral training

- FD Training (1)
- **FR** formation par branches
- **SN** Use with an economic activity (Field 9).
- UF sectoral education technological training
- NT clerical training computer training craft training management training safety training supervisory training
- RT occupation

security personnel USE security services worker

#### security services worker

- FD Occupations (8)
- FR travailleur des services de sécurité
- **UF** security personnel
- BT occupation
- NT military personnel police
- RT public service personnel

# segregation

- FD Society (12)
- FR ségrégation
- **UF** racial segregation
- **BT** social integration

## selection criteria

- **FD** Training (1)
- FR critère de sélection
- BT selection procedure

#### selection procedure

- FD Training (1)
- **FR** procédure de sélection
- BT access to training
- NT aptitude test selection criteria
- RT personnel selection recruitment

self concept

**USE** self esteem

#### self directed learning

- FD Learning (3)
- FR autoapprentissage
- **SN** Learning by oneself without the aid of an instructor.
- **UF** independent learning self instruction
- BT learning method
- RT individual training programmed instruction self evaluation

#### self employed worker

- FD Labour (6)
- FR travailleur indépendant
- **UF** free lance worker independent worker
- **BT** occupational status
- RT self employment worker

#### self employment

- FD Labour (6)
- FR emploi indépendant
- **UF** independent work
- BT conditions of employment
- RT self employed worker

#### self esteem

- **FD** Learning (3)
- FR estime de soi
- **UF** self concept
- self image
- BT personality

# self evaluation

- FD Learning (3)
- FR autoévaluation
- **UF** self monitoring
- BT intelligence
- RT self directed learning

self image USE self esteem

self instruction USE self directed learning

#### self management

- FD Administration (11)
- FR autogestion
- BT management
- **RT** cooperative

self monitoring USE self evaluation

semi skilled job USE semi skilled worker

#### semi skilled worker

- FD Labour (6)
- FR travailleur semi qualifié
- SN Workers who have undergone a period of training which is shorter than a full apprenticeship for a trade or who have learned only a limited part of a trade.
   UF semi skilled job
- specialised worker
- **BT** level of qualification

semi state body USE mixed investment company

#### Senegal

- FD Countries and regions (14)
- FR Sénégal
- BT West Africa

#### seniority

- FD Enterprise (7)
- FR ancienneté
- **BT** personnel management

#### Serbia

- FD Countries and regions (14)
- FR Serbie
- **BT** Eastern Europe
- RT former Yugoslavia

#### serial

**USE** series

#### series

- FD Document type (17)
- **FR** collection
- SN Series consisting of a group (sequence) of publications related to one another by the fact that each, in addition to its own title, bears also a title applying to the group as a whole. Series usually have a ISSN.
- UF serial

service mechanic

service sector

#### services

- FD Economic activities (9)
- FR services UF army legal service service sector services industry
- NT business service clerical work cultural service financial service health service hotel industry information service insurance maintenance repair public service recreation service

social work trade transport voluntary service

RT economic development services worker tertiary sector

services industry USE services

# services worker

- FD Occupations (8)
- **FR** travailleur des services
- UF caretaker cleaner domestic worker housewife personal service personnel
- BT occupation NT beautician
- hairdresser hotel personnel tourism personnel
- RT services

setter of production machines USE mechanic

# sex discrimination

- FD Society (12)
- FR discrimination sexuelle
- **UF** sexism
- **BT** discrimination
- **RT** equal opportunities

# sex distribution

- FD Population (13)
- FR répartition par sexe
- **BT** population distribution
- NT man woman

sexism USE sex discrimination

shadow economy USE informal sector

#### sheltered employment

- FD Labour (6)
- FR emploi protégé
- SN Use for employment opportunities for handicapped persons where ordinary

competitive working conditions have been modified.

- **BT** conditions of employment
- RT disabled worker place of work

# shipbuilding

- FD Economic activities (9)
- FR construction navale
- BT machinery industry
- **RT** sea transport

shipping USE sea transport

shoemaker USE leather worker

# short course

- FD Training (1)
- FR cours abrégé
- BT training course
- RT intensive training

short term unemployment USE temporary employment

#### Sicily

- FD Countries and regions (14)
- FR Sicile BT Italy

# Sierra Leone

- FD Countries and regions (14)
- FR Sierra Leone
- **BT** West Africa

#### silversmith

FR chômage de courte durée

#### simulation training

- FD Learning (3)
- **FR** formation par simulation
- BT training method
- **RT** educational game

#### Singapore

- FD Countries and regions (14)
- **FR** Singapour
- **BT** South East Asia

singer USE performing artist

# skill

- FD Learning (3)
- **FR** Savoir-faire professionnel
- SN The relevant knowledge and experience needed to perform a specific task or job and/or the product of education, training and experience which, together with relevant know-how, is the characteristic of technical knowledge.

UF capability technical knowledge

- BT competence
- NT basic skill
  - foreign language skill key competences managerial skill polyvalence practical skill skill analysis social skill transferable skill

# skill analysis

- FD Learning (3)
- FR analyse des qualifications
- SN The systematic review of component attitudes, aptitudes and practices of experienced workers within a particular job.
- BT skill
- NT skill development skill obsolescence

# skill development

- FD Learning (3)
- **FR** développement des compétences
- UF skill evolution skill training
- BT skill analysis
- RT employability key competences transferable skill

*skill evolution* **USE** skill development

*skill level* **USE** level of qualification

*skill needs* USE skill shortage

# skill obsolescence

- FD Learning (3)
- FR obsolescence des compétences

- SN Vocational skills no longer used or outdated, usually due to technological change. Can usually be rectified by retraining.
- BT skill analysis

# skill requirement

**USE** job requirements

# skill shortage

- FD Labour (6)
- FR pénurie de personnel qualifié
- **UF** skill needs
- BT manpower needs
- RT competence

*skill training* **USE** skill development

skilled machinist

# skilled worker

- FD Labour (6)
- FR travailleur qualifié
- **BT** level of qualification
- RT highly skilled worker

# **Slovak Republic**

- FD Countries and regions (14)
- FR République slovaque
- **BT** Eastern Europe
- **RT** EU countries
  - OECD countries

# Slovenia

- FD Countries and regions (14)
- **FR** Slovénie
- **BT** Eastern Europe
- RT EU countries
  - former Yugoslavia

small business USE small enterprise

# small enterprise

- **FD** Enterprise (7)
- FR petite entreprise
- **UF** small business
- BT small and medium enterprise

# small and medium enterprise

- FD Enterprise (7)
- FR petite et moyenne entreprise
- SN According to Eurostat: 1-249 employees.

**UF** SME

- **BT** type of enterprise
- NT medium enterprise small enterprise
- SME

USE small and medium enterprise

social adjustment USE socialisation

social assimilation USE social integration

#### social assistance

- FD Administration (11)
- **FR** assistance sociale
- **BT** social service
- RT social work

#### social behaviour

- FD Society (12)
- FR comportement social
- **BT** behaviour
- NT discrimination interpersonal relations marginalisation social interaction social role socialisation
- RT community participation social skill

social benefits

USE social security

# social change

- FD Society (12)
- FR changement social
- BT society
- NT modernisation social effect

# social class

- FD Society (12)
- FR classe sociale
- **UF** middle class upper class
- **BT** social structure
- NT elite
  - working class

social competence USE social skill

social consequence USE social effect

# social dialogue

- FD Enterprise (7)
- FR dialogue social
- SN The content of what social partners discuss with one another.
- **BT** labour relations

#### social discrimination

- FD Society (12)
- FR discrimination sociale
- BT discrimination

# social economy

- FD Economy (10)
- FR économie sociale
- BT economic system

#### social effect

- FD Society (12)
- FR effet social
- UF social consequence social implication
- BT social change

#### social environment

- FD Society (12)
- FR milieu social
- **BT** society
- NT culture family environment socio economic conditions

#### social exclusion

- FD Society (12)
- FR exclusion sociale
- **SN** The conditions and process whereby an individual, a group, groups or a part of a population are denied access to benefits or beneficial circumstances.
- **UF** exclusion
- **BT** social integration
- RT disadvantaged group

social fund USE Community fund social handicap USE social inequality

#### social identity

- FD Society (12)
- FR identité sociale
- BT social integration

social implication USE social effect

social inclusion USE social integration

#### social inequality

- FD Society (12)
- FR inégalité sociale
- **UF** social handicap
- **BT** society
- RT equal opportunities socially disabled person

social insurance USE social security

# social integration

- FD Society (12)
- FR intégration sociale
- UF social assimilation social inclusion
- BT society
- NT citizenship cultural integration migrant integration segregation social exclusion social identity

# social interaction

- FD Society (12)
- FR interaction sociale
- BT social behaviour
- RT school enterprise relationship training employment relationship university enterprise relationship

# social legislation

- FD Administration (11)
- **FR** législation sociale
- **BT** legislation
- RT society

# social mobility

- FD Society (12)
- FR mobilité sociale

- BT society
- NT social promotion
- RT career change freedom of movement geographical mobility occupational mobility social status student mobility

# social movement

- FD Society (12)
- FR mouvement social
- **SN** Collective efforts to transform some given areas of established social relations.
- BT society

# social origin

- FD Society (12)
- FR origine sociale
- BT society
- RT social structure

# social partners

- **FD** Enterprise (7)
- **FR** partenaires sociaux
- SN Employers' associations and trade unions forming the two sides of (bipartite) social dialogue (Source: Cedefop, 2003 and 2006.)
- **BT** labour relations
- NT employer employers' organisation trade union
- **RT** professional association

# social policy

- FD Administration (11)
- FR politique sociale
- **BT** government policy
- NT positive discrimination racial equality social research
- **RT** discrimination

# social problem

- FD Society (12)
- **FR** problème social
- **UF** deviance
- BT society
- NT addiction delinquency

# social promotion

- FD Society (12)
- FR promotion sociale

- **BT** social mobility
- **RT** working student

#### social research

- FD Administration (11)
- FR recherche sociale
- BT social policy
- RT research research field

#### social rights

- FD Administration (11)
- FR droits sociaux
- **BT** human rights

#### social role

- FD Society (12)
- FR rôle social
- BT social behaviour
- NT parental role
- RT social status

# social sciences

- FD Sciences and technology (4)
- **FR** sciences sociales
- **BT** humanities
- NT demography economics linguistics political science sociology
- RT social sciences worker

# social sciences worker

- FD Occupations (8)
- FR profession des sciences sociales
- **UF** social scientist
- BT occupation
- NT psychologist sociologist
- **RT** social sciences

social scientist USE social sciences worker

#### social security

- FD Administration (11)
- FR sécurité sociale
- **UF** national insurance social benefits social insurance
- BT social service
- NT family allowance unemployment benefit

#### social service

- FD Administration (11)
- FR service social
- **BT** public administration
- NT child care facilities social assistance social security

social services personnel USE social services worker

# social services worker

- FD Occupations (8)
- FR travailleur des services sociaux
- UF social services personnel welfare personnel
- BT occupation
- NT social worker youth worker

#### social skill

- FD Learning (3)
- FR compétences sociales
- SN The skills that enable individuals to master all the aspects of interactions with other persons and to take the appropriate (social) decision.
- UF social competence
- BT skill
- NT communication skill
- RT basic education key competences social behaviour

#### social status

- FD Society (12)
- FR statut social
- BT society
- NT female status RT social mobility social role social structure

# social structure

- FD Society (12)
- FR structure sociale
- BT society
- NT social class
- RT social origin social status

social system
USE society

#### social work

- FD Economic activities (9)
- FR travail social
- **BT** services
- RT social assistance social worker

#### social worker

- FD Occupations (8)
- FR travailleur social
- BT social services worker
- RT social work

#### socialisation

- FD Society (12)
- FR socialisation
- **UF** social adjustment
- BT social behaviour

#### socially disabled person

- FD Society (12)
- FR personne en difficulté social
- SN The socially disabled person are those who are socially excluded, whether because of poor education, poverty, or membership of certain minority groups.
- BT disabled person
- RT illiteracy poverty social inequality

#### society

- FD Society (12)
- FR société
- UF social system
- NT information society religion social change social environment social inequality social integration social mobility social movement social origin social problem social status social structure
- **RT** social legislation

# socio economic conditions

- FD Society (12)
- FR conditions socioéconomiques
- BT social environment
- NT living conditions quality of life

socio occupational category USE job classification

# sociocultural group

- FD Society (12)
- FR groupe socioculturel
- **UF** linguistic group
- NT disabled person disadvantaged group ethnic group family interest group migrant minority group youth
- RT target group

# sociologist

- FD Occupations (8)
- FR sociologue
- BT social sciences worker
- RT sociology

#### sociology

- FD Sciences and technology (4)
- FR sociologie
- **BT** social sciences
- NT educational sociology industrial sociology
- RT sociologist

sociology at work

**USE** industrial sociology

# Socrates

- FD European Union (15)
- **FR** Socrates
- **SN** Socrates (1995-2006) is the European programme for education. Socrates consists of eight actions.
- BT Community programme
- **RT** Lifelong Learning Programme

#### software

- FD Information and communication (5)
- FR logiciel
- **BT** informatics
- RT computer network training software

#### soldier

**USE** military personnel

#### Somalia

- FD Countries and regions (14)
- FR Somalie
- **BT** East Africa

# South Africa

- FD Countries and regions (14)
- **FR** Afrique du Sud
- **BT** Southern Africa

# **South America**

- FD Countries and regions (14)
- FR Amérique du Sud
- BT Latin America
- NT Argentina
  - Bolivia Brazil Chile Colombia Ecuador Paraguay Peru Suriname Uruguay
  - Venezuela

#### South Asia

- FD Countries and regions (14)
- FR Asie du Sud
- BT Asia
- NT Bangladesh Bhutan India Maldives Nepal Pakistan

# South East Asia

Sri Lanka

- FD Countries and regions (14)
- FR Asie du Sud-Est
- BT Asia
- NT Brunei Cambodia East Timor Indonesia Laos Malaysia Myanmar Philippines Singapore Thailand Vietnam

#### South East England

- FD Countries and regions (14)
- FR Angleterre du Sud-Est
- BT England

# South Holland

- FD Countries and regions (14)
- FR Hollande-Méridionale
- **BT** Netherlands

# South Korea

- FD Countries and regions (14)
- FR Corée du Sud
- BT Far East
- **RT** OECD countries

#### South West England

- FD Countries and regions (14)
- FR Angleterre du Sud-Ouest
- BT England

# Southern Aegean

- FD Countries and regions (14)
- FR Égée méridionale
- BT Greece

#### **Southern Africa**

- FD Countries and regions (14)
- FR Afrique méridionale
- BT Africa
- NT Angola Botswana Lesotho Madagascar Malawi Mauritius Mozambique Namibia Reunion South Africa Swaziland Zambia Zimbabwe

# **Southern Europe**

- FD Countries and regions (14)
- FR Europe du Sud
- **UF** Mediterranean countries
- BT Europe
- NT Andorra Cyprus Gibraltar Greece Italy Malta Monaco Portugal San Marino Spain Turkey
  - Vatican

# Spain

- FD Countries and regions (14)
- FR Espagne
- **BT** Southern Europe
- NT Andalusia
  - Aragon
    - Asturias
    - Balearic island Basque country
    - . Canary island
    - Cantabria
    - Castille La Mancha
    - Castille and Leon
    - Catalonia
    - Ceuta
    - Community of Madrid
    - Community of Valencia Extremadura
    - Extremado
    - Galicia
    - Melilla
    - Navarre Region of Murcia
- Rioja RT EU countries OECD countries

special education USE special needs education

# special needs education

- **FD** Education (2)
- FR éducation répondant à des besoins spéciaux
- **UF** special education

- SN Educational activity and support designed to address specific needs of disabled children or children failing school for many other reasons known to impede optimal progress. (Source: adapted from Unesco, ISCED 1997.)
- BT education system
- **RT** mentally disabled person physically disabled person

special issue

# specialised secondary school

- **FD** Education (2)
- FR lycée professionnel
- SN Two-year continuation school to supplement lower secondary education for admission to study at a specialised college with university status.
- BT secondary school

specialised worker USE semi skilled worker

# specialist training

- FD Training (1)
- FR formation de spécialiste
- SN Advanced level training to deepen knowledge of a particular task, function or aspect of a worker's occupation.
- BT type of training

# speech

- FD Document type (17)
- FR discours

sponsorship

**USE** financial resource

# sport

- FD Economic activities (9)
- FR sport
- BT recreation service

# Sri Lanka

- FD Countries and regions (14)
- FR Sri Lanka
- **BT** South Asia

staff

**USE** personnel

staff appraisal USE personnel assessment staff assessment USE personnel assessment

#### staff development

- **FD** Enterprise (7)
- FR développement du personnel
- **BT** personnel management

staff mobility USE labour mobility

staff safety
USE occupational safety

staff shortage USE labour shortage

staff supply USE labour supply

#### staff training

- FD Training (1)
- FR formation du personnel
- **BT** target group
- RT human resources management in company training in service training

#### standard

- FD Document type (17)
- FR norme
- SN Technical specification or other document available to the public, drawn up with the cooperation and consensus or general approval of all interests affected by it based on the consolidated results of science, technology and experience, aimed at the promotion of optimum community benefits and approved by a body recognised on the national, regional or international level.

standard of living USE living conditions

# state

- **FD** Administration (11)
- FR État
- NT government parliament
- RT constitution political system public finance state aid state participation

#### state aid

- FD Economy (10)
- FR aide de l'État
- **BT** public finance
- RT public expenditure state

state body USE public body

# state education

- FD Education (2)
- FR enseignement public
- **UF** public education public school
- BT educational administration

# state participation

- FD Economy (10)
- FR participation de l'État
- BT public finance
- RT public enterprise state

# statistical analysis

- FD Auxiliary terms (18)
- FR analyse statistique

# statistician

FR statisticien

# statistics

- FD Sciences and technology (4)
- FR statistiques
- **BT** mathematics
- RT census
  - educational statistics labour statistics mathematician training statistics

statutory education USE compulsory education

steel industry USE iron industry

stonemason and cutter USE construction worker

#### strike

- FD Enterprise (7)
- FR grève
- **BT** labour relations

#### structural unemployment

- FD Labour (6)
- FR chômage structurel
- SN Unemployment caused by changes in the structure of the economy resulting from such factors as technological change or relocation of industry, or by changes in the composition of the labour force.
- BT unemployment

#### student

- FD Education (2)
- FR étudiant
- **UF** *pupil*
- **BT** student population
- NT foreign student higher education graduate undergraduate student working student
- RT student exchange trainee trainees' attitude

#### student allowance

- **FD** Training (1)
- FR bourse d'étude
- **UF** educational grant scholarship
- **BT** financing of education
- RT training allowance

# student exchange

- FD Administration (11)
- FR échange d'étudiants
- BT international exchange
- RT international cooperation student study tour training abroad

# student mobility

- FD Education (2)
- FR mobilité des étudiants
- BT educational administration
- RT freedom of movement geographical mobility social mobility

# student organisation

- FD Administration (11)
- FR organisation étudiante
- **BT** youth organisation

# student population

FD Education (2)

- FR population scolaire universitaire
- NT student
- RT youth

*students' attitude* USE trainees' attitude

*study abroad* USE training abroad

study duration USE duration of studies

study method USE learning method

# study tour

- FD Learning (3)
- FR voyage d'études
- UF educational tour study visit training tour
- BT training method
- RT international exchange student exchange training abroad

study visit USE study tour

# Styria

- FD Countries and regions (14)
- **FR** Styrie
- **BT** Austria

# subcontracting

- FD Enterprise (7)
- FR sous traitance
- **UF** outsourcing
- subcontractor
- BT enterprise

subcontractor USE subcontracting

#### subsidy

- FD Economy (10)
- FR subvention
- **UF** financial support
- BT financial resource

#### success

- FD Learning (3)
- FR réussite
- BT performance

#### Sudan

- FD Countries and regions (14)
- FR Soudan
- **BT** East Africa

# sugar industry

USE food industry

# supervisor

- FD Labour (6)
- FR agent de maîtrise
- **UF** foreman
- BT occupational status
- RT supervisory training

# supervisory training

- FD Training (1)
- FR formation de contremaîtres
- SN Training in the functions and techniques of supervising the work of others (in work organisation, job instruction, human relations, quality control, etc.).
- **BT** sectoral training
- **RT** supervisor

supplementary training USE continuing training

#### Suriname

- FD Countries and regions (14)
- FR Suriname
- BT South America

#### survey

- FD Auxiliary terms (18)
- FR enquête
- BT research technique

# sustainable development

- FD Economy (10)
- FR développement durable
- **BT** economic policy
- NT environment

#### Swaziland

- FD Countries and regions (14)
- FR Swaziland
- **BT** Southern Africa

#### Sweden

- FD Countries and regions (14)
- FR Suède
- **BT** Scandinavia
- RT EU countries OECD countries

## Switzerland

- FD Countries and regions (14)
- **FR** Suisse
- **BT** Western Europe
- RT EFTA OECD countries

# Syria

- FD Countries and regions (14)
- FR Syrie
- **BT** Mashreq

systems analyst USE computing personnel

systems designer USE computing personnel

*tailor* USE textile worker

#### Taiwan

- FD Countries and regions (14)
- FR Taiwan
- **BT** Far East

# Tajikistan

- FD Countries and regions (14)
- FR Tadjikistan
- **BT** Central Asia
- **RT** former USSR

tanning industry USE leather industry

# Tanzania

- FD Countries and regions (14)
- FR Tanzanie
- **BT** East Africa

# target group

- FD Training (1)
- FR groupe cible
- **UF** client group
- target groups of education NT adult training
- migrant training prisoner training staff training teacher training training of trainers youth training
- RT disadvantaged group group learning learning sociocultural group teaching

target groups of education USE target group

*tariff agreement* USE collective agreement

*task analysis* USE job analysis

# tax

- FD Economy (10)
- FR impôt
- BT public finance
- RT training levy

#### teacher

- FD Occupations (8)
- FR enseignant
- BT teaching personnel
- NT headteacher higher education teacher
- RT teacher exchange teacher training vocational teacher

teacher education USE teacher training

# teacher exchange

- FD Administration (11)
- FR échange d'enseignants
- BT international exchange
- RT international cooperation teacher

# teacher role

FD Society (12)

- FR rôle de l'enseignant
- **BT** behaviour

# teacher training

- FD Training (1)
- FR formation des enseignants
- **UF** teacher education training of teachers
- BT target group
- RT college of education teacher training centre training of trainers

teacher training college USE college of education

# teaching

- FD Learning (3)
- FR enseignement
- NT mentoring
- RT curriculum subject education educational technology quality of education sciences of education target group teaching personnel training aid

teaching aid USE training aid

teaching material USE training material

*teaching method* USE training method

teaching objective USE educational objective

# teaching personnel

- FD Occupations (8)
- FR personnel enseignant
- **BT** education worker
- NT examiner teacher
- **RT** teaching

teaching profession USE education worker

*teaching quality* **USE** quality of education *teaching subject* **USE** curriculum subject

teaching technique USE training method

#### team work

- FD Enterprise (7)
- FR travail en équipe
- SN Work undertaken in groups where each worker's duties depend on those of other members of the group.
- UF group management
- **BT** work organisation
- **RT** group learning

#### technical assistance

- **FD** Administration (11)
- **FR** assistance technique
- BT development aid

technical education USE vocational education

*technical knowledge* **USE** skill

technical occupation USE technician

technical personnel USE technician

technical school USE vocational school

# technical training

- **FD** Training (1)
- FR formation technique
- SN Theoretical and practical training for technicians (in the industrial sector) to augment basic acquired knowledge.
- BT type of training
- RT technician

#### technician

- FD Labour (6)
- FR technicien
- SN With more technical knowledge than a skilled worker, but with less than an engineer.
- UF technical occupation technical personnel
- **BT** occupational status

RT technical training technology

#### technological change

- FD Sciences and technology (4)
- **FR** changement technologique
- **BT** technology
- RT innovation modernisation

#### technological sciences

- FD Sciences and technology (4)
- FR sciences technologiques
- NT engineering ergonomics
- RT information technology

technological training USE sectoral training

#### technology

- FD Sciences and technology (4)
- FR technologie
- **UF** science park technology park
- NT advanced technology automation biotechnology educational technology mechanisation new technologies technological change technology transfer
- RT information technology technician

technology park USE technology

#### technology transfer

- FD Sciences and technology (4)
- FR transfert de technologie
- **BT** technology
- **RT** innovation

#### telecommunication

- FD Information and communication (5)
- FR télécommunication
- **BT** communication medium
- NT computer network satellite communication
- RT email
  - office automation telematics

#### telecommunications fitter USE electrician

#### telecommunications industry

- FD Economic activities (9)
- FR industrie des télécommunications
- BT communications industry

#### telematics

- FD Information and communication (5)
- FR télématique
- **BT** computer application
- RT telecommunication

#### telephonist

**USE** clerical worker

#### television

- FD Information and communication (5)
- FR télévision
- BT mass media
- RT educational television recreation service

# teleworking

- FD Enterprise (7)
- FR télétravail
- SN Work at a distance (including work at home) employing telecommunication and/ or computer facilities.
- **BT** work organisation
- RT information society work at home

#### temporary employment

- FD Labour (6)
- FR emploi temporaire
- **UF** precarious employment short term unemployment temporary work
- BT conditions of employment
- RT temporary worker

# temporary unemployment

- FD Labour (6)
- FR chômage temporaire
- **SN** Where individuals are temporarily without work, or are between jobs.
- **UF** frictional unemployment
- **BT** unemployment

temporary work

**USE** temporary employment

#### temporary worker

- FD Labour (6)
- FR travailleur temporaire
- BT worker
- NT casual worker
- seasonal worker
- **RT** temporary employment

# Tempus

- FD European Union (15)
- **FR** Tempus
- SN Tempus programme (1990-...) is a trans-European cooperation scheme for higher education. It's objective is to facilitate the restructuring of the higher education sector in Central and Eastern European countries through inter-university cooperation, exchanges between students and teaching staff and industry-university cooperation between these countries and the countries of the Community.
- **BT** Community programme

terminal

**USE** computer

# termination of employment

- FD Labour (6)
- FR cessation d'emploi
- **UF** dismissal
- job termination
- BT conditions of employment
- NT job loss redundancy retirement

#### terminology

- FD Sciences and technology (4)
- FR terminologie
- **BT** linguistics

#### tertiary sector

- FD Economy (10)
- FR secteur tertiaire
- **BT** economic sector
- **RT** services

# test

- FD Learning (3)
- FR test
- **BT** examination
- **RT** aptitude test
  - research technique

*textbook* USE learning material

#### textile industry

- FD Economic activities (9)
- FR industrie textile
- **BT** industry
- NT clothing industry
- **RT** textile worker

# textile worker

- FD Occupations (8)
- **FR** travailleur du textile
- UF cutter embroiderer
  - knitter seamstress tailor weaver
- BT manufacturing worker
- RT clothing industry textile industry

#### Thailand

- FD Countries and regions (14)
- FR Thaïlande
- **BT** South East Asia

#### theatre

- FD Economic activities (9)
- FR théâtre
- BT arts

theory of education USE educational theory

#### thesaurus

- FD Document type (17)
- FR thésaurus
- SN Vocabulary of a controlled indexing language, formally organized so that the a priori relationships between concepts (for example as "broader" and "narrower") are made explicit" (ISO standard 5964).

#### thesis

- FD Document type (17)
- FR thèse
- SN Document reporting the author's research and findings and submitted by him in support of his candidature for a degree or professional qualification.
- **UF** dissertation

#### Thessaly

- FD Countries and regions (14)
- FR Thessalie
- BT Greece

#### Thuringia

- FD Countries and regions (14)
- FR Thuringe
- **BT** Germany

*time study* USE work study

tobacco industry USE industry

#### Togo

- FD Countries and regions (14)
- FR Togo
- BT West Africa

*toolmaker* USE metalworker

total quality management USE quality management

*tour guide* USE travel guide

# tourism

- FD Economic activities (9)
- FR tourisme
- UF tourist service travel agency
- BT recreation service
- RT tourism personnel

# tourism personnel

- FD Occupations (8)
- FR profession du tourisme
- UF travel personnel
- BT services worker
- NT travel agency employee travel guide
- RT tourism

*tourist service* **USE** tourism

town planning USE urban planning

toy industry

#### trade

- FD Economic activities (9)
- FR commerce
- UF commerce
- BT services
- NT commercial distribution international trade
- RT chamber of commerce commercial personnel international economy

trade certificate

#### trade policy

- FD Economy (10)
- FR politique du commerce international
- BT economic policy
- RT international trade

#### trade union

- **FD** Enterprise (7)
- FR syndicat
- **UF** employees' association labour union
- BT social partners
- NT trade union role
- RT trade union training workers' participation

#### trade union role

- FD Enterprise (7)
- FR rôle syndical
- **BT** trade union

# trade union training

- FD Training (1)
- FR formation syndicale
- BT type of training
- RT trade union

# trades' training

USE craft training

# trainee

- FD Training (1)
- FR stagiaire
- SN Use to mean person undergoing training or education with an occupational basis.
- NT apprentice graduate trainee trainee participation trainee selection
- RT student trainees' attitude

trainer trainer trainee relationship training specification

trainee assessment USE assessment of learning outcomes

# trainee participation

- FD Training (1)
- FR participation des stagiaires
- BT trainee

#### trainee record

**USE** assessment of learning outcomes

#### trainee selection

- FD Training (1)
- FR sélection du stagiaire
- **BT** trainee

#### trainees' attitude

- FD Enterprise (7)
- FR attitude des stagiaires
- UF attitude toward school
- students' attitude
- BT work attitude
- RT student trainee

# trainer

- FD Occupations (8)
- FR formateur
- **BT** training personnel
- RT trainee trainer trainee relationship trainers' attitude training of trainers

*trainer trainee ratio* **USE** training statistics

# trainer trainee relationship

- FD Learning (3)
- FR relation formateur stagiaire
- BT transfer of learning RT trainee trainer

# trainers' attitude

- FD Enterprise (7)
- FR attitude des formateurs
- BT work attitude
- RT trainer

#### training abroad

- FD Training (1)
- FR formation à l'étranger
- UF study abroad
- BT type of training
- RT choice of studies student exchange study tour

# training administration

- FD Administration (11)
- FR administration de la formation
- **SN** Covers the implementation of and responsibility for training policies at the national, regional or local level. See also "training management".
- **BT** administration
- NT training statistics

*training agreement* USE training employment contract

#### training aid

- FD Learning (3)
- FR matériel didactique
- **UF** educational aid learning aid
- teaching aid nt audiovisual aid
- educational game multimedia system training material training software
- RT computer didactics mass media resource centre teaching
- training allowance
- FD Training (1)
- FR indemnité de formation
- **SN** Financial assistance which enables an individual to meet all or part of the cost of training.
- **UF** individual learning account training funds
- BT financing of training
- RT student allowance

*training and teaching personnel* USE education worker

*training assessment* USE training evaluation

#### training assistance

- FD Training (1)
- FR assistance en matière de formation
- **BT** training management
- RT development aid export of training

*training audit* USE training evaluation

*training bay* USE training workshop

*training benefit* USE training evaluation

#### training budget

- FD Training (1)
- FR budget de formation
- **UF** education budget
- BT economics of education
- RT budget

#### training centre

- FD Training (1)
- FR centre de formation
- UF learning site learning venue
- BT training institution
- NT resource centre training workshop vocational rehabilitation centre vocational school
- **RT** college of education educational institution teacher training

*training concept* USE training research

training conference USE proceedings

#### training consultant

- FD Occupations (8)
- FR consultant en formation
- **BT** training personnel

training contracting USE training employment contract

training convention USE training employment contract *training coordination* USE training management

training cost USE cost of training

#### training course

- FD Training (1)
- **FR** cours de formation
- **BT** training management
- NT evening class full time course part time course short course
- RT curriculum training credit type of training

# training credit

- FD Learning (3)
- FR unité capitalisable
- UF credit system credit unit educational credit learning credit
- BT certification of learning outcomes
- RT modular training training course

training demand USE training needs

*training description* USE training specification

# training development

- FD Training (1)
- FR développement de la formation
- **BT** training policy
- NT training innovation

*training director* USE training manager

# training dropout

- FD Training (1)
- FR abandon de la formation
- **SN** Withdrawal from a training programme before completion. (*Source:* adapted from *the international encyclopaedia of education.*)
- BT training wastage
- RT course attendance educational dropout

training duration USE duration of training

# training effectiveness

- FD Training (1)
- FR efficacité de la formation
- BT quality of training

# training employment contract

- FD Labour (6)
- FR contrat emploi formation
- **UF** training agreement training contracting training convention
- BT labour contract
- **RT** employment policy training legislation

# training employment relationship

- FD Labour (6)
- FR relation emploi formation
- **UF** employment training relationship
- **BT** transition from school to work
- RT social interaction training market

# training equipment

- FD Learning (3)
- FR équipement pédagogique
- **SN** Use to mean educational hardware.
- BT training material

*training establishment* USE training institution

# training evaluation

- FD Training (1)
- **FR** évaluation de la formation
- UF educational assessment evaluation of teaching training assessment training audit training benefit
- BT training management
- NT training validation
- **RT** quality of training training research training standard

training expenditure USE cost of training *training experiment* USE pilot project

#### training fee

- **FD** Training (1)
- FR frais de formation
- **UF** education fees
- **BT** financing of training

# training flexibility

USE open learning

# training function

# FD Training (1)

- **FR** fonction de formation
- BT training management RT training needs training objective training personnel

*training funds* USE training allowance

training indicator USE training statistics

#### training information

- FD Training (1)
- FR information sur la formation
- **BT** training policy
- RT educational guidance guidance officer guidance service information vocational counsellor vocational guidance

#### training initiative

- FD Training (1)
- **FR** action de formation
- **BT** training policy
- NT local training initiative

#### training innovation

- FD Training (1)
- **FR** innovation en formation
- **BT** training development
- RT educational innovation innovation

#### training institution

- FD Training (1)
- FR institution de formation
- SN Used to designate a governmental or private body responsible for training matters at the national, regional or sectoral level. Cf. training centre.
- UF extra company training institution training establishment training organisation
- NT training centre
- **RT** educational institution

training investment USE cost of training

#### training leave

- **FD** Enterprise (7)
- **FR** congé de formation **UF** *day release*
- educational leave maternity leave
- **BT** working conditions
- RT off the job training

## training legislation

- **FD** Administration (11)
- FR législation de la formation
- **BT** legislation
- RT training employment contract training policy training reform

#### training level

- FD Training (1)
- FR niveau de formation
- **BT** training system
- RT level of education level of qualification

# training levy

- FD Training (1)
- **FR** taxe de formation
- SN Levy imposed on employers with a view to financing training activities.
- BT financing of training
- RT tax

# training management

- FD Training (1)
- FR gestion de la formation
- SN Organisation and administration of training in enterprises, institutions and training centres. In field 11 (Administration), the descriptor "training administration" covers the implementation of and the responsibility for training policies at national, regional or local level.
- UF training coordination
- NT accreditation of training accreditation of education and training providers course attendance duration of training training assistance training course training evaluation training function training objective training partnership training plan training programme training specification vocational rehabilitation
- RT training manager

# training manager

- FD Occupations (8)
- FR responsable de la formation
- **UF** training director
- **BT** training personnel
- RT training management

# training market

- FD Training (1)
- FR marché de la formation
- **SN** The market where training services are exchanged between those who provide them and those who require them.
- BT economics of education
- NT training supply
- **RT** employment monitoring system training employment relationship training needs

# training marketing

- FD Training (1)
- **FR** marketing de la formation
- **UF** training promoter
- BT economics of education

#### training material

FD Learning (3)

- FR matériel de formation
- **UF** educational material teaching material training media
- BT training aid
- NT training equipment
- RT resource centre

*training media* USE training material

# training method

- FD Learning (3)
- FR méthode pédagogique
- UF teaching method teaching technique
- NT audiovisual method computer based learning distance learning problem solving programmed instruction project method simulation training
  - study tour
- RT educational technology learning method vocational training

# training needs

- FD Training (1)
- FR besoins de formation
- UF training demand
- BT economics of education
- NT training needs analysis
- RT educational needs employment monitoring system labour market training function training market

# training needs analysis

- **FD** Training (1)
- FR analyse des besoins de formation
- **BT** training needs
- **RT** training research

# training network

**USE** training partnership

# training objective

- FD Training (1)
- FR objectif de formation
- UF training role training target

- **BT** training management
- RT educational objective training function training specification training theory

training of teachers USE teacher training

#### training of trainers

- **FD** Training (1)
- **FR** formation de formateurs
- BT target group
- RT teacher training trainer

training opportunity USE training supply

training organisation USE training institution

training outcome USE economics of education

## training participation rate

- FD Administration (11)
- FR taux de participation à la formation
- SN The proportion or percentage of persons who participate in or benefit from a training course.
- **UF** education participation rate
- **BT** training statistics

#### training partnership

- FD Training (1)
- FR partenariat de la formation
- **UF** training network
- **BT** training management
- RT joint venture school enterprise relationship training policy coordination university enterprise relationship

#### training passport

- FD Learning (3)
- FR passeport de formation
- BT certification of learning outcomes

# training personnel

- FD Occupations (8)
- FR personnel de formation
- UF instructor
- training staff
- BT education worker

- NT trainer
  - training consultant training manager training tutor vocational counsellor vocational teacher
- **RT** training function

#### training placement

- FD Training (1)
- FR stage en entreprise
- **BT** practical training
- RT university enterprise relationship

#### training plan

- FD Training (1)
- **FR** plan de formation
- **SN** Set of training programmes accepted by the employer according to business objectives.
- **BT** training management

# training policy

- FD Training (1)
- FR politique de formation
- SN Combination of decisions, objectives and guidance emanating from an official body to fix the goals and priorities for training.
- UF training strategy
- NT access to training planning of training training development training information training initiative training policy coordination training reform
- RT educational policy government policy training legislation

# training policy coordination

- FD Training (1)
- FR coordination de la politique de formationSN Measures designed to harmonise training
- activities and practice; within a country, between ministries, regions or local authorities.
- **BT** training policy
- RT training partnership

training profile USE training specification

#### training programme

- FD Training (1)
- FR programme de formation
- SN Training activities defined in terms of objectives, target population, contents and results.
- **BT** training management
- NT course design
- RT curriculum

*training promoter* USE training marketing

training provider USE training supply

# training purchase

- FD Enterprise (7)
- FR achat de formation
- **BT** personnel management

#### training reform

- FD Training (1)
- FR réforme de la formation
- BT training policy
- RT educational reform planning of training training legislation

# training research

- **FD** Training (1)
- **FR** recherche sur la formation
- UF training concept
- **BT** vocational training
- RT educational research research research field training evaluation training needs analysis training theory

*training role* USE training objective

# training software

- FD Learning (3)
- FR didacticiel
- UF authoring system courseware educational software
- **BT** training aid
- RT computer based learning software

#### training specification

- **FD** Training (1)
- **FR** profil de formation
- **UF** training description
- training profile
- BT training management
- RT curriculum occupational profile trainee training objective

*training staff* USE training personnel

# training standard

- FD Training (1)
- **FR** norme de formation
- **BT** quality of training
- **RT** training evaluation

# training statistics

- FD Administration (11)
- **FR** statistiques de la formation
- **UF** trainer trainee ratio training indicator
- **BT** training administration
- NT number of trainees training participation rate
- RT educational statistics statistics

training strategy

**USE** training policy

# training supply

- FD Training (1)
- **FR** offre de formation
- **UF** training opportunity training provider
- **BT** training market

# training system

- FD Training (1)
- **FR** système de formation
- NT alternating training in company training in service training intercompany training modular training training level
- **RT** education system

training target USE training objective

#### training theory

- FD Sciences and technology (4)
- FR théorie de la formation
- BT sciences of education
- RT educational theory training objective training research

#### training tour

**USE** study tour

#### training tutor

- FD Occupations (8)
- FR tuteur de formation
- **BT** training personnel

#### training type

**USE** type of training

#### training validation

- **FD** Training (1)
- FR validation de la formation
- SN A series of tests and assessments designed to ascertain whether a training programme has achieved the behavioural objectives specified.
- **BT** training evaluation

#### training wastage

- FD Training (1)
- FR gaspillage de la formation
- UF educational wastage
- BT quality of training
- NT training dropout

#### training workshop

- FD Training (1)
- FR atelier de formation
- SN Area reserved for provision of practical training and specially staffed and equipped for this purpose (e. g. training office, training pilot, training kitchen, etc.).
- **UF** training bay
- **BT** training centre

# traits

**USE** personality

#### transfer of learning

- FD Learning (3)
- FR transfert pédagogique
- UF knowledge transfer
- **BT** learning
- NT trainer trainee relationship

RT key competences quality of education transferable skill

#### transferable skill

- FD Learning (3)
- FR compétence transférable
- SN The skills individuals have which are relevant to jobs and occupations other than the ones they currently have or have recently had.
- UF transversal competences
- BT skill
- RT skill development transfer of learning

#### transition from school to work

- FD Labour (6)
- FR passage à la vie active
- SN After full-time education, people follow a variety of routes before they find employment or set themselves up as self-employed. The change from full-time education to regular work is the transition from school to work.
- NT training employment relationship
- RT entry into working life guidance service industry school vocational guidance

#### translation

- FD Information and communication (5)
- FR traduction
- **UF** automated translation interpretation
  - machine translation
- BT multilingualism
- RT information personnel

# Translation Centre for Bodies of the European Union

FD European Union (15)

- FR Centre de traduction des organes de l'Union européenne
- UF CdT
- BT agencies and other bodies

translator USE information personnel

transnational corporation USE multinational enterprise

#### transparency of qualifications

- FD Learning (3)
- FR transparence des qualifications
- SN The degree of visibility and legibility of qualifications, their content and value on the (sectoral, regional, national or international) labour market and in education and training systems. (Source: Cedefop, 2003 and 2006.)
- **BT** certification of learning outcomes
- RT comparability of qualifications occupational mobility recognition of qualifications

#### transport

- FD Economic activities (9)
- FR transport
- **UF** air transport inland water transport land transport railway transport transportation urban transport
- **BT** services
- NT road transport sea transport
- RT air transport personnel aircraft industry automobile industry transport services worker

#### transport services worker

- FD Occupations (8)
- FR travailleur des services de transport
- UF boatman bus worker railway worker transport worker
- **BT** occupation
- NT air transport personnel docker driver seafarer
- RT transport

*transport worker* USE transport services worker

# transportation

transversal competences USE transferable skill *travel agency* USE tourism

#### travel agency employee

- FD Occupations (8)
- FR employé d'agence de voyages
- BT tourism personnel

# travel guide

- FD Occupations (8)
- FR guide touristique
- **UF** tour guide
- **BT** tourism personnel

*travel personnel* USE tourism personnel

*Treaty establishing a Constitution for Europe* **USE** European Treaty

Treaty of Maastricht USE European Treaty

Treaty of Rome USE European Treaty

## trend

- FD Auxiliary terms (18)
- FR tendance
- **BT** forecasting

# **Trentino Alto Adige**

- FD Countries and regions (14)
- FR Trentin-Haut-Adige
- BT Italy

## Tunisia

- FD Countries and regions (14)
- **FR** Tunisie
- **BT** Maghreb

#### Turkey

- FD Countries and regions (14)
- FR Turquie
- **BT** Southern Europe
- **RT** OECD countries

# Turkmenistan

- FD Countries and regions (14)
- FR Turkménistan
- **BT** Central Asia
- RT former USSR

## Tuscany

FD Countries and regions (14)

- FR Toscane
- **BT** Italy

#### type of enterprise

- **FD** Enterprise (7)
- FR type d'entreprise
- BT enterprise NT cooperative large enterprise multinational enterprise public enterprise small and medium enterprise RT association

#### type of training

- FD Training (1)
- **FR** type de formation
- **UF** training type
- NT basic training continuing training individual training induction training initial training intensive training multi skill training practical training retraining specialist training technical training trade union training training abroad upskilling
- RT training course vocational training

*typist* USE clerical worker

## Tyrol

- FD Countries and regions (14)
- FR Tyrol
- **BT** Austria

## Uganda

- FD Countries and regions (14)
- **FR** Ouganda
- **BT** East Africa

#### Ukraine

- FD Countries and regions (14)
- FR Ukraine
- **BT** Eastern Europe
- RT former USSR

#### Ulster

- FD Countries and regions (14)
- FR Ulster
- BT Ireland

## Umbria

- FD Countries and regions (14)
- FR Ombrie
- **BT** Italy

#### underemployment

- FD Labour (6)
- FR chômage partiel
- SN Use in connection with the reduction of working hours of all workers in an enterprise of which the output has had to be reduced temporarily, or with the economic situation of a country which is not sufficiently developed to permit full employment of available manpower.
- BT unemployment

undergraduate

**USE** undergraduate student

# undergraduate student

- FD Education (2)
- FR étudiant du premier cycle
- **UF** undergraduate
- BT student

# undergraduate study

- FD Education (2)
- FR enseignement supérieur (1er et 2e cycles)
- **BT** university studies

underground economy USE informal sector

#### underqualified worker

- FD Labour (6)
- FR travailleur sous qualifié
- **BT** worker

#### unemployed worker

- FD Labour (6)
- FR chômeur
- BT worker
- NT job seeker
- RT long term unemployment unemployment unemployment duration

*unemployed youth* **USE** youth unemployment

#### unemployment

- FD Labour (6)
- FR chômage
- NT disguised unemployment female unemployment graduate unemployment migrant unemployment regional unemployment seasonal unemployment structural unemployment temporary unemployment underemployment unemployment duration youth unemployment
- RT job loss labour market redundancy unemployed worker unemployment benefit

#### unemployment benefit

- FD Administration (11)
- FR indemnité de chômage
- **UF** *unemployment insurance*
- **BT** social security
- **RT** unemployment

## unemployment duration

- FD Labour (6)
- FR durée du chômage
- BT unemployment
- NT long term unemployment
- RT unemployed worker

*unemployment insurance* **USE** unemployment benefit

unemployment of women USE female unemployment

#### Unesco

- FD International organisations (16)
- FR Unesco
- SN United Nations Educational, Scientific and Cultural Organisation
- BT United Nations
- RT education

unfilled vacancy USE job vacancy

## **United Arab Emirates**

- FD Countries and regions (14)
- FR Émirats arabes unis
- **BT** Gulf States

## United Kingdom

- FD Countries and regions (14)
- FR Royaume-Uni
- **BT** Western Europe
- NT England Northern Ireland Scotland Wales
- RT British West Indies EU countries Gibraltar OECD countries

## **United Nations**

- FD International organisations (16)
- FR Nations unies
- **BT** international organisation
- NT ILO
  - Unesco

## **United States**

- FD Countries and regions (14)
- FR États-Unis
- **BT** North America
- RT OECD countries

## university

- FD Education (2)
- FR université
- UF international university
- **BT** educational institution
- NT open university
- RT higher education
  - university enterprise relationship university studies

*university degree* **USE** academic degree

# university enterprise relationship

- FD Education (2)
- FR relation université entreprise
- **UF** higher education school enterprise relationship
- **BT** educational policy
- RT enterprise in company training school enterprise relationship social interaction training partnership training placement university

*university entrance classification* **USE** certificate *university guidance* **USE** educational guidance

## university studies

- FD Education (2)
- FR études universitaires
- BT higher education
- NT postgraduate study undergraduate study
- RT academic degree higher education graduate university

*university teacher* USE higher education teacher

# unqualified young people

- FD Labour (6)
- **FR** jeunes sans qualification
- **BT** manpower
- RT young worker

# unskilled worker

- FD Labour (6)
- FR travailleur non qualifié
- **UF** labourer
- **BT** level of qualification

updating training

USE upskilling

## upskilling

- FD Training (1)
- FR perfectionnement professionnel
- SN Short-term targeted training typically provided following initial education or training, and aimed at supplementing, improving or updating knowledge, skills and/or competences acquired during previous training (Source: Cedefop, 2003.)
- **UF** adaptation training adjustment training appreciation training extension training refreshing training updating training
- BT type of training

#### **Upper Austria**

- FD Countries and regions (14)
- FR Haute-Autriche
- **BT** Austria

upper class USE social class

#### **Upper Normandy**

- FD Countries and regions (14)
- FR Haute-Normandie
- BT France

# upper secondary education

- FD Education (2)
- FR enseignement secondaire (2e cycle)
- **BT** secondary education
- RT post compulsory education post secondary education

#### urban area

- FD Administration (11)
- FR zone urbaine
- **BT** regional planning
- RT urban planning

#### urban planning

- FD Administration (11)
- FR aménagement urbain
- **UF** city planning town planning
- BT local planning
- NT housing
- RT architect landscape gardener urban area

*urban population* **USE** population distribution

urban transport USE transport

# urban youth

- FD Society (12)
- FR jeunesse urbaine
- BT youth

#### Uruguay

- FD Countries and regions (14)
- **FR** Uruguay
- **BT** South America

user friendliness USE computer

USSR USE former USSR

#### Utrecht

- FD Countries and regions (14)
- FR Utrecht
- **BT** Netherlands

# Uzbekistan

- FD Countries and regions (14)
- FR Ouzbékistan
- **BT** Central Asia
- RT former USSR

# validation of competences

USE certification of learning outcomes

# validation of learning outcomes

- FD Learning (3)
- FR validation des résultats d'apprentissage
- SN Confirmation by a competent body that learning outcomes (knowledge, knowhow, skills and/or competences) acquired by an individual in a formal, non-formal or informal setting have been assessed against predefined criteria and are compliant with the requirements of a validation standard. Validation typically leads to certification. (Source: Cedefop, 2006.)
- UF accreditation of prior learning

validation of non-formal learning BT certification of learning outcomes

# validation of non-formal learning

USE validation of learning outcomes

## Valle d'Aosta

- FD Countries and regions (14)
- FR Val d'Aoste
- BT Italy

# valuing learning

- FD Learning (3)
- **FR** valorisation de l'apprentissage
- SN The process of promoting participation in and outcomes of learning, in order to raise awareness of its intrinsic worth and to reward learning.
- **UF** learning outcome valorisation of learning

## valorisation of training

BT learning

valorisation of learning USE valuing learning

valorisation of training USE valuing learning

# Vatican

- FD Countries and regions (14)
- FR Vatican
- BT Southern Europe

# Veneto

- FD Countries and regions (14)
- FR Vénétie
- BT Italy

# Venezuela

- FD Countries and regions (14)
- FR Venezuela
- **BT** South America

## veterinarian

**USE** veterinary worker

veterinary medicine

# veterinary worker

- FD Occupations (8)
- FR travailleur des sciences vétérinaires
- **UF** veterinarian
- **BT** occupation
- RT agriculture worker health worker

## video

- FD Learning (3)
- FR vidéo
- BT audiovisual aid

## Vienna

- FD Countries and regions (14)
- FR Vienne
- BT Austria

## Vietnam

- FD Countries and regions (14)
- FR Viêt Nam
- BT South East Asia

## visual learning

- FD Learning (3)
- FR apprentissage visuel
- **BT** learning method

viticulture USE agriculture

## vocational aspiration

- FD Enterprise (7)
- FR aspiration professionnelle

- UF career aspiration occupational aspiration
- BT career development

# vocational assessment

- FD Enterprise (7)
- **FR** évaluation professionnelle
- SN Measurement of a person's ability to function in an occupation or profession.
- BT personnel assessment RT non-formal learning recruitment vocational gualification

vocational change USE career change

vocational choice USE career choice

# vocational counselling

- FD Training (1)
- FR conseil d'orientation
- SN Constitutes a part of vocational guidance and consists in assistance to individuals in developing a career or vocational plan to be periodically reviewed and revised on the basis of new information goals and progress made.
- **BT** vocational guidance
- RT vocational counsellor

## vocational counsellor

- FD Occupations (8)
- FR conseiller professionnel
- **BT** training personnel
- RT guidance officer training information vocational counselling

## vocational education

- FD Education (2)
- FR enseignement professionnel
- UF technical education
- BT education system
- RT content of education vocational school vocational training

## vocational guidance

- FD Training (1)
- FR orientation professionnelle
- UF career guidance careers education

occupational guidance vocational orientation

- NT career choice guidance service vocational counselling vocational information
- RT career development educational guidance entry into working life guidance officer training information transition from school to work

vocational guidance council USE guidance service

## vocational information

- FD Training (1)
- FR information professionnelle
- **UF** career information occupational information
- **BT** vocational guidance
- RT information

vocational language skill USE foreign language skill

vocational orientation USE vocational guidance

#### vocational preparation

- FD Training (1)
- FR préparation professionnelle
- **UF** prevocational training
- **BT** initial training

## vocational qualification

- FD Labour (6)
- FR qualification professionnelle
- **SN** This term should be used in a general sense and not in the limited sense that one can attribute to it in the context of the United Kingdom.
- UF occupational qualification
- **BT** qualification
- NT deskilling work experience job requirements level of qualification occupational profile professionalism
- RT certificate competence recognition of qualifications vocational assessment

#### vocational rehabilitation

- FD Training (1)
- **FR** réadaptation professionnelle
- **SN** Use only for reintegration of disabled.
- **UF** employment rehabilitation occupational rehabilitation
- BT training management RT continuing training
- disabled person disabled worker

# vocational rehabilitation centre

- **FD** Training (1)
- FR centre de réadaptation
- **BT** training centre

# vocational requirements

**USE** job requirements

## vocational school

- FD Training (1)
- **FR** école professionnelle
- SN The functions and objectives of the technical and the vocational schools tend to overlap; the terms are often used synonymously from one national education system to another. Use this descriptor with an economic activity found in Field 9.
- UF technical school
- **BT** training centre
- RT school vocational education

## vocational teacher

- FD Occupations (8)
- FR professeur d'école professionnelle
- BT training personnel
- RT teacher

## vocational training

- FD Training (1)
- FR formation professionnelle
- SN Activities which essentially aim at providing the skills, knowledge and attitude required for employment in a particular occupation or group of related occupations in any field of economic activity. Use only for reference books.
- NT training research
- RT apprenticeship contract training method type of training vocational education

vocational training planning USE planning of training

#### Vojvodina

- FD Countries and regions (14)
- FR Voïvodine
- **BT** Eastern Europe
- RT former Yugoslavia

# voluntary agency

**USE** voluntary organisation

## voluntary organisation

- **FD** Administration (11)
- FR association bénévole
- **UF** voluntary agency
- BT association
- RT voluntary service

## voluntary service

- FD Economic activities (9)
- FR bénévolat
- **BT** services
- **RT** voluntary organisation

## Vorarlberg

- FD Countries and regions (14)
- **FR** Vorarlberg
- BT Austria

*vulnerable group* USE disadvantaged group

#### wage

- FD Enterprise (7)
- FR salaire UF basic wage
  - efficiency wage personal income remuneration salary wage differential
- **BT** working conditions
- NT equal pay
- RT incomes policy

wage differential USE wage

wage earner USE employee

*waiter* USE hotel personnel

#### Wales

- FD Countries and regions (14)
- **FR** Pays de Galles
- **BT** United Kingdom

#### Walloon region

- FD Countries and regions (14)
- FR Région Wallonne
- **BT** Belgium

#### wealth

- FD Society (12)
- FR richesse
- **BT** living conditions

weaver

**USE** textile worker

# webmaster

USE computing personnel

#### website

- FD Document type (17)
- FR site web
- RT Internet

#### welder

- FD Occupations (8)
- FR soudeur
- BT metalworker

welfare personnel USE social services worker

#### West Africa

- FD Countries and regions (14)
- **FR** Afrique de l'Ouest
- **BT** Africa
- NT Benin **Burkina Faso** Cape Verde Gambia Ghana Guinea Guinea Bissau Ivory Coast Liberia Mali Mauritania Niger Nigeria Senegal Sierra Leone Togo Western Sahara

#### West Midlands

- FD Countries and regions (14)
- FR Midlands de l'Ouest
- BT England

# Western Europe

- FD Countries and regions (14)
- FR Europe de l'Ouest
- BT Europe
- NT Austria Belgium Channel island France Germany
  - Ireland
  - Isle of Man
  - Liechtenstein
  - Luxembourg
  - Netherlands
  - Switzerland
  - United Kingdom

#### Western Greece

- FD Countries and regions (14)
- **FR** Grèce occidentale
- BT Greece

#### Western Sahara

- FD Countries and regions (14)
- FR Sahara occidental
- BT West Africa

# white paper

- FD Document type (17)
- FR livre blanc
- **SN** White Papers are documents containing proposals for National or Community action and policy in a specific area.

# wholesale trade

- FD Economic activities (9)
- FR commerce de gros
- **BT** commercial distribution

#### woman

- FD Population (13)
- FR femme
- **UF** female
- **BT** sex distribution
- RT female employment female status female unemployment women's rights

V W woman worker USE female employment

#### women's rights

- FD Administration (11)
- FR droits de la femme
- BT human rights
- RT female status woman

women's status USE female status

women's work USE female employment

#### wood worker

- FD Occupations (8)
- FR travailleur du bois UF cabinet maker carpenter joiner parqueting worker
- BT manufacturing worker
- RT woodworking industry

## woodworking industry

- FD Economic activities (9)
- FR industrie du bois
- **BT** industry
- NT furniture industry paper industry
- RT forestry wood worker

# work at home

- **FD** Enterprise (7)
- FR travail à domicile
- **SN** Remunerated work performed at home.
- **UF** homeworking
- **BT** work organisation
- RT place of work teleworking

## work attitude

- FD Enterprise (7)
- **FR** attitude envers le travail
- BT company management
- NT absenteeism employees' attitude flexibility management attitude trainees' attitude trainers' attitude

RT creativity motivation worker

# work based training

- FD Training (1)
- FR formation basée sur le travail
- **SN** Learning taking place through carrying out and reflecting on work tasks in a real environment (although it can take place in some respects in a simulated one).
- BT in company training

## work environment

- **FD** Enterprise (7)
- FR milieu de travail
- **UF** occupational environment
- **BT** working life
- NT place of work
- RT ergonomics labour
  - labour relations

# work experience

- FD Labour (6)
- FR expérience professionnelle
- **SN** Experience gained by an individual in a working environment.
- UF career profile employment experience job experience
- BT vocational gualification
- RT employment practical training alternating training

## work organisation

- FD Enterprise (7)
- FR organisation du travail
- NT job content
  - job description job sharing team work teleworking work at home
- work study working time arrangement
- RT automation organisational change

## work performance

- FD Enterprise (7)
- FR rendement du travail
- **UF** job performance
- **BT** personnel assessment

#### work permit

- FD Labour (6)
- **FR** permis de travail
- **BT** employment policy
- RT migrant

work place nursery USE child care facilities

#### work programme

- FD Document type (17)
- **FR** programme de travail
- **UF** action plan

## work study

- FD Enterprise (7)
- FR analyse du travail
- **SN** Detailed examination of the manner in which a particular job is performed, with a view to rationalising performance and thus increasing productivity.
- **UF** time study
- BT work organisation

#### worker

- FD Labour (6)
- FR travailleur
- **BT** occupational status
- NT disabled worker manual worker migrant worker older worker professional worker temporary worker underqualified worker unemployed worker young worker
- RT employee labour labour contract level of qualification manpower self employed worker work attitude working student

worker adaptation

*workers' education* USE continuing education

workers' induction

#### workers' participation

- **FD** Enterprise (7)
- **FR** participation des travailleurs
- **UF** employees' participation industrial democracy
- **BT** labour relations
- NT workers' representation
- RT trade union

#### workers' representation

- **FD** Enterprise (7)
- FR représentation des travailleurs
- **SN** Use in connection with the function of representing the interests of, or speaking for, the workers of a given enterprise.
- BT workers' participation
- NT works council

# workforce

**USE** manpower

# working age population

- FD Population (13)
- FR population en âge de travailler
- **BT** population distribution

## working class

- FD Society (12)
- FR classe ouvrière
- UF lower class
- BT social class

# working conditions

- FD Enterprise (7)
- FR conditions de travail
- SN The physical, social and managerial factors affecting a worker's job environment.
- NT leisure
  - occupational disease occupational safety
  - pension scheme
  - training leave
  - wage
  - working life
- **RT** conditions of employment ergonomics humanisation of work

working document USE working paper

#### working life

- FD Enterprise (7)
- FR vie active
- BT working conditions
- NT quality of working life work environment
- RT entry into working life labour

#### working paper

- FD Document type (17)
- FR document de travail
- UF discussion paper working document

#### working student

- FD Education (2)
- FR étudiant travailleur
- BT student
- RT social promotion worker

working time USE hours of work

## working time arrangement

- FD Enterprise (7)
- FR aménagement du temps de travail
- BT work organisation
- NT hours of work reduction of working hours

# works council

- FD Enterprise (7)
- **FR** comité d'entreprise
- UF personnel committee
- BT workers' representation

# workshop practice USE practical training

## World Bank

- FD International organisations (16)
- **FR** Banque mondiale
- UF International Bank for Reconstruction and
- Development BT international organisation
- RT development aid

world wide web

#### writing USE literacy

# .

# yearbook

- FD Document type (17)
- FR annuaire

# Yemen

- FD Countries and regions (14)
- FR Yémen
- **BT** Middle East

# Yorkshire and Humberside

- FD Countries and regions (14)
- FR Yorkshire et Humberside
- **BT** England

young man

USE young person

## young person

- FD Population (13)
- FR jeune
- UF young man
- young woman BT age group
- RT young worker youth

## young woman

**USE** young person

## young worker

- FD Labour (6)
- FR jeune travailleur
- BT worker
- RT unqualified young people young person youth

## youth

- FD Society (12)
- FR jeunesse
- **BT** sociocultural group
- NT rural youth urban youth
- RT adolescent juvenile delinquency student population young person young worker youth employment youth policy youth training youth unemployment

#### youth aid

- FD Administration (11)
- FR aide aux jeunes
- BT youth policy

#### youth employment

- FD Labour (6)
- FR emploi des jeunes
- BT employment
- RT youth

# youth organisation

- FD Administration (11)
- FR organisation de jeunesse
- **BT** association
- NT student organisation

# youth policy

- FD Administration (11)
- FR politique de la jeunesse
- BT government policy
- NT youth aid
- youth protection
- RT youth

# Youth programme

- FD European Union (15)
- **FR** programme Jeunesse
- SN Youth programme (2000-...) offers young people opportunities for mobility and active participation in the construction of the Europe and contributes to the development of youth policy, based on non-formal education. It aims to promote exchanges and discussion meetings between young people, voluntary work, participation and active citizenship.
- **BT** Community programme

# youth protection

- FD Administration (11)
- FR protection des jeunes
- **BT** youth policy
- **RT** youth worker

#### youth training

- **FD** Training (1)
- FR formation des jeunes
- **BT** target group
- RT youth

# youth unemployment

- FD Labour (6)
- FR chômage des jeunes
- **UF** unemployed youth
- **BT** unemployment
- RT youth

#### youth worker

- FD Occupations (8)
- FR éducateur social
- BT social services worker
- RT youth protection

#### Zambia

- FD Countries and regions (14)
- FR Zambie
- **BT** Southern Africa

# Zeeland

- FD Countries and regions (14)
- FR Zélande
- **BT** Netherlands

## Zimbabwe

- FD Countries and regions (14)
- FR Zimbabwe
- **BT** Southern Africa

zoology USE biology

# Alphabetical permutated **KWIC** index (Keyword In Context)

A level

abilitv study abroad training abroad Abruzzi absenteeism academic degree accelerated course accelerated training access to education access to employment access to information access to labour market access to training accident prevention occupational accident account individual learning account accountant accreditation of prior learning providers accreditation of training acculturation achievement act action plan action research economically active population Community activity actor Adapt adaptability adaptation training worker adaptation addiction addiction drug narcotic addiction Trentino Alto Adige adjustment training social adjustment administration administration business business administration training educational administration labour administration administration local public administration training administration

accreditation of education and training accreditation of training institutions accreditation of training organisations administration management administration worker administrative and financial personnel administrative law

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Saxony Anhalt aspect legal annual report career aspiration Antilles Greater aspiration occupational Lesser Antilles vocational aspiration Netherlands Antilles assessment applicant job competence assessment application computer educational assessment application job personnel assessment applied learning staff assessment applied sciences trainee assessment attainment appraisal training assessment performance appraisal vocational assessment staff appraisal assessment of competences appreciation training assessment of learning outcomes assimilation apprentice social apprenticeship social assistance apprenticeship contract technical assistance aptitude training assistance aptitude test assisted design computer Apulia assisted instruction computer Aquitaine computer assisted learning United Arab Emirates association Arabia association Saudi employees' Aragon European Free Trade Association archaeology professional association architect quality assurance architecture astronomer archives Asturias archivist atlas Champagne Ardenne attainment testing developing area course attendance development flight attendant area disadvantaged Attica area European Economic Area attitude attitude rural area employees' attitude urban employers' area Argentina management attitude parental attitude armament industry attitude Armenia students' army trainees' attitude working time arrangement trainers' attitude attitude journal article work artificial intelligence attitude toward school artisan atypical worker artist audiovisual aid audiovisual industry performing artist arts audiovisual instruction arts audiovisual method fine arts training audit folk graphic arts auditor Asia EC Court of Auditors Asia European Court of Auditors Central South Asia Australia South East Asia Austria

# A

Lower Austria Austria Upper authoring system local authority Palestine authority regional and local authority authority regional automated translation automation office automation automobile industry Auvergne medical auxiliary awarding body Azerbaijan Azores European baccalaureate cultural background educational background social background bacteriologist Baden Württemberg Bahamas Bahrain baker **Balearic island Baltic States** Bangladesh **European Central** Bank **European Investment** Bank International World Bank banking banking personnel barber collective bargaining language barrier computer based learning knowledge based system work based training basic education basic skill basic training basic wage Basilicata **Basque country** Bavaria training bay beautician behaviour behaviour social Belarus

Belgium

Autonomous Territories of Palestine Bank for Reconstruction and Development

child benefit benefit analysis cost training benefit unemployment benefit benefits social Benin Berlin best practice beverage industry beverage worker Bhutan bibliography bilingualism bioengineering biologist biology biotechnology falling birthrate birthrate rising Guinea Bissau black economy blind person blue collar worker management board boatman bodies agencies and other Translation Centre for **Bodies of the European Union** awarding body public body responsible body semi state body state body Bolivia book industry book keeping booklet Bosnia Herzegovina botanist botany Botswana North Brabant Brandenburg Brazil career break mid career break Bremen mason bricklayer **British West Indies** Brittany brochure Brunei **Brussels Capital Region** budget Community budget

education budget medical care national budget career training career break budget mid building industry career aspiration educational building career break Bulgaria career change Burgenland career choice Burgundy career development Burkina Faso career guidance Burundi career information bus worker career management business career opportunity small business administration career planning business administration training career profile business communication career prospects business creation career record business economics careers education business education careers service business engineer caretaker business ethics Caribbean island business failure Carinthia business games carpenter business language course case law business management case study business restructuring **Castille La Mancha** business service **Castille and Leon** business studies casual worker business worker catalogue butcher catalogue library buyer online catalogue learning by doing Catalonia learning by using socio occupational category cabinet maker catering industry CAD catering personnel Calabria CdT Nord-Pas-de Calais Cedefop CAM cement industry Cambodia census **Central Bank** Cameroon European Campania **Central Africa** Canada **Central African Republic** Canary island **Central America** canning industry **Central Asia** Cantabria central government capability **Central Greece Central Portugal** Cape Verde Brussels **Capital Region** centralisation Centre capital capital aid documentation centre Centre for the Development of Vocational capital resource European Training human capital guidance centre car industry information centre care facilities child job centre day care research centre

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communications satellite

Communities

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economic	crisis	training	demand
evaluation	criteria		demand for education
selection	criteria	industrial	democracy
	Croatia	Congo	Democratic Republic
	crossborder cooperation	German	Democratic Republic
	Cuba		demography
	cultural background		Denmark
	cultural identity		dentist
	cultural integration	government	department
	cultural policy	French Overseas	Departments
	cultural rights	job	description
	cultural sector employee	training	description
	cultural service	computer aided	design
	culture	computer assisted	design
enterprise	culture	course	design
	curriculum	curriculum	design
	curriculum design	job	design
	curriculum development	systems	designer
	curriculum reform		deskilling
	curriculum research		developed countries
	curriculum subject		developing area
	curriculum vitae		developing countries
	cutter	career	development
stonemason and	cutter	community	development
	Cyprus	continuous professional	development
	Czech Republic	curriculum	development
Leonardo	da Vinci	economic	development
	dairy industry	educational	development
	dance	European Centre for the	Development of Vocational Training
	dancer	human resources	development
Valle	d'Aosta	individual	development
	data management	industrial	development
	data processing	intellectual	development
	data processing industry	International Bank	
	data typist	for Reconstruction and	Development
	databanks	mental	development
	database	Organisation for Economic	
	day care	Cooperation and	Development
	day release	organisational	development
Provence Alpes Côte	d'Azur	personal	development
	deaf person	regional	development
	decentralisation	research and	development
Community	decision	rural	development
EC	decision	skill	development
population	decline	staff	development
painter and	decorator	sustainable	development
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educational	deficit		development aid
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college	-		development of education
Ũ	degree		deviance
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juvenile	delinquency		didactic use of computer

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European European Organisation for

	ecology	
European	Economic and Social Committee	
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nisation for	Economic Cooperation and Development	
socio	economic conditions	
	economic aid	
	economic competition	
	economic condition	
	economic crisis	
	economic development	
	economic growth	
	economic legislation	
	economic planning	
	economic policy	
	economic recession	
	economic resource	
	economic sector	
	economic situation	
	economic statistics	
	economic system	
	economically active population	
	economics	
business	economics	
	economics of education	
	economics of training	
	economist	
	economy	
black	economy	
ternational	economy	
local	economy	
mixed	economy	
shadow	economy	
social	economy	
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Ū.	Ecuador	
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ditation of	education and training providers	
adult	education	
basic	education	
business	education	
careers	education	
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omparative	education	
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consumer	education	
content of	education	
continuing	education	
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clandestine competitive conditions of contract of female full full time graduate initial migrant multiple open part time precarious private public regional self sheltered short term temporary termination of training training youth

business

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employment service employment service employment employment employment employment employment employment employment contract employment relationship employment employment condition employment creation employment experience employment interview employment law employment monitoring system employment opportunity employment pattern employment planning employment policy Employment programme employment promotion employment protection employment rehabilitation employment security employment service employment shortage employment situation employment statistics employment status employment structure employment survey employment training relationship encyclopedia energy industry engineer engineer engineering engineering

computer electrical mechanical North West Northerm South East South West job

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> college university

> > family learning multicultural natural occupational physical social work

engineering engineering engineering engineering worker England England England England England enlargement enrichment enlargement of the Community enrolment enterprise enterprise enterprise relationship enterprise enterprise enterprise enterprise enterprise enterprise enterprise relationship enterprise enterprise enterprise enterprise relationship enterprise creation enterprise culture entertainment entrance certificate entrance classification entrance examination entrepreneur entrepreneurial education entrepreneurial training entrepreneurship entry into working life environment personnel environment worker environmental conservation environmental education

environmental policy

environmental training

environmental protection

Equal equal pay equality racial training equipment Erasmus ergonomics Eritrea EESC Treaty educational establishment training establishment self esteem Estonia eTeaching ETF ethics business ethics Ethiopia ethnic group EU countries EU policy EU programme EUROFOUND Europass Europe Council of Europe Eastern Europe Northern Europe Southern Europe Treaty establishing a Constitution for Europe Western Europe Office for Official Publications of the Council of the Translation Centre for Bodies of the at Work

European dimension

ΕP Epirus EPSO equal opportunities equality of treatment Equatorial Guinea equivalence of certificates establishing a Constitution for Europe **European Communities European Union European Union European Administrative School** European Agency for Safety Health European baccalaureate **European Central Bank** European Centre for the Development of Vocational Training **European Commission European construction European Court of Auditors** 

**European Economic and Social** Committee European Economic Area **European Foundation for the** Improvement of Living and Working Conditions European Free Trade Association European integration European Investment Bank European law European Ombudsman **European Parliament European Personnel Selection Office European Training Foundation** European Treaty European Union European year Eurostat Eurvdice evaluation self evaluation evaluation training evaluation criteria evaluation method evaluation of teaching evaluation tool evening class evening institute evening school skill evolution ex offender examination examination entrance practical examination examination system examiner international exchange labour exchange officer student exchange teacher exchange exclusion exclusion social expatriate worker expenditure educational expenditure expenditure public training expenditure employment experience experience job work experience experiential learning training experiment experimental education experimental research experimental teaching

	experimentation	in	firm training
	expert system		fishing industry
	export	electrical	fitter
	export of training	mechanical	fitter
oral	expression	precision instrument	fitter
	extension training	, telecommunications	fitter
Community	external relations		Flemish community
	extra company training institution		Flemish region
	Extremadura		Flevoland
child care	facilities		flexibility
educational	facility	labour market	flexibility
	factory	training	flexibility
	Faroes	u cu mig	flexible hours of work
	failure		flexible learning
business	failure		flexible manufacturing system
00011000	falling birthrate		flexible work
	family		flexible working time
	family allowance		flexicurity
	family environment		flight attendant
	Far East		floor and wall tiler
	farmer		folk arts
Burkina	Faso		food industry
Durkina	Federal Republic of Germany		food worker
training	fee		footwear industry
education	fees	hidden labour	force
education	female	labour	force
	female employment	laboui	forecasting
	female labour		foreign language course
	female status		foreign language learning
	female unemployment		foreign language skill
	female worker		foreign policy
	fertiliser industry		foreign student
occupational	field		foreign worker
research	field		foreman
research	fight against unemployment		forester
	film industry		forestry
Community	finance		forestry worker
local	finance		formal education
private	finance	non	formal education
public	finance	non	formal learning
administrative and	financial personnel	<b>200</b>	formal learning
dummistrative and	financial aid	non validation of non	formal learning
	financial control		formal training
		non	former GDR
	financial management		former USSR
	financial policy		
	financial resource		former Yugoslav Republic of Macedonia
	financial service	F	former Yugoslavia
	financial support financing	European	Foundation for the Improvement of Living and Working Conditions
company	financing	European Training	Foundation
company	financing of education	institutional	framework
	financing of training		France
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	Finland		Franche Comté
		European	Free Trade Association
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# E F

	free lance worker		gifted child
	free movement		gifted person
	freedom of movement		gifted student
	freight handler	Friuli Venezia	Giulia
	French community		glass industry
	French Overseas Departments		glass worker
	French Overseas Territories		glazier
	French West Indies		globalisation
	frictional unemployment	industrial	globalisation
user	friendliness		glossary
	Friesland		goldsmith
	Friuli Venezia Giulia	leather	goods maker
transition	from school to work		government
	frontier worker	central	government
	full employment	city	government
	full time course	municipal	government
	full time employment		government department
	full time work		government policy
training	function		graduate
-	functional illiteracy	higher education	graduate
	fundamental education	•	graduate employment
	fundamental research		graduate trainee
Community	funds		graduate unemployment
social	fund		grant
training	funds	educational	grant
0	fur industry		graphic arts
	furniture industry	computer	graphics
college of	further education		Greater Antilles
	further training		Greece
	futurology	Central	Greece
	FYROM	Western	Greece
	Gabon		green paper
	Galicia		Greenland
	Gambia		Groningen
educational	game	age	group
business	games	client	group
	gardener	disadvantaged	group
landscape	gardener	discussion	group
	gas industry	ethnic	group
former	GDR	interest	group
	Gelderland	linguistic	group
	general education	lobby	group
	generic skill	minority	group
	geographer	pressure	group
	geographical mobility	sociocultural	group
	geography	target	group
	geology	vulnerable	group
	Georgia	Vanorabio	group instruction
	German Democratic Republic		group learning
	German speaking community		group management
	Germany		group training
Federal Republic of	Germany		group work
	Ghana	target	groups of education
	Gibraltar	economic	growth
	Gibiaitai	economic	giowin

population growth highly qualified worker highly skilled worker Grundtvig Guatemala historian career guidance historical research guidance educational history quidance history of training occupational holidays school guidance guidance North Holland university guidance vocational South Holland guidance council Schleswig Holstein vocational quidance centre work at home guidance officer homeworking guidance service Honduras guidance teacher Hong Kong horticulture guide host country tour guide travel guide hotel industry Guinea hotel manager Equatorial Guinea hotel personnel Guinea Bissau hotel worker **Gulf States** flexible hours of work hairdresser reduction of working hours Haiti hours of work Hamburg housewife handbook housing handicap know how social mentally handicapped human capital physically handicapped human resource handicapped person human resources development handicapped worker human resources management handicraft human rights freight handler humanisation of work hardware humanities head hunting humanities worker headteacher Humberside Yorkshire and health Hungary **European Agency for Safety** Health at Work head hunting health mental hypermedia health Iceland physical public health ICT health and social studies identification of competences health education identification of learning outcomes health service cultural identity health worker social identity Bosnia Herzegovina political ideology Hessen **Ile-de-France** hidden labour force illegal work non-university higher education illiteracy higher education illiteracy adult higher education graduate functional illiteracy higher education institute ILO higher education school enterprise image self relationship immigrant higher education teacher immigration higher non-university education

# F G H I

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	immigration country	computer	industry
social	implication	construction	industry
E	import	dairy	industry
European Foundation for the	Improvement of Living and Working Conditions	data processing	industry
	in company training	electrical	industry
	in firm training	electricity	industry
	in plant training	electromechanical	industry
	in service training	electronics	industry
social	inclusion	energy	industry
corporate	income	fertiliser	industry
personal	income	film	industry
personal	incomes policy	fishing	industry
	independent learning	food	industry
	independent school	footwear	industry
	independent work	fur	industry
	independent worker	furniture	industry
	India	gas	industry
training	indicator	glass	industry
British West	Indicator	hotel	industry
French West	Indies	instrumentation	industry
French west		iron	industry
	individual development individual learning account	leather	industry
	Ŭ	machine tool	industry
	individual training individualism	machinery	industry
mobility of		manufacturing	industry
mobility of	individuals	meat	industry
	Indonesia	metalworking	industry
workers'	induction training	milling	industry
WOIKEIS	induction	nuclear	industry
	industrial democracy	optical	industry
	industrial development	paper	industry
	industrial globalisation industrial policy	petrochemical	industry
		petroleum	industry
	industrial psychology industrial relations	pharmaceutical	industry
	industrial relations	plastics	industry
		power	industry
	industrial sociology	printing	industry
00100000	industry industry	pulp and paper	industry
aerospace aircraft	industry	recycling	industry
armament	industry	rubber	industry
audiovisual	industry	school	industry links
automobile	industry	school	industry partnership
		services	industry
beverage book	industry industry	steel	industry
building	industry	sugar	industry
canning	industry	tanning	industry
	•	telecommunications	industry
car	industry	textile	industry
catering	industry industry	tobacco	industry
cement ceramics	industry	toy	industry
	industry	woodworking	industry
chamber of	industry and commerce	social	inequality
chemical clothing	industry		informal learning
ciothing	industry		informal sector
communications	industry		

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training

local training

educational

training

evening

research

educational

Community

audiovisual

group

self

computer assisted

programmed

training

EC

higher education

extra company training

accreditation of training

adult

precision instrument fitter instrumentation industry control instruments mechanic insulator insurance national insurance social insurance unemployment insurance insurance personnel cultural integration integration EC integration European migrant integration social integration integration to work intellectual development intelligence artificial intelligence intensive training social interaction interactive learning interactive skill interactive video intercompany training interest group interface interim report EC internal market internal migration international agreement International Bank for Reconstruction and Development international cooperation international economy international enterprise international exchange International Labour Organisation international migration international organisation international policy international relations international trade international university internationalisation Internet interpersonal communication interpersonal relations intercompany training interpretation interpreter interview interview employment interview job into working life entry investment

# Π

European **Investment Bank** mixed investment company training investment

Ionian island

Iran

Iraq Ireland

Ireland

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island

island

island

Israel

issue

issue

Italy

Isle of Man

**Ivory Coast** 

Jamaica

iron industry

Northern Republic of

Balearic Canary Caribbean Channel

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Japan jeweller job training job training job job analysis job applicant job application job centre job classification job content job creation job description job design job dislocation job enlargement job enrichment job experience job interview job loss job market job offer job opportunity job performance job placement job proposal job requirements job restructuring job rotation job satisfaction job search

job security

job seeker job seeking job sharing job specification job splitting job termination job vacancy jobholding dual joiner joint venture Jordan journal journal article journal issue journalism worker journalist judge judgment jurisprudence Court of Justice EC Court of Justice juvenile delinguency Kazakhstan book keeping Kenya key competences key qualification key skill United Kingdom knitter know how knowledge knowledge technical knowledge based system knowledge management knowledge society knowledge transfer knowledge worker Hong Kong North Korea South Korea Kosovo Kuwait Kyrgyzstan Castille La Mancha labour access to labour market dual labour market labour female hidden labour force International Labour Organisation ministry of labour regional labour market

labour administration

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lawyer

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# leadership

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learning objective learning organisation learning outcome learning pace learning process

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Alphabetical permutated KWIC index (Keyword In Context) 214 - EN

learning site learning strategy learning style learning theory learning to learn learning venue leather goods maker leather industry leather worker educational leave maternity leave training leave early school leaver school leaving school leaving certificate Lebanon lecturer legal aspect legal document legal personnel legal science legal service legal text legislation legislation Community economic legislation educational legislation legislation labour legislation social training legislation Leinster leisure leisure service leisure time length of studies Castille and Leon Leonardo da Vinci Sierra Leone Lesotho Lesser Antilles lesser used language level Α educational level level of education level of qualification level skill training level training levy liberal profession Liberia civil liberty librarian library

library catalogue

Libya entry into working life quality of life quality of working life working life Liguria Limburg Lingua links school industry discussion list mailing list literacy computer literacy cost of living **European Foundation** for the Improvement of standard of living loan educational loan regional and logger job loss Treaty of Maastricht Macao Macedonia

Liechtenstein lifelong learning Lifelong learning programme lifelong learning strategy Limousin linguistic group linguistics Lisbon and the Tagus Valley literature Lithuania Living and Working Conditions living conditions lobby group local authority local administration local authority local community local economy local finance local initiative local planning local training initiative Loire Region Lombardy long term unemployment Lorraine Lower Austria lower class Lower Normandy Lower Saxony lower secondary education Luxembourg

#### EN - 215 European Training Thesaurus

former	Yugoslav	Republic of
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setter of production skilled Macedonia

machine tool industry

Community of

cabinet leather goods paper plastic products pottery

Isle of young administration business career company data educational financial group human resources knowledge personnel production quality self total quality

training

hotel

training

machine translation machinery industry machines machinist Madagascar Madeira Madrid Maghreb mailing list maintenance repair maker maker maker maker maker Malawi Malavsia Maldives male Mali Malta man Man man management attitude management board management consultant management counselling management education management of change management skill management training manager manager manager

managerial competence managerial personnel managerial skill Castille and La Mancha manicurist manpower manpower needs manpower planning manpower policy manual manual worker computer aided manufacturing flexible manufacturing system manufacturing industry manufacturing worker Marche marginal worker marginalisation Marino San market access to labour market dual labour market EC internal market job market labour market labour market analysis labour market flexibility labour market reform labour market segmentation labour market structure labour market survey regional labour market training market market research marketing training marketing Mashreq mason bricklayer mass media mastercraftsman educational material material eLearning learning material teaching material training material maternity leave mathematical model mathematician mathematics mathematics worker maturity Mauritania Mauritius

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measurement educational measurement meat industry mechanic mechanic control instruments mechanic motor service mechanic mechanical engineering mechanical fitter mechanisation **Mecklenburg West Pomerania** media mass media training medical auxiliary medical care medical doctor medical personnel medical practitioner medical science medicine natural medicine veterinary medicine Mediterranean countries communication medium small medium enterprise medium enterprise Melanesia Melilla mental development mental health mental stress mentally disabled person mentally handicapped mentoring metalworker metalworking industry meteorology audiovisual method evaluation method learning method method project research method study method teaching method training method methodology Mexico microcomputer microelectronics Micronesia mid career break

middle class

Middle East

Midi-Pyrénées

East Midlands West Midlands midwife migrant migrant education migrant employment migrant integration migrant training migrant unemployment migrant woman migrant worker migrant's child migrants' rights migration migration internal international migration return migration rural urban migration military personnel milling industry child minding service miner miner coal Minerva mining ministry ministry of education ministry of labour minority minority group minority language mixed economy mixed investment company geographical mobility labour mobility mobility occupational personnel mobility mobility social staff mobility student mobility mobility of individuals model model mathematical modernisation modular training Republic of Moldova Molise Monaco mondialisation monetary policy Mongolia monitoring system employment self monitoring monograph

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new technologies New Zealand newsletter newspaper Nicaragua Nice Treaty Niger Nigeria higher non-university education validation of non-formal learning non-formal education non-formal learning non-formal training non-traditional occupation non-university higher education Nord-Pas-de-Calais Lower Normandy Upper Normandy North Africa North America North Brabant North Holland North Korea North Rhine Westphalia North West England Northern Aegean **Northern England** Northern Europe Northern Ireland **Northern Portugal** Norway nuclear industry number of students number of trainees numeracy nurse work place nursery educational objective objective learning teaching objective training objective observation skill obsolescence obsolescent occupation occupation occupation new non-traditional occupation obsolescent occupation occupation recognised regulated occupation sales occupation technical occupation occupational accident occupational aspiration

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	occupational change	career	opportunity
	occupational choice	educational	opportunity
	occupational classification	employment	opportunity
	occupational disease	job	opportunity
	occupational environment	training	opportunity
	occupational field		optical industry
	occupational guidance		optician
	occupational information		oral expression
	occupational mobility		organisation
	occupational organisation	accreditation of training	organisation
	occupational profile	employers'	organisation
	occupational psychology	International Labour	Organisation
	occupational qualification	international	organisation
	occupational rehabilitation	learning	organisation
	occupational safety	occupational	organisation
	occupational satisfaction	student	organisation
	occupational sociology	training	organisation
	occupational status	voluntary	organisation
	occupational structure	work	organisation
	occupational success	youth	organisation
	occupational transformation		Organisation for Economic Cooperation and
socio	occupational category		Development
	Oceania		organisational change
	OECD		organisational development
	OECD countries		organisational learning
	off the job training	educational	orientation
ex	offender	vocational	orientation
job	offer	country of	origin
European Personnel Selection	Office	social	origin
	office automation		OSHA
	office clerk	agencies and	other bodies
	Office for Official Publications of the		out of school education
	European Communities	learning	outcome
	office technology	training	outcome
	office work	assessment of learning	outcomes
	office worker	certification of learning	outcomes
guidance	officer	Identification of learning	outcomes
labour exchange	officer	recognition of learning	outcomes
Office for	Official Publications of the European	validation of learning	outcomes
	Communities		outplacement
	older person		outsourcing
	older worker		Overijssel
	Oman	French	Overseas Departments
European	Ombudsman	French	Overseas Territories
	on the job training		overseas student
	online catalogue		overtime
	online learning	learning	pace
	OOPEC	C C	painter and decorator
	open employment		, painting
	open learning		Pakistan
	open university	Rhineland	Palatinate
computer	operator	Autonomous Territories of	Palestine
	opinion		Palestine authority
Community	opinion		pamphlet
equal	opportunities		Panama

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person

conference disabled paper person discussion person dumb paper green paper gifted person pulp and paper industry handicapped person white mentally disabled person paper working older paper person paper industry physically disabled person paper maker sales person Paraguay young person paramedical personnel personal computer parental attitude personal development parental role personal income parents personal service personnel science park personality technology park personnel parliament administrative and financial personnel European Parliament air transport personnel parqueting worker ambulance personnel banking part personnel monograph part time course catering personnel part time education clerical personnel part time employment commercial personnel part time work computer personnel community participation computing personnel participation rate environment education personnel participation **Personnel Selection Office** employees' European employers' participation hotel personnel state participation information personnel trainee participation insurance personnel training participation rate legal personnel workers' participation managerial personnel partners social medical personnel school industry partnership military personnel training paramedical partnership personnel political party personal service personnel Pas de Calais Nord public service personnel training passport scientific personnel pattern personnel employment security equal pay social services personnel pedagogics teaching personnel pedagogy technical personnel Peloponnese tourism personnel pension scheme training and teaching personnel people at risk training personnel unqualified young people travel personnel performance welfare personnel personnel assessment job performance work performance personnel committee performance appraisal personnel management performing artist personnel mobility permanent vocational training personnel policy personnel regrading work permit blind person personnel selection

personnel shortage

employed persons
Peru

personnel supervision

petrochemical industry

pharmaceutical industry

petroleum industry

Philippines

philosophy

personnel supply

educational

aircraft

work

job r job r training r action r training r training r career r city r economic r educational r local r manpower r national r

local plann national plann regional plann town plann urban plann vocational training plann

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plastics industry

plumber

philosophy photographer photography physical environment physical health physical science worker physically disabled person physically handicapped physician physicist physics physiotherapist Picardy Piedmont pilot pilot project pilot study place nursery place of work placement placement placement placement service plan plan planning of training plant training plant shutdown plasterer plastic products maker

poaching **Poitou-Charentes** Poland police agricultural policy Community policy cultural policy EC policy economic policy educational policy employment policy environmental policy ΕU policy financial policy foreign policy government policy incomes policy industrial policy international policy labour policy manpower policy monetary policy personnel policy regional policy regional training policy research policy social policy trade policy training policy training policy coordination youth policy political ideology political party political regime political science political system politics pollution Polynesia polytechnic polytechnic education polyvalence polyvalent training Mecklenburg West Pomerania economically active population population population decline population distribution population growth population trends rural population student population urban population working age population

	porter		production management
Central	Portugal	setter of	production machines
Northern	Portugal		productivity
	Portugal	plastic	products maker
	positive discrimination	liberal	profession
	post compulsory education	teaching	profession
	post secondary education	continuous	professional development
	postgraduate study		professional association
	pottery maker		professional status
	poverty		professional worker
	power industry		professionalisation
	practical examination		professionalism
	practical skill		professor
	practical training	career	profile
best	practice	employee	profile
workshop	practice	occupational	profile
medical	practitioner	qualificational	profile
	pre primary education	training	profile
	pre school education		profit
	precarious employment	Community	programme
	precariousness	EC	programme
	precision instrument fitter	Employment	programme
vocational	preparation	EU	programme
	press	Lifelong learning	programme
	press release	research	programme
	pressure group	training	programme
accident	prevention	work	programme
	prevocational training	Youth	programme
pre	primary education		programmed instruction
	primary education		programmed learning
	primary school	computer	programmer
	primary sector		progress report
	printer		progression
	printing industry	pilot	project
	printing worker		project method
accreditation of	prior learning		project report
	prior learning		prolongation of schooling
	prisoner training		prolonged schooling
	private education	training	promoter
	private employment service	employment	promotion
	private finance		promotion
	private school	sales	promotion
	private sector	social	promotion
	problem solving	job	proposal
social	problem	career	prospects
selection	procedure	employment	protection
	proceedings	environmental	protection
cognitive	process	youth	protection
learning	process		Provence Alpes Côte d'Azur
data	processing	training	provider
data	processing industry	accreditation of education	
information	processing	and training	providers
	producer		psychologist
	production	educational	psychology
		industrial	psychology

occupational	psychology		racial discrimination
	psychology		racial equality
	psychology at work		racial segregation
	psychology of education		racism
	psychology of learning		radio
	public administration		radiographer
	public body		railway transport
	public education		railway worker
	public employment service	education participation	rate
	public enterprise	schooling	rate
	public expenditure	training participation	rate
	public finance	trainer trainee	ratio
	public health		reading
	public relations		receptionist
	public school	economic	recession
	public sector		recognised occupation
	public servant		recognition of certificates
	public service		recognition of competences
	public service personnel		recognition of learning outcomes
Office for Official	Publications of the European		recognition of diplomas
	Communities		recognition of qualifications
	publishing	Community	recommendation
	Puerto Rico	EC	recommendation
	pulp and paper industry	International Bank for	Reconstruction and Development
	pupil	career	record
training	purchase	trainee	record
	pure sciences		recreation
Midi	Pyrénées		recreation service
	Qatar		recruitment
	qualification		recurrent education
dual	qualification		recycling industry
key	qualification		reduction of working hours
level of	qualification		redundancy
occupational	qualification		reengineering
recognition of	qualification	curriculum	reform
vocational	qualification	educational	reform
	qualificational profile	labour market	reform
comparability of	qualifications	training	reform
comparison of	qualifications		refreshing training
correspondence of	qualifications		refugee
transparency of	qualifications	political	regime
highly	qualified worker	Brussels Capital	Region
	qualitative analysis	Flemish	Region
educational	quality	Loire	Region
teaching	quality	Walloon	region
total	quality management		Region of Murcia
	quality assurance		regional and local authority
	quality control		regional authority
	quality management		regional cooperation
	quality of education		regional development
	quality of life		regional employment
	quality of training		regional labour market
			regional labour market
	quality of working life		regional planning
	quality of working life questioning		regional planning regional policy

questionnaire

Committee of the personnel Community EC employment occupational vocational vocational Community external industrial international interpersonal labour public employment training higher education school enterprise school enterprise trainer trainee training employment university enterprise day press maintenance annual conference interim progress project workers' sales **Central African** Congo Democratic Czech Federal

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research centre research and development research field research institute research method research policy research programme research technique resource centre resources development resources management responsible body return migration return to work **Rhine Westphalia Rhineland Palatinate** 

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safety training Sahara sailor salary sales occupation sales person sales promotion sales representative sales worker Salvador EI Salzburg

San Marino

sandwich course communications job occupational Lower pension attitude toward early elementary **European Administrative** evening higher education independent out of pre primary private public secondary specialised secondary technical transition from vocational prolongation of prolonged second chance computer information legal medical physical political

sanitation service Sardinia satellite satellite communication satisfaction satisfaction Saudi Arabia Saxony Saxony Saxony Anhalt Scandinavia scheme Schleswig Holstein scholarship school school school leaver school School school school enterprise relationship school school education school education school school school school school school school to work school school dropout school enterprise relationship school guidance school industry links school industry partnership school leaving school leaving certificate school subject schooling schooling schooling schooling rate schools science science science science science worker science science park science worker

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social sciences worker social scientist social security social service social services personnel social services worker social skill social status social structure social system social work social worker socialisation socially disabled person society information society knowledge society socio economic conditions socio occupational category sociocultural group sociologist sociology educational sociology industrial sociology occupational sociology sociology at work Socrates software educational software training software soldier problem solving Somalia South Africa South America South Asia South East Asia South East England South Holland South Korea South West England Southern Aegean Southern Africa Southern Europe Spain speaking Community German special education special needs education special issue specialised secondary school specialised worker specialist training job specification training specification

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attitude	toward school	continuing vocational	training
	town planning	cost of	training
	toy industry	craft	training
	trade	distance	training
distributive	trade	duration of	training
European Free	Trade Association	economics of	training
international	trade	employment	training relationship
retail	trade	entrepreneurial	training
wholesale	trade	environmental	training
	trade certificate	European Centre for the	-
	trade policy	Development of Vocational	Training
	trade union	European	Training Foundation
	trade union role	export of	training
	trade union training	extension	training
	trades' training	extra company	training institution
non	traditional occupation	financing of	training
air	traffic controller	further	training
	trainee	group	training
graduate	trainee	history of	training
trainer	trainee ratio	in company	training
trainer	trainee relationship	in firm	training
u diliçi	trainee assessment	in plant	training
	trainee participation	in service	training
		individual	training
	trainee record	induction	training
number of	trainee selection trainees	initial	training
number of	trainees' attitude	intensive	training
		intercompany	training
	trainer	leadership	training
	trainer trainee ratio	local	training initiative
turining of	trainer trainee relationship	management	training
training of	trainers	migrant	training
	trainers' attitude	modular	training
accelerated	training	multi skill	training
access to	training	non-formal	
accreditation of	training		training training
accreditation of	training institutions	off the job	training
accreditation of	training organisation	on the job	training
accreditation of education and	training providers	permanent vocational	training
adaptation	training	planning of	training
adjustment	training	polyvalent	training
admission to	training	practical	training
adult	training	prevocational	training
adult vocational	training	prisoner	training
alternance	training	quality of	training
alternating	training	refreshing	training
appreciation	training	regional	training policy
basic	training	right to	training
business administration	training	safety	training
choice of	training	secretarial	training
clerical	training	sectoral	training
completion of	training	simulation	training
computer	training	skill	training
continued	training	specialist	training
continuing	training	staff	training
		supervisory	training

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	training type	data	typist
	training validation		Tyrol
	training wastage		Uganda
	training workshop		Ukraine
	traits		Ulster
knowledge	transfer		Umbria
technology	transfer		underemployment
	transfer of learning		undergraduate
	transferable skill		undergraduate student
occupational	transformation		undergraduate study
	transition from school to work		underground economy
	translation		underqualified worker
automated	translation	registered	unemployed worker
machine	translation		unemployed worker
	Translation Centre for Bodies of the		unemployed youth
	European Union		unemployment
	translator	disguised	unemployment
	transnational corporation	female	unemployment
	transparency of qualifications	fight against	unemployment
	transport	frictional	unemployment
air	transport	graduate	unemployment
air	transport personnel	long term	unemployment
inland water	transport	migrant	unemployment
land	transport	regional	unemployment
railway	transport	seasonal	unemployment
road	transport	short term	unemployment
sea	transport	structural	unemployment
urban	transport	temporary	unemployment
	transport services worker	youth	unemployment
	transport worker		unemployment benefit
	transportation		unemployment duration
	transversal competences		unemployment insurance
	travel agency		unemployment of women
	travel agency employee		Unesco
	travel guide		unfilled vacancy
	travel personnel	Council of the European	Union
equality of	treatment	European	Union
Amsterdam	Treaty	labour	union
European	Treaty	trade	union
Nice	Treaty	trade	union role
	Treaty establishing a Constitution for Europe	trade	union training
	Treaty of Maastricht	<b>Translation Centre for Bodies</b>	
	Treaty of Rome	of the European	Union
	trend	credit	unit
population	trends		United Arab Emirates
	Trentino Alto Adige		United Kingdom
	Tunisia		United Nations
	Turkey		United States
	Turkmenistan		university
	Tuscany	higher non	university education
training	tutor	international	university
training	type	non	university higher education
	type of enterprise	open	university
	type of training		university degree
	typist		university enterprise relationship

university entrance classification university guidance university studies university teacher unqualified young people unskilled worker updating training upskilling Upper Austria upper class Upper Normandy upper secondary education urban migration rural urban area urban planning urban population urban transport urban youth Uruguay didactic use of computer used language lesser information user user friendliness learning by using USSR USSR former Utrecht Uzbekistan vacancy job unfilled vacancy Community of Valencia training validation validation of competences validation of non-formal learning validation of learning outcomes Valle d'Aosta Lisbon and the Tagus Valley valorisation of learning valorisation of training Vatican Veneto Friuli Venezia Giulia Venezuela joint venture venue learning Verde Cape veterinarian veterinary medicine veterinary worker video interactive video Vienna Vietnam Leonardo da Vinci

### curriculum

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visit visual learning

> vitae viticulture vocational training vocational training

Vocational Training vocational training vocational aspiration vocational assessment vocational change vocational choice vocational counselling vocational counsellor vocational education vocational guidance vocational quidance council vocational information vocational language skill vocational orientation vocational preparation vocational qualification vocational rehabilitation vocational rehabilitation centre vocational requirements vocational school vocational teacher vocational training vocational training planning Vojvodina voluntary agency voluntary organisation voluntary service Vorarlberg vulnerable group wage wage wage wage differential wage earner waiter Wales wall tiler Walloon region wastage wastage water transport wealth weaver web webmaster

basic

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educational

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welder

welfare personnel

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British West Indies West Indies French Mecklenburg West Pomerania North West England South West England West Africa West Midlands Western Europe Western Greece Western Sahara North Rhine Westphalia white paper wholesale trade world wide web woman migrant woman young woman unemployment of women woman worker women's rights women's status women's work wood worker woodworking industry clandestine work clerical work **European Agency** for Safety Health at Work flexible hours of work flexible work full time work work group hours of work humanisation of work illegal work independent work integration to work office work part time work place of work psychology at work work return to right to work safety at work seasonal work social work sociology at work team work work temporary transition from school to work women's work work at home

work attitude

work based training

work environment

work organisation work performance work permit work place nursery work programme work study worker worker administration worker ageing agricultural worker agriculture worker atypical worker beverage worker blue collar worker bus worker business worker casual worker ceramics worker clerical worker construction worker disabled worker domestic worker education worker engineering worker environment worker expatriate worker female worker food worker foreign worker forestry worker free lance worker frontier worker glass worker handicapped worker health worker highly qualified worker highly skilled worker worker hotel humanities worker independent worker information worker journalism worker knowledge worker law worker leather worker manual worker manufacturing worker marginal worker mathematics worker migrant worker office worker older worker parqueting worker physical science worker

printing professional railway registered unemployed sales science seasonal security services self employed semi skilled services skilled social sciences social services social specialised temporary textile transport services transport undergualified unemployed unskilled veterinary woman wood young youth

entry into European Foundation for the Improvement of Living and flexible quality of reduction of

worker adaptation workers' education workers' induction workforce working life working time working life working hours working class working document work experience working life working paper

worker

worker

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workers' participation workers' representation **Working Conditions** working age population working conditions working student working time working time arrangement works council workshop workshop practice World Bank

world wide web

writing Württemberg Baden European year yearbook Yemen Yorkshire and Humberside unqualified young people young man young person young woman young worker youth youth rural unemployed youth urban youth youth aid youth employment youth organisation youth policy Youth programme youth protection youth training youth unemployment youth worker Former Yugoslav Republic of Macedonia former Yugoslavia Zambia New Zealand Zeeland Zimbabwe

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## Thésaurus européen de la formation professionnelle



European Centre for the Development of Vocational Training

Europe 123, GR-570 01 Thessaloniki (Pylea) PO Box 22427, GR-551 02 Thessaloniki Tel. (+30) 23 10 49 011, Fax (+30) 23 10 49 00 20 E-mail: info@cedefop.europa.eu www.cedefop.europa.eu

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